

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 10, 2012

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by vice chair Cari Levenseller. MEETING CALLED TO ORDER

Board Present: Cari Levenseller, Ernie Smith, Greg Kintz, Bill Langmaid, and Tim Bamburg.

BOARD PRESENT

Budget Committee Present: Gennifer Hanner, Deanna Pearl, Evan Stahlnecker, Tobie Finzel, Brett Costley arrived at 6:12 p.m.

Absent: Jim Krahn and Camrin Eyrriick.

Staff Present: Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; James Brookins, Special Ed. Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Licensed Staff; and Jan Dyer and Ronda Lennen, Classified Staff.

STAFF PRESENT

Visitors Present: Carol Cox, Ryan Lawrence, Susan Ely, Bradley Ely, Rebecca McGaugh, Tammy Vanderzanden, Jocie Roberts, Jarrett White, David Kovelda and Steve Effros,

VISITORS PRESENT

- 1.1** The Pledge of Allegiance was recited.

PLEDGE OF ALLEGIANCE

- 1.2** Agenda Review: Item 6.1 Student Reports was moved up in the order to 1.3. Item 6.8 CLASS Grant Project Report and item 8.3 Declaration of Surplus items was added.

AGENDA REVIEW

1.3 Student Reports:

Middle School Report: Jocie Roberts, David Kovelda, and Jarrett White, VMS Leadership students, updated the board:

- 8th Grade Promotion will be on June 6 in the WGS gym.
- Last round of OAKS testing is underway.
- Miscellaneous classroom activities were shared
- Last dance of the year will be held on May 25th
- Staff vs. student basketball is coming up

Bradley Ely reported on his trip to Washington D.C. He shared a power point presentation of pictures he took during his visit.

High School Report: Ryan Lawrence and Alexis Baska reported.

- Recently the foreign exchange students and some VHS students attended the International Studies Day at the University of Oregon.
- OSSOM recently held a before and after a SKID event as well as a health fair.
- The annual Jr. salmon auction will be held on the 18th. They have 8 decorated chairs and 40 salmon to sell. It will be held at the Learning Center.
- Congratulations to the VHS band who placed 1st in State!
- Softball gals will be going to playoffs next Thursday at Pacific University.
- Baseball season is over.
- The students have created a Vernonia Men's calendar as a fundraiser. They can be purchased at the *Made in Vernonia* store or at the high school.

The board was invited to attend a Leadership class to talk about fundraisers and introduce themselves to the class. They meet during 5th period which is right after lunch at 12:18 p.m. Monday – Thursday.

2.0	RECESS TO BUDGET COMMITTEE MEETING at 6:20 p.m.	BUDGET COMMITTEE MTG.
3.0	RECONVENE REGULAR MEETING: at 7:19 p.m.	RECONVENE REGULAR MEETING
4.0	PUBLIC COMMENT ON NON-AGENDA ITEMS: None.	AUDIENCE COMMENTS
5.0	CONSENT AGENDA: Bill Langmaid moved to approve the consent agenda as presented. Ernie Smith seconded the motion.	CONSENT AGENDA
5.1	Minutes the 04/12/2012 Regular Meeting and the 04/26/2012 Special Meeting. Motion passed unanimously.	MINUTES APPROVED
6.0	REPORTS & DISCUSSION	
6.1	Student Reports: Moved to 1.3	STUDENT REPORTS
6.2	Building Reports: WGS: Aaron Miller had nothing to add to his written report. VHS: Nate Underwood mentioned that in addition to the band placing 1 st at state Jacob Medearis placed 5 th in the state solo competition. Also, he wanted to mention that even though the teacher who over the last couple of years put together the remedial reading class is leaving, it is imperative to keep this rolling. As of today 100% of the senior class has passed the state reading test!	BUILDING REPORTS
6.3	Financial Report: Dawn Plews stated that she is keeping an eye on the ending fund balance. There were no questions from the board.	FINANCIAL REPORT
6.4	Project Manager Report: Steve Effros reported. <ul style="list-style-type: none"> On site Construction: The commissioning agents are very impressed with the contractor that installed the mechanical systems. Our building will have one of the most unique sustainable systems in the country. It was suggested that the District put together a living document on how all the systems work. Road Improvements: the road work has transitioned from utility installation to ODOT road improvement. Wetlands – contractors are getting irrigation in place and installing trees in the next week. Compliance – currently working on getting the remaining \$2 million from the state. He will help with the final close out work with FEMA. On June 1 there will be a large volunteer effort to finish the landscaping around the building. Boora is planning the event and hosting a BBQ provided for the volunteers and contractors as well. The Board is invited to attend. He is still working on the Oregon Dept of Energy grant. 	PROJECT MANAGER REPORT
6.5	Special Education Report: James Brookins reported. <ul style="list-style-type: none"> Continuing to increase the life skills population. We have had a lot of move-ins. The program also has many transitioning students and continuing needs in the young children pre-school age. He is excited about the new life skills classroom at the new school. Students will be helped with cooking, cleaning and public transportation issues. Current caseload is a 88 Compliments were given to the SpEd staff. Shared in the excitement of the final senior student passing the state reading test SpEd department was 100% compliant this year with one minor mistake. SpEd staff did a nice job at the recent in-service held for teachers Continuing to expand the use of technology – i.e. bookshare.org gives students access 	SPECIAL EDUCATION REPORT

to over 150,000 titles. Computers can read these books for students and student growth is being seen.

6.6 Title I Report: Aaron Miller reported.

TITLE I REPORT

- Complimented his staff. The report provided was put together by the Title I reading teacher. They all do a great job helping students make progress in reading and then transfer those reading skills to other areas in the classroom.
- Services include providing reading blocks – by ability level. They try to flood grade levels with all staff and create as smallest student teacher ratios as possible.
- Progress is tracked a couple of ways. Kids are making progress but he still feels the need to find ways to enhance the progress and see it sooner.
- Title I funding looks like it will be bumped up a little bit next year which is good news.

6.7 Healthy Teens Survey Report: DeAnna Pearl reported.

HEALTHY TEENS
SURVEY REPORT

- A hand out was given.
- Perception from reality gap has narrowed substantially.
- Increased perception of risk for alcohol and marijuana in both MS and HS.
- April 2012 Oregon Healthy Teens Survey was recently done. This survey will measure bully intervention and training – She is hoping to see more things go up.
- Summer Meals Program will be happening this summer. A \$5,000 grant has been received.

Bill Langmaid stated his concerns about the increase in victimization and harmful behavior as noted on the report.

6.8 CLASS Grant Project Report: Juliet Safier reported last month but had some updates.

CLASS GRANT PROJECT
REPORT

- Tomorrow hopefully they will know if they have grant approval for next year.
- Evaluation committee has looked at a variety of areas and will be able to see where they are on the scale.
- They have been meeting every two weeks for the last few months and have a first draft ready to go.
- Next year teachers on committee will be invited to be on a pilot committee and discuss their own evaluation. They will reevaluate themselves in January.
- Next year Juliet will be the project manager and Doran Lower will be the communication specialist. There will be a PBIS coordinator as well. Jan dyer will be talking with staff on PBIS.

Greg Kintz commented that the teacher effectiveness with 4 levels of evaluation is recommended to have by the state.

Dawn Plews asked how the classified job descriptions were coming? These are very complex and they are still working on them.

7.0 INFORMATION & DISCUSSION

7.1 The following policies updates were presented as a first reading:

POLICY UPDATES
DISCUSSED

ECAB – Vandalism/Malicious Mischief Theft
EE/EEA – Student Transportation Services
EEAC – School Bus Safety Program
EEAE – Student Transportation in Private Vehicles
EEBAA – District Vehicles / Seat Belts / Child Safety System
IGBA – Students w/Disabilities – Child Identification Procedures
IGBAB/JO – Education Records / Records of Students w/Disabilities
IGBAF – Special Education – Individualized Education Program (IEP)
IGBAH – Special Education – Evaluation Procedures
IK – Academic Achievement

IKA – Grading System
IKF – Graduation Requirements
IKFB – Graduation Exercises
JE - Attendance
JEC - Admissions
JECA – Admission of Resident Students
JECF – Interdistrict Transfer of Resident Students
JED – Student Absences and Excuses
JFCHA – Use of Alcohol for Cooking
JGAB – Use of Restraint and Seclusion
JHFE – Reporting of Suspected Child Abuse
JN – Student fees, Fines and Charges
KBA – Public Records

Bill shared that the updates were suggestions from OSBA with a few changes to make them more in line with our District.

8.0 ACTION ITEMS:

- 8.1 Staff Member Resignation:** Ernie Smith moved to accept the resignation of high school language arts teacher Erica Bell with deep regrets. Motion seconded by Tim Bamberg. The board stated they accept with a heavy heart and wish Erica the best in Atlanta. Motion passed unanimously. **BELL RESIGNATION ACCEPTED**
- 8.2 Supplemental Budget Approval:** Bill Langmaid moved to approve resolution #11-7. Greg Kintz seconded the motion. Motion passed unanimously. **2011-12 SUPPLEMENTAL BUDGET APPROVED**
- 8.3 Declare Items Surplus:** In the planning for the upcoming move, additional items have been found that are not in use and could be sold. The surplus sale will be on May 22nd. Ernie Smith moved to declare the presented list of unused items as surplus. Bill Langmaid seconded the motion. Motion passed unanimously. **ITEMS DECLARED SURPLUS**

9.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

- The President of Wedbush Bank came and visited. He was very impressed with our new building.
- He is pursuing loan opportunities to get us through the final phase.
- A donation has been received to be able to install all lockers.
- The first \$2M has been received district from the state. The second \$2million will be coming soon.

SUPERINTENDENT REPORT

10.0 ADJOURN: Meeting adjourned at 8:17 p.m.

MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk