

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 12, 2011

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by chair Jim Krahn. **MEETING CALLED TO ORDER**
- Board present:** Jim Krahn, Chair; Greg Kintz, Bill Langmaid, Ernie Smith and Kim Wallace. Cari Levenseller, Vice Chair, arrived at 6:15 p.m. **Absent:** Tim Bamburg. **BOARD PRESENT**
- Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; James Brookins, Special Ed. Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Gretchen Lindauer, Food Service Supervisor; David Spackman, Ashley Rogers and Juliet Safier, Licensed Staff; and Kathi Fetch, ElDonna Williams, Beth Kintz, Jan Dyer, Julie Ramsey, Dana Hyde, and Doris Buchholz, Classified Staff. **STAFF PRESENT**
- Visitors present:** Shelley Cota, Laurie Harrison, Terry Lindauer, Don Schulte, Brett Costley, Evan Stahlnecker, Summer Snow, Kayla Aronhalt, Jessica Smith, Ashley Hernandez, Alexis Baska, Carol Cox, and Jacob Alf. **VISITORS PRESENT**
- 1.1** The Pledge of Allegiance was recited. **PLEDGE OF ALLEGIANCE**
- 1.2** Agenda Review: Action Items 9.1 2010-11 Calendar Adjustment and 9.2. Facilities Evaluation Committee Recommendations were added. Under Reports 7.6 Student Assessemnt Report will be postponed until the June meeting. **AGENDA REVIEW**
- 2.0 BUDGET COMMITTEE VACANCIES:** Jim Krahn mentioned that 3 vacancies still exist on the Budget Committee. Three community members have expressed interest. **BUDGET COMMITTEE VACANCIES FILLED**
- Ernie Smith moved to appoint Evan Stahlnecker, Brett Costley and Don Schulte to two year terms on the Budget Committee. Bill Langmaid seconded the motion. Motion passed unanimously.
- The newly appointed budget committee members were seated at the table. Jim Krahn asked for introductions around the table.
- 3.0 RECESS TO BUDGET MEETING:** at 6:06 p.m. **RECESS TO BUDGET MEETING**
- 4.0 RECONVENE TO REGULAR MEETING:** at 7:19 p.m. **RECONVENE TO REGULAR MEETING**
- 5.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Jan Dyer spoke on behalf of VMS students. She presented letters to the board from the students in support of teachers being affected by budget cuts. **AUDIENCE COMMENTS**
- 6.0 CONSENT AGENDA:** **CONSENT AGENDA**
- Bill Langmaid moved to approve the consent agenda with previously noted corrections. Greg Kintz seconded the motion.
- 6.1** Minutes the 04/14/2011 Regular Meeting. **MINUTES APPROVED**
- Motion passed unanimously.

## 7.0 REPORTS & DISCUSSION

### 7.1 Student Reports:

### STUDENT REPORTS

**Elementary School:** No report at this meeting.

**Middle School Report:** Alexis Baska, Jessie Smith, Summer Snow VMS Leadership students, updated the board:

- OAKS state testing has finished at VMS
- Miscellaneous classroom activities were shared
- A Holocaust survivor will be speaking to 8<sup>th</sup> graders on June 7<sup>th</sup>
- Last dance of the year is being planned for June 3
- Yearbook doughnut fundraiser has just finished
- Field day will be held on June 9<sup>th</sup>
- 8<sup>th</sup> Grade Promotion will be on June 13<sup>th</sup>
- AJ Due met his goal of \$300. The Due's "do" will be shaved tomorrow at an assembly. All are invited to attend.

Ashley Hernandez and Kayla Aronhalt talked about their trip to Washington D.C.

- The girls thanked the board for the support and letting the students go to D.C.
- They went to Jamestown, Williamsburg, the Capitol Mall, saw the White House and several memorials. They also went to the Museum of Natural History.
- They met many other students from different states and learned a lot.

**High School Report:** Jacob Alf reported.

- Prom was held on April 30<sup>th</sup>. They had a great time.
- Golf District was recently held. Unfortunately we have no one going to state.
- Track will compete at district this week. There are many state hopefuls.
- Softball is currently ranked 4<sup>th</sup> in league. Playoffs are next week.
- Baseball is currently ranked 3<sup>rd</sup> in league. Playoffs are next week.
- The school year is coming to an end. Students and teachers are wrapping things up.

### 7.2 Building Reports:

### BUILDING REPORTS

**WGS:** Mr. Miller was not in attendance.

**VHS:** Mr. Underwood added to his written report that recently the HS Band went to the state band competition and placed 5<sup>th</sup>.

Mr. Underwood reviewed with the board the current procedure on enrolling foreign exchange students at VHS. The current limit is 8 students. Anything above this requires notice and a consensus of approval from the board. This year VHS welcomed 9 foreign exchange students. Unfortunately 1 student returned mid year due to violating the code of conduct signed with the exchange agency. As it stands currently VHS has 12 students wanting to come to Vernonia during the 2011-12 school year. If there are no exceptions from the board he will proceed with the placement of these students. It was noted what a great experience it is for the foreign students to come to Vernonia as well as for our VHS students to have them here. The board was in agreement with proceeding with all 12 students.

### 2011-2012 FOREIGN EXCHANGE STUDENT NUMBERS DISCUSSED

- 7.3 Financial Report:** Dawn Plews shared with the board that the ending fund balance has increased by \$42,000. This number is still a ballpark until final payroll is run. There were no questions from the board.

### FINANCIAL REPORT

- 7.4 Maintenance Report:** Tom Ramsey was not in attendance. His written report was included in the board packet.

### MAINTENANCE REPORT

- 7.5 Project Manager Report:** Steve Effros reported.

### PROJECT MANAGER REPORT

- On-Site School Design / Construction update
- Off-Site Road Improvements update
- Off-Site Wetland Mitigation Site Construction update
- Project Funding update

Now that the Gross Maximum Price (GMP) has been established, there have been multiple discussions between the contractor, architect and Oregon Solutions team. They are starting to find cost savings already.

Regarding LEED status, Steve asked the board for direction as to what level of LEED they wished to pursue.

Bill Langmaid asked for clarification on “future wood opportunities”. Steve explained that the Met Group has been working with various timber companies that have connections to Vernonia. There was quite a bit of hype at the beginning of the project but has since died down some. In kind opportunities are continuing to be pursued by the Met Group.

There was discussion as to whether or not the current political issues happening at the City of Vernonia will have an impact on our project. Steve did not think so and stated that it is important to give assurances that things will progress as planned. Jim Krahn stated that although the negative attention is not necessarily good for potential funding he does not feel it will impact the larger potential donors.

**7.6 Student Assessment Report:** This report was postponed until next month.

STUDENT ASSESSMENT  
REPORT POSTPONED

## **8.0 INFORMATION & DISCUSSION**

**8.1 Facilities Evaluation Committee Update:** Dr. Cox reported on behalf of the facilities committee:

FACILITIES  
EVALUATION  
COMMITTEE UPDATE

- Committee reviewed security options from two companies and recommends submitting a standard RFP seeking lowest bidder for services similar to what the district has currently.
- Committee recommends to the Board to continue pursuing LEED Platinum status on the main building.
- Committee has made some decisions on design changes: storm line redesign, HVAC screens on the roof eliminated, keep emergency generator transfer switches as designed, and some changes in design to allow for the use of some classrooms for science and art until the VRSC is built.
- Committee recommends to board to direct project manager (Steve Effros) to proceed in developing RFP for security installation & services and inform the contractor and architects to continue to pursue LEED Platinum status. The committee also recommends the board approve minor changes to main building design to accommodate the use of existing classrooms for alternative uses.

Ernie Smith stated that it doesn't make sense to not continue forward with the LEED Platinum status. Some of the required items seem ridiculous but in the overall picture of things they are needed. Jim Krahn noted that 2/3 of the money to build the new school is coming from other people who support the ridiculous items. In the long run it will be beneficial to our community. We'll have the only K-12 LEED public school in the country.

Kim Wallace asked if the savings received by going platinum are up front or over a long period. All listed are within the first few years.

**8.2 MAINTENANCE SUPERVISOR POSITION:** Dr. Cox reviewed with the board the Maintenance Supervisor Position replacement plan. He made adjustments to the Maintenance Worker job description and this position will now only answer to the Superintendent who will give direction.

MAINTENANCE  
SUPERVISOR  
REPLACEMENT PLAN  
DISCUSSED

Greg Kintz asked if the replacement plan process is currently in place? Maint. Worker position will be posted as an internal district opening within the next month.

Bill Langmaid asked if these new positions (Maint. Consultant and Maint. Worker) are in the proposed budget document? Yes, district fund 2544 – object 310.

**9.0 ACTION ITEMS:**

- 9.1** Bill Langmaid moved to have the 2010-11 calendar adjusted to have the last day of school for students be Wednesday, June 15<sup>th</sup>. Motion seconded by Cari Levenseller. Staff last day will be Thursday, June 16<sup>th</sup>. There was no discussion. Motion passed unanimously. 2010-2011 CALENDAR ADJUSTED
- 9.2** Bill Langmaid moved to accept the Facilities Evaluation Committee Recommendations as presented. Motion seconded by Ernie Smith. Bill Langmaid thanked them for doing what's right and taking the time to go through everything. There was no other discussion. Motion passed unanimously. FACILITIES EVAL.COMMITTEE RECOMMENDATIONS APPROVED

**10.0 SUPERINTENDENT REPORT**

Dr. Cox updated the board on the following:

- Budget / Economic Outlook – most likely there will be no additional funding from the legislature.
- Construction Update – construction is proceeding on schedule. Once all walls are poured they will go up within a week. This will be impressive.
- FEMA Update – first drafts of IGA's between District, City and County have been reviewed. These are for the first transfer of FEMA funds and will be finalized soon.
- Catalyst / Oregon Solutions Project – continue to have great news from our fundraising partners on their progress.
- Food Service Program Review – numbers are improving. A report will be compiled for the June board meeting.

SUPERINTENDENT REPORT

**11.0 RECESS TO EXECUTIVE SESSION:** This was not needed and did not occur.

EXECUTIVE SESSION CANCELLED

**12.0 RECONVENE TO REGULAR SESSION:**

**13.0 ADJOURN:** Meeting adjourned at 8:16 p.m.

MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant

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Board Chair

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District Clerk