

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING/BUDGET HEARING MINUTES

June 9, 2011

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:00 p.m. by chair Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Cari Levenseller, Tim Bamburg, Kim Wallace, Greg Kintz, Bill Langmaid, Ernie Smith **Absent:** None. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; James Brookins, Special Ed. Director; Gordon Jarman, District Athletic Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Pete Weisel, Rob Izzett, and Juliet Safier Licensed Staff; and Beth Kintz, Dana Hyde, Ronda Lennen and Betsy Miller, Classified Staff. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Deanna Pearl, Evan Stahlnecker, Carol Cox, Laurie Harrison, Steve Effros, Lauren McCroskey, and Coral Pearl. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: Two items were added to the agenda AGENDA REVIEW
- Consent Agenda: 5/26/11 Special Meeting Minutes. The minutes were included in the packet but omitted on the agenda.
 - Action Items: 8.4 Special District Election Abstract
- 2.0 RECESS TO BUDGET HEARING:** The general meeting was recessed at 6:02 p.m. to go into the Budget Hearing. Jim Krahn stated that at the last budget committee meeting the committee approved the budget unanimously. It now comes to the board for adoption. The meeting was opened up for any and all public comment. There was no testimony from the public. BUDGET HEARING
- 3.0 RECONVENE TO REGULAR MEETING:** The Budget Hearing concluded and the regular meeting reconvened at 6:04 p.m. RECONVENE TO REGULAR MEETING
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None AUDIENCE COMMENTS
- 5.0 CONSENT AGENDA:** CONSENT AGENDA
- Bill Langmaid moved to approve the consent agenda as modified. Cari Levenseller seconded the motion.
- 5.1** Minutes the 05/12/11 Regular Meeting and 5/26/11 Special Board Meeting. MINUTES APPROVED
- Motion passed unanimously.
- 6.0 REPORTS & DISCUSSION**
- 6.1 Student Reports:** STUDENT REPORTS
- Elementary School:** No report at this meeting.
- Middle School Report:**
- No report this meeting.
- High School Report:** Ryan Lawrence reported.
- VHS Band recently placed 5th at the State competition
 - Softball team went to state but lost in the first round
 - Joy for Jaden fundraiser was very successful. They went over their goal.

- Spring Fling was a lot of fun. They held a BBQ, dance, and softball game against the teachers.
- Graduation was a success, the weather cooperated, and it was well attended.
- Student Megan Rock received a Kaiser Permanente scholarship. Because of the help Megan and other students receive from Ms. Hyde, a \$5,000 gift was awarded to VHS recognizing Ms. Hyde's dedication to our students. She was selected out of 114 high schools in Oregon/Washington. Ms Hyde was selected as the most influential in helping students with scholarship preparation.
- Kelsey Brown and Tasia Pond thanked VPC for sending the OSSOM team to Bullwinkles. The OSSOM team attended a wellness fair, started the Walk & Talk program through Public Health this year, and are starting to plan for next year.

6.2 Building Reports:

BUILDING REPORTS

WGS: Mr. Miller had nothing new to add to his written report.

VHS: Mr. Underwood shared with the board the group photo from the Senior Trip to Southern California from Shelley Cota. Mr. Underwood thanked Shelley for her work in planning and organizing this annual trip. He also shared with the board the award VHS received from the EF Foundation for national recognition for global education of foreign studies. This is a result of the successful Foreign Exchange program at VHS.

- 6.3 Financial Report:** Dawn Plews shared with the board that their packet included additional reports for Food Service and Capitol Funds. Both include items posted through May. June incomes and expenses tend to drag out through August. Recent state timber revenue payment came in much larger than anticipated. She reminded all that the State Timber money must be paid back next May.

FINANCIAL REPORT

- 6.4 Maintenance Report:** Tom Ramsey was not in attendance. His written report was included in the board packet.

MAINTENANCE REPORT

- 6.5 Project Manager Report:** Steve Effros reported.

PROJECT MANAGER REPORT

Project Management

- Tilting up of the building walls will start towards end of month. In a matter of days the whole building will be up.

Off Site Work

- Continues to work with WOEC and the electrical consultant on road improvement utility installation

Off Site Wetland Mitigation Site Construction

- Completed and issued the RFP with design documents, specifications and supplemental agency documentation. Seven firms attended a preliminary meeting held today.

Project Funding

- Met with OR solutions core team to track funding opportunities.
- FEMA is the major effort currently. Final FEMA consultant cost documentation has been submitted to the County.

- 6.6 Student Assessment Report:** James Brookins thanked district testing staff and reported that standards in Oregon continue to go up. In effect this year for grades 3-8 will be higher math and reading standards. Expected performance continues to increase also. Currently we are at 70% but this will increase 10% per year to a 100% passing rate.

STUDENT ASSESSMENT REPORT

7.0 INFORMATION & DISCUSSION

- 7.1 Oregon Student Safety On the Move (OSSOM):** Pete Weisel reported how much the district is benefiting by partnering with the Vernonia Prevention Coalition (VPC.) Prior to the City getting the grant and having Deanna Pearl at the helm, the level of services around healthy life style choices is as different as night and day. The percentage of *Perception vs Reality* is coming closer together and showing a reduction. The partnership between the school and VPC has allowed access to immediate need. Recently multiple staff were sent to a

OSSOM REPORT

Pharmacy tech program training. This training couldn't have happened without the partnership between the city and the school.

- 7.2 **Vernonia Rural Education Corp. (VREC) Update:** Beth Kintz reported that the district has had the VREC grant for one year. The students are out in the field 2 days per week. A slide show was presented showing what they accomplished this past year. They have done a variety of jobs such as:
- VREC REPORT

- Planting trees – worked with Upper Nehalem Watershed Council
- Community Service – cleared blackberries on trail, helped with Memorial Day service at cemetery, stuffed eggs for PTA, spread bark & worked at Trillium Nursery
- Mentoring – went out to Mist Elementary and planted trees with students
- Field Trips – attended a safety conference and P.C.C. diesel day, helped with fin clipping at fish hatchery, visited the Vernonia museum and Jewell Elk Refuge
- Education – Attended a class on C.P.R., teambuilding, van safety, safety on the job, and journaling

Aaron Miller shared that a grant in the amount of \$25,000 from the US Fish and Wildlife Dept. has been received. \$10,000 will be for professional development & training and \$15,000 for supplies. Funds will directly impact programs that Ms. Kintz & Ms. Wilcoxon and working on as well as provide support for the native gardens project. A grant from BLM for \$33-\$35,000 is currently out and he should hear back in a couple weeks.

US FISH & WILDLIFE
GRANT RECEIVED

- 7.3 **CLASS Grant Update:** Aaron Miller and Betsy Miller presented the Planning Year #2 final report. They have plans for endorsements for staff. Another component is providing professional development for classified staff. Chalkboard created a promotional video tape that features Ms. Safier and Mr. Miller when they gave a presentation recently. Their enthusiasm was so evident that Chalkboard will use the video around the State. Greg Kintz added that Vernonia is the model school for other small schools in Oregon.
- CLASS GRANT UPDATE

- 7.4 **2011-2012 Instructional Calendar:** Ken Cox presented two calendar options. The main difference is that one has school starting after labor day and one starting before. Last week the Budget Committee approved the budget based on a 180 day calendar. Due to the generosity and concern of both unions the District is able to present a 190 day calendar.
- 2011-2012 CALENDAR
DISCUSSED

Juliet Safier indicated that the teachers union took a vote and the majority prefer starting after Labor Day, however she prefers to start before Labor Day.

There were mixed comments from around the room. Bill Langmaid suggested starting before Labor Day but for only a couple of days so that students do not attend at all in August. The group liked this option.

Jim Krahn stated that he is always impressed with the involvement of our community within our schools and the level of dedication of our staff. He thanked everyone.

- 7.5 **Food Service Finance Review:** Ken Cox indicated that the entire year has been spent reviewing the Food Service Program and how that program can operate in the black. Adequate budgeting in the food service supply budget is needed. Labor costs have been looked at and Dr. Cox has some ideas for this. Many of the suggestions received by the food service experts that have come and reviewed our program are being implemented. A break down of what was budgeted and what had to be transferred in to balance the food service budget over the last 3 years was shared.
- FOOD SERVICE
FINANCES REVIEW

Bill Langmaid mentioned meeting with a representative from ODE school nutrition division. He had a lot of good ideas for our food service department. He too was concerned about labor costs and the distance our kids have to walk to get to the cafeteria.

8.0 ACTION ITEMS:

- 8.1 Resolution #10-10 Adopting the 2011-2012 Budget, Making Appropriations, and Imposing and Categorizing the Taxes.** RESOLUTION #10-10 APPROVED
- Bill Langmaid moved to approve resolution #10-10 adopting the 2011-2012 budget, making appropriations, and imposing and categorizing the taxes. Motion seconded by Tim Bamburg.
- Discussion: Kim Wallace stated that she doesn't feel this budget is best for education. The budget should not cut at core classes but instead cut electives. She encourages all to vote against it.
- With no further discussion Chair Krahn called for the vote. Yes votes: Jim Krahn, Tim Bamburg, Greg Kintz, Cari Levenseller, Ernie Smith and Bill Langmaid. Not votes: Kim Wallace. Motion passed. Kim Wallace left the meeting at 7:25 p.m.
- 8.2 Resolution #10-11 Increase of Appropriations:** Bill Langmaid moved to approve resolution #10-11 increase of appropriations as presented. Motion seconded by Greg Kintz. RESOLUTION #10-11 APPROVED
- There was a clarification that the additional \$10,000 is to make sure we have enough to cover the food service account. There was no further discussion.
- Motion passed unanimously.
- 8.3 2011-2012 Instructional Calendar:** Bill Langmaid moved to adopt the 2011-2012 calendar with a start date of September 1st discussed as option #3. Motion seconded by Cari Levenseller. Motion passed unanimously. 2011-2012 CALENDAR ADOPTED
- 8.4 May 17th Special District Election Abstract:** Ernie Smith moved to accept the official abstract from the May 17th Special District Election as presented. Motion seconded by Cari Levenseller. Motion passed unanimously. MAY 17th ELECTION ABSTRACT ACCEPTED
- 10.0 SUPERINTENDENT REPORT** SUPERINTENDENT REPORT
- Dr. Cox updated the board on the following:
- Budget Economic Outlook
 - Contruction Update – June 27th first wall going up
 - FEMA Update
 - Catalyst /Oregon Solutions Project Report
 - Board Meeting Calendar Review
- 11.0 ADJOURN:** Meeting adjourned at 7:36 p.m. MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk