

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 13, 2013

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:07 p.m. by Jim Krahn. MEETING CALLED TO ORDER
- Board Present:** Jim Krahn, Bill Langmaid, Tim Bamburg, Ernie Smith, and Greg Kintz. Camrin Eyrrick arrived at 6:25 p.m. Cari Levenseller arrived at 6:28 p.m. BOARD PRESENT
- Absent:** None
- Staff Present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; Gordon Jarman, District Athletic Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier and Pete Weisel, Licensed Staff; and Kathi Fetch and Amanda Wolf, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Brett Costley, Sandy Welch, Kari Hansen, Peggy Freund, Jim Eckland, and Gail Law. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: The following additions to the agenda were noted. AGENDA REVIEW
- 9.7 - Accept Resignations
- 9.8 - Election Results
- 9.9 - Hiring of Licensed Staff
- 2.0 RECESS TO BUDGET COMMITTEE MEETING** at 6:08 p.m. BUDGET COMMITTEE MTG.
- 3.0 BUDGET HEARING:** Reconvened back to regular meeting and public hearing. PUBLIC HEARING OPENS
- 3.1** Open Hearing: Opened the public hearing at 6:14 p.m.
- 3.2** Budget Review: Dr. Cox indicated that minor adjustments have been made to the budget message from the Approved to the Adopted budget. An additional day has been cut. This brings our unappropriated ending fund balance to \$119,280 or just 1.9% of the general fund. Since the approval of this budget by the Budget Committee the District has received notice from the state that our revenue has dropped an additional \$25,000. Due to resignations already received and those anticipated it does not appear the District will have to R.I.F. (reduction in force) staff. This final budget is still based on the anticipation of student numbers increasing for the 2013-14 school year. BUDGET REVIEW
- 3.3** Public Comment: Gail Law, community member, moved to Vernonia in 2007 to raise her grandchildren. Her high needs grandchild has surpassed all expectations and she thanked the staff that work with her grandson. PUBLIC COMMENT
- Kathi Fetch, parent, employee, and OSEA President, expressed concern over the reduced days for students. The classified staff are also concerned over the loss of days.
- Juliet Safier, VEA President, asked that a plan be in place should the state end up giving the district additional funds. She supports adding back days should this occur.
- 3.4** Close Hearing: The hearing closed at 6:21 p.m. PUBLIC HEARING CLOSED

5.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:

AUDIENCE COMMENTS

FREUND THANKS
BOARD

CONSENT AGENDA

6.1 Minutes the 05/09/13 Regular Meeting and the 05/23/2013 Workshop.

MINUTES APPROVED

7.0 REPORTS & DISCUSSION

BUILDING REPORTS

Elementary: Aaron Miller did not have anything to add to his written report.

FINANCIAL REPORT

MAINTENANCE REPORT

SHaW CLINIC REPORT

SPRING SPORTS REPORT

- MORATORIUM WEEK

COACHING
RESIGNATIONS
RECEIVED

Resignations from three coaches have been received. JV Boys' Basketball (Doran Lower), Head Softball (Randy Shockey) and Head Baseball (Aaron Miller). Gordon will begin the

process to fill these positions next fall.
Camrin Eyrrick arrived at 6:25 p.m.

Information about a Vernonia High School Athletic Hall of Fame was given to the board. Mr. Jarman has gone over this with coaches and they have provided suggestions. They will begin taking nominations in the fall, will hold an induction ceremony, and put photos of inductees in the hallway by the gym.

VHS ATHLETIC HALL
OF FAME BEING
DEVELOPED

Cari Levenseller arrived at 6:28 p.m.

- 7.6 **Collaboration Grant Report:** Juliet Safier updated the board on the work they recently did at a two-day work session. The first day they worked on goals. Senate bill 290 requires teachers to write goals. Staff was split between elementary and secondary and a presentation was given on how to write goals, what to look for, and what that goal would look like in the classroom.

COLLABORATION
GRANT REPORT

The second half of the day student testing data was reviewed. This year they tracked and followed student growth. Teachers brought their student data to the work session and practiced writing goals based on the data they had.

On the second day teachers were given a copy of the new evaluation form and spent 30-45 minutes and going through it and self-reflecting. The last portion of the day approximately 10 different videos of teachers teaching were viewed.

As of this moment it has not been determined if the District will receive money from the State for the Collaboration Grant next year or not. According to Juliet, even without it they will be able to continue with the work they've done. She will share a copy of the evaluation form with the board in August.

Part of the collaboration grant is the volunteer aspect. Amanda Wolf, Volunteer Coordinator, reported that currently the district has 384 approved volunteers on our active list. Approved status is good for 3 years. During the 2012-13 school year a total of 75 volunteers were active on a regular basis. They volunteered a total of 3,030 hours and 2,731 of these hours were in the classroom. Besides helping in the classroom our volunteers help with PTA, Band & Scrip Program, field trips, Run For the Arts, Back-Pack Program, Power Hour, community garden, student picture day, Lion's Club hearing/vision screening, field day, Kindergarten round-up, Bicycle Safety Fair and the Vernonia Prevention Coalition.

VOLUNTEER
COORDINATOR REPORT

- 7.7 **PBIS Report:** There was not anyone in attendance to report.

PBIS REPORT

8.0 INFORMATION & DISCUSSION

- 8.1 **2013-14 Instructional Calendar:** Mr. Underwood re-convened the calendar committee to address the recent budget reductions and cut days. They are presenting two options in changing the previously adopted 2013-14 instructional calendar. The only difference between the options is the schedule of inservice days at the beginning of the year. Option A is the first choice of the staff. The calendar is based on 170 teacher days and 155 student contact days.

2013-14
INSTRUCTIONAL
CALENDAR DISCUSSED

First Day of school schedule for VES, VMS and VHS is as follows: Friday September 6, 2013 will be the first day for students in grades 2nd – 6th, 9th and foreign exchange students only. Kindergarten will be doing assessment on this day and due to K-1 blended classrooms 1st grade won't be able to start until Monday, Sept. 9th. All remaining students (K, 1st, 10 – 12th) will begin on September 9th. Mist will have grades 1-5 starting on September 6th and Kindergarten students starting on Monday Sept. 9th.

FIRST DAY OF SCHOOL
SCHEDULES SHARED

- 8.2 **Vernonia Cares Food Bank Memorandum of Agreement (M.O.A.):** Bill Langmaid explained that the district has entered into an agreement with the City for building use during an emergency. Bill is the coordinator for all frozen food for Vernonia Cares Food Bank. Currently the provision is for him to take food to his refrigerator/freezer at his house in case of

VERNONIA CARES MoA
DISCUSSED

an emergency. The MOA states that the school will help to house the food should the need arise. Rosie McCoy and Sandy Welch of Vernonia Cares came up with the MOA to address the request. There were no questions from the board and all felt this was a reasonable request.

9.0 ACTION ITEMS:

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| 9.1 | Approve Calendar Adjustment: Bill Langmaid moved to approve the changes as presented to the 2013-14 instructional calendar Option A. Cari Levenseller seconded the motion. Motion passed unanimously. | 2013-14 CALENDAR
ADJUSTED |
| 9.2 | Approve Resolution #1213-07 Adopting a Supplemental Budget in the General Fund, Federal REAP Fund, Forestry Program Fund, Food Service Fund, and Capitol Reserve Fund for fiscal year 2012-13. Bill Langmaid moved to approve resolution #1213-07 adopting a supplemental budget in the general fund, federal REAP fund, forestry program fund, food service fund, and the capital reserve fund for fiscal year 2012-13. Cari Levenseller seconded the motion. Motion passed unanimously. | SUPPLEMENTAL
BUDGET RESOLUTION
#1213-07 APPROVED |
| 9.3 | Approve Resolution #1213-08 Adopting the 2013 2014 Budget, Making Appropriations, and Imposing and Categorizing the Taxes: Bill Langmaid moved to approve resolution #1213-08 adopting the 2013-2014 budget, making appropriations, and imposing and categorizing the taxes. Ernie Smith seconded the motion. Motion passed unanimously. | 2013-14 BUDGET
RESOLUTION #1213-08
APPROVED |
| 9.4 | Approve Resolution #1213-09 Interim Financing: Ken Cox explained that he is working to obtain bridge financing for the construction fund to carry the district through the end of the year. He has been in touch with Wedbush Bank on a total package of \$220K. Oregon Department of Energy (ODOE) has prequalified the District for a loan in the amount of \$1million. ODOE has since stepped up and authorizes funding of \$1.2 million. Dr. Cox is asking the board to approve both resolutions #1213-09 and #1213-10. The District won't use more than \$1.25 million. This will cover our debt through the end of the year. | RESOLUTIONS #1213-09
and #1213-10
AUTHORIZING INTERIM
FINANCING APPROVED. |
| | Bill Langmaid moved to approve resolutions #1213-09 and #1213-10 authorizing interim financing as presented with understanding the District won't use more than \$1.25 million. Cari Levenseller seconded the motion. There were no questions from the board. | |
| | Motion passed unanimously. | |
| 9.5 | OSEA 2013-16 Contract Ratification: this item was moved down in the order. See end of minutes. | OSEA CONTRACT
RATIFICATION – see end
of minutes |
| 9.6 | Vernonia Cares Foodbank MOA: Bill Langmaid moved to approve the Memorandum of Agreement between the Vernonia School District and the Vernonia Cares Foodbank as presented. Camrin Eyrrick seconded the motion. Sandy Welch, representing Vernonia Cares, felt this is a very good idea to have food accessible should another emergency happen. Motion passed unanimously. | MOA WITH VERNONIA
CARES APPROVED |
| 9.7 | Accept Resignations: Cari Levenseller moved to accept resignations from James Brookins, Robert Izzett, and Brad Baker. Bill Langmaid seconded the motion. Jim Krahn thanked all and wished them luck. Motion passed unanimously. | BROOKINS, IZZETT and
BAKER RESIGNATIONS
ACCEPTED |
| 9.8 | Election Results: Bill Langmaid moved to accept the May 21, 2013 election abstract as presented. Camrin Eyrrick seconded the motion. Motion passed unanimously. | MAY 17, 2013 ELECTION
ABSTRACT ACCEPTED |
| 9.9 | Approve Hiring of Licensed Staff: Ken Cox explained that the District has been contracting with the NWRES D for school psychologist services. We are able to save funds by hiring directly. Dr. Cox recommends hiring Brittney Waugh for the .5 position under the licensed contract. | WAUGH HIRED AS .5
FTE SCHOOL
PSYCHOLOGIST |

Bill Langmaid moved to hire Brittney Waugh as licensed staff. Tim Bamburg seconded the motion. Motion passed unanimously.

10.0 RECESS to Executive Session under O.R.S. 192.660 (2) (i) Evaluations at 7:01 p.m.

RECESS TO EXECUTIVE
SESSION

OSEA negotiation results summary was shared.
Business Manager severance discussed.
Superintendent contract for 2013-14 discussed.

Executive Session adjourned at 7:12 p.m.

11.0 RECONVENED TO REGULAR SESSION at 7:14 p.m.

RECONVENED TO
REGULAR SESSION

OSEA 2013-2016 CONTRACT RATIFICATION:

Dr. Cox indicated that the OSEA held a meeting this afternoon and the bargaining unit accepted the contract. Ernie Smith moved to ratify the the OSEA 2013-2016 Contract as presented. Bill Langmaid seconded the motion. Ernie thanked the OSEA for working together with the District through the process. Motion passed unanimously.

OSEA CONTRACT FOR
2013-2016 RATIFIED

12.0 SUPERINTENDENT REPORT

SUPERINTENDENT
REPORT

Dr. Cox updated the board on the following:

- Board meeting schedule for 2013-2014
- My College Options report – shows results from this year's senior participation and their post-high school plans
- Greenhouse project is just about ready for volunteers thanks to Aaron Miller and Dan Titus. Contact Aaron Miller if interested in volunteering on this project.
- Spencer Park – hoping to have park construction RFP ready for July meeting for the WGS memorial. Three additional work proposals are being considered; one to transport dirt from the new school to the old site; one to level the football field at the new site; and one to deal with the electrical changes for the stadium. They feel there will be better local involvement if split into 3 separate proposals.
- Summer Meals Program – this year the program is under the jurisdiction of Vernonia School District. Nic Welch and Cathy Meyer are spearheading this endeavor with district office staff support.

Upcoming Events:

- June 18, 2013 - NWRES D Regional Board meeting – June 18th Greg and Ken are attending.
- August 3, 2013 – Give Back Bash featuring an Elvis Impersonator. There will be two performances that day in the Commons. Tickets are available on line.

UPCOMING EVENTS

13.0 ADJOURN: Meeting adjourned at 7:21 p.m.

MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant



Board Chair



District Clerk