

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 14, 2014

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:06 p.m. by Jim Krahn. MEETING CALLED TO ORDER
- Board Present:** Jim Krahn, Tim Bamburg, Ernie Smith, Greg Kintz, Camrin Eyrrick, and Bill Langmaid. BOARD PRESENT
Absent: Cari Levenseller
- Staff Present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Kari Hansen, and Byron Brown, Licensed Staff; and Jan Dyer and ElDonna Williams, Classified Staff. STAFF PRESENT
- Visitors Present:** Rebecca McGaugh, Robyn Bean, Cole Harbour, Bridger Steward, Kaitlyn Eyrrick, and Grant Williams. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: The following changes were noted: AGENDA REVIEW
8.3 Typo correction. Changed from 2011-12 to 2012-13.
8.6 Official Change of Name and Address of New School added
8.7 Surplus Item Declaration added
9.0 Executive Session added
10.1 Ratify the VEA Contract added
- 2.0 RECESS TO BUDGET HEARING** at 6:08 p.m. BUDGET COMMITTEE MTG.
Ken Cox stated that the Budget Committee met two weeks ago and directed the Administration to make budgeting changes allowing for Middle School sports to be reinstated. Currently Middle School sports has been added back into the budget with only a head coach in each sport with the exception of track which will have both a head and an assistant coach. Also added back in is funding to make a part time Athletic Director as a separate position/person rather than part of an existing teacher. Fund 210 Title I was also increased.

The budget hearing was opened up for public testimony. There were no comments from the audience.
- 3.0 RECONVENE REGULAR MEETING:** at 6:10 p.m. RECONVENE REGULAR MEETING
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Robyn Bean, Administrative representative of the NWRESA, stated that it has been her privilege to attend our board meetings this year. She thanked the District for the hospitality. AUDIENCE COMMENTS

Kaitlyn Eyrrick, 8th grade student, shared with the board that she has enjoyed being in both the band program and leadership class. Due to scheduling last year she had to choose between one or the other. Unfortunately many students chose Leadership and the Band program suffered. She would like to ask that this be looked at so that Band will not suffer two years in a row.
- 5 CONSENT AGENDA:** CONSENT AGENDA
Tim Bamburg moved to approve the consent agenda as presented. Ernie Smith seconded the motion.

- 5.1 Minutes the 05/10/12 Regular Meeting and the 05/24/2012 Special Meeting. MINUTES APPROVED
- Motion passed unanimously.
- 6.0 **REPORTS & DISCUSSION**
- 6.1 **Building Reports:** BUILDING REPORTS
- VHS:** Mr. Underwood had nothing to add to his written report. He had two staff members in attendance to report to the board.
- Mr. Brown updated the board on the new forestry program. Students Bridger Steward and Cole Harbour presented a power point summary of projects completed during the program's first year.
- Jan Dyer updated the board on the Positive Behavior Intervention Support (PBIS) program. The PBIS program offers the framework for how to address problem behavior and reward positive behavior. The three separate building plans will be merged into one general plan with the opening of the new school.
- WGS:** Aaron Miller had nothing to add to his written report.
- 6.2 **Financial Report:** Dawn Plews stated that the District is down three students from last month. Estimates for May revenue are down \$24,000. State school fund has been adjusted and is accurate on her report. Spending is less \$2500 than expected and there is \$22,000 less in the ending fund balance than estimated for May. There were no questions from the board. FINANCIAL REPORT
- 6.3 **Project Manager Report:** Steve Effros was not in attendance. His written report was shared. PROJECT MANAGER REPORT
- 6.4 **Spring Sports Report:** James Brookins was not in attendance. Nate Underwood reported that the Loggers had a good year both academically and athletically. He is very proud of his students. In summary; SPECIAL EDUCATION REPORT
- 6 All League Baseball players and 2 All State. Josh Butcher played in the All-Star game.
 - 5 All League Softball players
 - Boys Track took 5th at state level. 11 All State medal winners, 3 individual State medal winners plus relay team.
 - MS – lots of kids out for track with some good up and coming athletes.
- 7.0 **INFORMATION & DISCUSSION**
- 7.1 **Wedbush Bank Proposal:** Ken Cox explained that Resolution #11-09 transfers the balance from a line of credit with Wedbush into a loan with \$1.8 million being added from the facilities grant from ODE. The resolution states we will be filing the application for the facilities grant. Dr. Cox recommends that the board approve this later in the meeting. RESOLUTION #11-09 DISCUSSED
- 7.2 **2012-2013 Instructional Calendar:** Ken Cox reviewed the two options that were presented to the Board as adjustments to what was originally approved. The adjustment allows for a reduction in days. The two options reduce the year by the same number of days. 59% of the staff preferred the schedule of Option B. INSTRUCTIONAL CALENDAR ADJUSTMENTS DISCUSSED
- 7.3 **Demolition Contract Review:** Ken Cox stated that he received word back from the District Attorney and some minor wording changes to the contract have been made. The main change is listed as "scope of work" and not by owner but by "district". Four companies submitted bids to the RFP. The award is being made to the company with the lowest bid. Two companies have challenged this award. Letters were sent out today that the RFP criteria was met and challenges are unfounded. With board approval the contract will be signed next week. The company is very willing to work with the District and allowing us to take what we need. DEMOLITION CONTRACT AWARD DISCUSSED

Dr. Cox is recommending that the board approve the contract.

Tim Bamburg asked about liability responsibility if someone is hurt. Yes, they provide insurance for their workers according to Dr. Cox.

Camrin Eyrrick stated that the contractor has done a lot of work with the flood resource center with demolishing homes. They are very systematic on how they recycle much of the material.

8.0 ACTION ITEMS:

8.1 Resolution #11-09 Interim Financing:

RESOLUTION #11-09
APPROVED

Bill Langmaid moved to approve resolution #11-09 authorizing interim financing as presented. Ernie Smith seconded the motion. There was no discussion. Motion passed unanimously.

8.2 Approve Resolution #11-10 Adopting the 2012-2013 Budget, Making Appropriations, and Imposing and Categorizing the Taxes:

RESOLUTION #11-10
APPROVED

Bill Langmaid moved to approve resolution #11-10 Adopting the 2012-2013 budget, making appropriations, and imposing and categorizing the taxes. Greg Kintz seconded the motion. There was no discussion. Motion passed unanimously.

8.3 2012-2013 Instructional Calendar Updates:

2012-13
INSTRUCTIONAL
CALENDAR
ADJUSTMENTS
APPROVED

Bill Langmaid moved to approve the 2012-2013 Instructional Calendar option B updates as presented. Greg Kintz seconded the motion. There was no discussion. Motion passed unanimously.

8.4 Demolition Contract Approval:

DEMOLITION
CONTRACT AWARDED
TO CUSTOM
EXCAVATING DBA
TRAILS END RECOVERY

Camrin Eyrrick moved to authorize the Superintendent to finalize the Demolition contract for RFP #1112-05 to Custom Excavating by Dean Larson DBA Trails End Recovery. Bill Langmaid seconded the motion. There was no discussion. Motion passed unanimously.

8.5 Approve Policy Updates:

POLICY ADDITIONS
AND UPDATES
APPROVED

ECAB – Vandalism/Malicious Mischief Theft
EE/EEA – Student Transportation Services
EEAC – School Bus Safety Program
EEAE – Student Transportation in Private Vehicles
EEBAA – District Vehicles / Seat Belts / Child Safety System
IGBA – Students w/Disabilities – Child Identification Procedures
IGBAB/JO – Education Records / Records of Students w/Disabilities
IGBAF – Special Education – Individualized Education Program (IEP)
IGBAH – Special Education – Evaluation Procedures
IK – Academic Achievement
IKA – Grading System
IKF – Graduation Requirements
IKFB – Graduation Exercises
JE - Attendance
JEC - Admissions
JECA – Admission of Resident Students
JECF – Interdistrict Transfer of Resident Students
JED – Student Absences and Excuses
JFCHA – Use of Alcohol for Cooking
JGAB – Use of Restraint and Seclusion
JHFE – Reporting of Suspected Child Abuse
JN – Student fees, Fines and Charges
KBA – Public Records

Ernie Smith moved to approve the above policies as presented. Tim Bamburg seconded the motion. There was no discussion. Motion passed unanimously.

8.6 Official Change of Name and Address for Vernonia School:

Bill Langmaid moved to authorize changing the name of Washington Grade School to Vernonia Elementary School and changing the address for Vernonia Elementary School, Vernonia Middle School, and Vernonia High School to 1000 Missouri Avenue, Vernonia, OR beginning with the 2012-13 school year. Greg Kintz seconded the motion. There was no discussion. Motion passed unanimously.

OFFICIAL NAME
CHANGE FOR
VERNONIA
ELEMENTARY &
ADDRESS CHANGE FOR
ALL SCHOOLS
APPROVED

8.7 Surplus Declaration: Dr. Cox explained that there are some items no longer in use and recommends declaring as surplus (stainless steel dishwasher that will not work in the new building, a garage door opener, garage door, and water heater from the Texas Ave. house.

ITEMS DECLARED AS
SURPLUS

Bill Langmaid moved to declare the presented list as surplus. Camrin Eyrrick seconded the motion. There was no discussion. Motion passed unanimously.

9.0 RECESS to Executive Session under O.R.S. 192.660 (2) (i) Evaluations and 192.660 (2) (d) Negotiations at 7:13 p.m.

RECESS TO EXECUTIVE
SESSION

The VEA Negotiations and Superintendent Evaluation were discussed.

Executive Session ended at 8:40 p.m.

10.0 RETURN to Regular Session: at 8:40 p.m.

RETURN TO REGULAR
SESSION

10.1 Ratify VEA Contract

Bill Langmaid moved to table the discussion for ratification of the 2012-15 VEA contract to the July board meeting. Motion seconded by Tim Bamburg.

VEA CONTRACT
RATIFICATION TABLED
UNTIL JULY BOARD
MEETING

Discussion: Jim Krahn stated that the board felt the need to have additional discussion prior to ratifying the contract. He asked that this decision not be taken negatively but merely as a chance for the board to discuss further.

Motion passed unanimously.

11.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

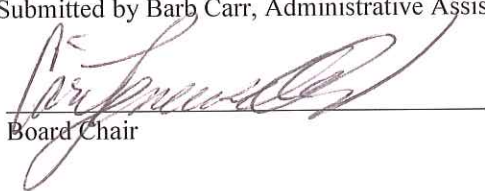
- Negotiations Update
- Construction Financing
- Construction Update
- Modular Classrooms Removal
- Demolition Update


SUPERINTENDENT
REPORT

12.0 ADJOURN: Meeting adjourned at 8:51 p.m.

MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant


Board Chair


District Clerk