

VERNONIA SCHOOL DISTRICT 47J  
1201 TEXAS AVENUE  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

July 9, 2015

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by Jim Krahn. MEETING CALLED TO ORDER
- Board Present:** Jim Krahn, Brett Costley, Greg Kintz, Katie Cook and Brittanie Roberts. Ernie Smith arrived at 6:15 p.m. BOARD PRESENT
- Board Absent:** Cari Levenseller. BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Barb Carr, Administrative Assistant; and Marie Knight, Fiscal Assistant. STAFF PRESENT
- Visitors present:** Scott Laird, Susan Ely VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Oath of Office: Aaron Miller administered the oath of office to the recently elected school board members Greg Kintz, Katie Cook, and Brittanie Roberts. KINTZ, COOK, and ROBERTS TAKE OATH OF OFFICE
- 1.3** Agenda Review: Added item 6.6 and 7.4 Surplus Items AGENDA REVIEW
- 2.0 BOARD CHAIR / VICE CHAIR:**
- 2.1 Appoint 2015-16 Board Chair:** Brittanie Roberts nominated Brett Costley as Board Chair for 2015-16. Greg Kintz seconded the motion. There were no other nominations. Jim Krahn moved to cast a unanimous ballot for Brett Costley. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. COSTLEY APPOINTED 2015-16 BOARD CHAIR
- 2.2 Appoint 2015-16 Board Vice Chair:** Jim Krahn nominated Ernie Smith as Board Vice Chair for 2015-16. There were no other nominations. Jim Krahn moved to cast a unanimous ballot for Ernie Smith. Motion seconded by Brittanie Roberts. Motion passed unanimously with those in attendance. SMITH APPOINTED 2015-16 BOARD VICE CHAIR
- 3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 CONSENT AGENDA:** CONSENT AGENDA
- 4.1** Minutes of 06/11/2015 Regular Meeting and Public Hearing MINUTES APPROVED
- 4.2** Designate DESIGNATE:
- 4.2.1** Chief Administrative & Budget Officer/Clerk – Aaron Miller CHIEF ADMIN/CLERK
- 4.2.2** Custodian of Funds – Aaron Miller CUSTODIAN OF FUNDS
- 4.2.3** Representative of Federal/State Fund & Grant Applications – Aaron Miller GRANT APPS REP.
- 4.2.4** Depository of Funds – US Bank & Government Pool DEPOSITORY OF FUNDS
- 4.2.5** District Auditors – Grove, Mueller, & Swank, P.C. AUDITORS
- 4.2.6** Insurance Agent of Record – Brown & Brown Northwest INSURANCE AGENT
- 4.2.7** Attorney of Record – Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy, P.C. ATTORNEY OF RECORD
- 4.2.8** Newspaper of Record – Vernonia's Voice NEWSPAPER OF REC.
- 4.3** Set: BORROWING LIMIT SET
- 4.3.1** Borrowing Limit - \$150,000.00
- Jim Krahn moved to approve the consent agenda as presented. Greg Kintz seconded the CONSENT AGENDA

motion. Motion passed unanimously with those in attendance.

APPROVED

## 5.0 REPORTS & DISCUSSION

- 5.1 Financial Report:** There was not a financial report available for this meeting. FINANCIAL REPORT
- 5.2 Maintenance Report:** The maintenance report was reviewed. There were no questions from the board. MAINTENANCE REPORT
- 5.3 Project Updates:** Aaron Miller gave an update on the following projects: PROJECT UPDATE
- Spencer Park: Currently working to develop a maintenance agreement with the City. New areas of park will be maintained and improvements made by city. Maintenance to softball field, football field, and the stadium are ours until we vacate. District gave \$15K to the City to add electricity to the covered play shed. Once the City installs the gazebo this Fall electricity will be put in. The final cost to hook up the electricity should be less than \$15,000 and any savings will be returned to the District.
- Shop Building: Dust collection system will be finalized when the electrical is completed. The final occupancy permit will be issued when complete. The new facility will be ready for Fall classes.
- Softball Field: Robert Watts Construction signed their contract yesterday. Work will begin soon. He will be installing piping in the drainage areas for an irrigation system. Volunteers will be secured to help install backstops, fencing and the red cinder on the warning track. Grass seed will go down with the Fall rains.
- Playground: Susan Ely shared that the final phases of the play structure have been ordered and should arrive mid-August. They plan to have it installed prior to the start of school in September.

## 6.0 INFORMATION & DISCUSSION

- 6.1 Board Liaisons to District Committees:** Aaron Miller shared that throughout the year several staff committees meet on a regular basis. Board members are invited to attend and participate as long as there is not more than 3 members in attendance. Individual board members expressed interest in the following committees: BOARD LIAISONS TO DISTRICT COMMITTEES
- 6.1.1 Curriculum (Instructional Team Leaders):** Katie Cook CURRICULUM
- 6.1.2 Technology:** Katie Cook. TECHNOLOGY
- 6.1.3 Safety:** Katie Cook SAFETY
- 6.1.4 Health & Wellness:** Brett Costley HEALTH & WELLNESS
- 6.1.5 Talented & Gifted:** Brittanie Roberts TALENTED & GIFTED
- 6.1.6 Sustainability:** Ernie Smith SUSTAINABILITY
- 6.1.7 Positive Behavior & Intervention Support (PBIS):** Brittanie Roberts PBIS
- 6.2 Board Committee Assignments:** Aaron Miller explained that there are four board committees that are active. Three board members can serve on each committee. BOARD COMMITTEE ASSIGNMENTS
- 6.2.1 Negotiations:** Ernie Smith, Greg Kintz, Brett Costley NEGOTIATIONS COMMITTEE
- 6.2.2 Policy Review:** Katie Cook, Brittanie Roberts. POLICY REVIEW
- 6.2.3 Facilities (Long Range Planning):** Ernie Smith, Brett Costley FACILITIES
- 6.2.4 Vernonia Education Foundation (VEF):** Cari Levenseller, Greg Kintz VEF
- 6.3 Substitute Teacher Pay:** The State dictates the minimum rate of pay for substitute teachers. This year the state minimum has increased to \$ 173.76 per day. Aaron Miller recommends setting our rate at \$175.00. TEACHER SUB PAY FOR 2015-16 DISCUSSED
- 6.4 Board Meeting Schedule:** Aaron Miller shared a draft calendar and explained that all meetings fall on the 2<sup>nd</sup> Thursday of each month. 2015-16 BOARD MTG. SCHEDULE DISCUSSED

**6.5 Student Fees:** Aaron Miller reviewed the draft fee schedule for 2015-16. Student registration fees have remained the same. Food service fees have increase between \$.10 and .20 cents to meet the state minimums. Newly added are the facility use fees and non-enrolled student fees. The facility use fees have been in place since moving to the new building however they hadn't been included in the list of fees. The non-enrolled student fee is the cost to educate a student when they are not enrolled regularly. This primarily effects Home Schooled students who wish to come to school for a couple classes. Since they are not enrolled regularly the District doesn't receive any state funds to cover the costs to educate them. The recommended amount was determined by dividing the number of classes offered to regularly enrolled students by the amount received by the State. Brittanie Roberts expressed concern and was opposed to the fee.

2015-16 STUDENT FEES  
DISCUSSED

**6.6 Surplus Items:** Aaron Miller explained that the athletic department has several old uniforms from prior years' sports teams. The Biggest Reunion committee would like to make these available for purchase at their event in August as a fundraiser for the V.E.F. The Board needs to declare the items surplus in order to sell.

SURPLUS ITEMS  
DISCUSSED

## 7.0 ACTION ITEMS

**7.1 Substitute Teacher Pay:** Ernie Smith moved to establish the Substitute Teacher Pay for 2015-16 at \$175.00 per day. Katie Cook seconded the motion. Motion passed unanimously with those in attendance less Jim Krahn who abstained.

SUBSTITUTE PAY FOR  
2015-16 SET AT \$ 175.00  
PER DAY.

**7.2 Board Meeting Schedule:** Jim Krahn moved to approve the board meeting schedule for 2015-16 as presented. Ernie Smith seconded the motion. Motion passed unanimously with those in attendance

BOARD MEETING  
DATES SET FOR 2015-16

**7.3 Student Fees:** Jim Krahn moved to approve the 2015-16 fee schedule as presented with note that the non-enrolled fee can be adjusted at the discretion of the superintendent. Ernie Smith seconded the motion. Motion passed unanimously with those in attendance.

FEE SCHEDULE SET FOR  
2015-16

**7.4 Surplus Items:** Greg Kintz moved to declare the presented list dated 7/9/15 as surplus. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance.

ITEMS DECLARED  
SURPLUS.

## 8.0 SUPERINTENDENT REPORT: Aaron Miller updated the board on the following:

SUPERINTENDENT  
REPORT

- Annual report from the Metropolitan Group was shared.
- Charter School lobbying efforts were unsuccessful to have an exception made for Vernonia and other districts on the Charter School Bill. Thanks were given to the board, community and staff involved with the steering committee.
- Funding options at the legislature didn't go in our favor. Cool School Loans forgiven did not receive approval nor did the bill that passed allowing matching funds for school bonds retroactively.
- Correspondence received from Quentin Skanes and shared with the board requesting closed campus be waived. Discussion was held on exploring possible reward options for students without attendance or discipline issues.
- Chemistry Hood will be installed in the high school Chemistry Room.

**Other Issues:** None

OTHER ISSUES.

Next regular Board meeting will be August 13<sup>th</sup>. Board Workshop with OSBA / Roles & Responsibilities on August 27<sup>th</sup>.

## 9.0 MEETING ADJOURNED at 7:44 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

