

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS WORKSHOP MEETING MINUTES

August 02, 2012

**CALL TO ORDER:** A Retreat Workshop of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was convened at 6:02 p.m. by Jim Krahn.

MEETING CALLED TO ORDER

**Board present:** Jim Krahn, Tim Bamburg, Greg Kintz, Cari Levenseller, Camrin Eyrrick and Bill Langmaid.  
**Absent:** Ernie Smith

BOARD PRESENT

**Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Principal; and Barb Carr, Administrative Assistant.

STAFF PRESENT

**Visitors present:** None

VISITORS PRESENT

**1.0 Board Administration Discussion**

- 1.1** Review 2012-2017 District Goals. The board reviewed the current goals and discussed their effectiveness and needed areas of improvement.

ROUND TABLE DISCUSSION

Communication with parent and community:

Bill Langmaid felt that communication with the media could be improved upon.

Dr. Cox felt that effective parent involvement could be improved upon.

Jim Krahn stated the importance of being realistic in regards to parent involvement. Some parents will never become involved.

Aaron Miller indicated that the communication piece is essential. There is a definite correlation between student achievement and parental involvement. His building has offered parent training in the past that was not always well attended. It was suggested that maybe this type of training be combined with parent conferences to maximize attendance.

Nate Underwood shared that with his experience of working in 5 different districts conferences are fairly well attended at the elementary level but the majority of those in attendance at the upper levels are with the parents that are already involved. Individual communication between teacher and parents can improve.

Camrin Eyrrick likes the elementary newsletters. Teacher web pages are not always updated which can be confusing.

ESIS is a great tool for parents to keep in communication with the progress their student is making but many teachers do not update it regularly. This causes frustration for the parents that do check it. It was suggested to place a disclaimer on ESIS that it is only updated every couple of weeks.

The following suggestions were made:

- Monitor students more in Advisory (mentor parents)
- Individual time during professional development used to call parents
- More positive communication is needed
- Serve food at open house to help draw people
- Student mentors at the High School
- Create a volunteer coordinator at the elementary level.

Bill Langmaid felt that the VPC could help pay for someone to be a volunteer coordinator. He will speak with Deanna Pearl regarding this. Camrin Eyrrick indicated that there is software available to help track the needs and placement of volunteers.

- 1.2 Discuss Areas of Concern: see above
- 1.3 Determine Areas of Focus for the 2012-13 School Year: see above

## 2.0 Board Goals Discussion

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|-----|--|-------------------------------|
| 1.1 | Areas of Concern for Board Members: see above  | AREAS OF CONCERN              |
| 1.2 | Board Goals for 2012-13: Greg Kintz attended numerous field trips and felt getting involved at this level is important. Showing you care by actions not just words.  | BOARD GOALS                   |
| 1.3 | Board Training Opportunities: There will be a workshop on January 24 <sup>th</sup> as well as the annual OSBA convention in November.  | BOARD TRAINING                |
| 1.4 | <p>Long Term Facility Discussion:</p> <p>Dr. Cox indicated that the board needs to consider the following and make a decision within the next 30 days:</p> <ul style="list-style-type: none"> <li>• There may be an opportunity to purchase the green building and maintenance shop if Trails End Recovery puts them on the open market for bids. Is this something the District should consider?</li> <li>• The District still needs \$5M to pay off current debt.</li> </ul> | LONG TERM FACILITY DISCUSSION |

Bill Langmaid doesn't like using an old building for a new purpose for which it wasn't designed. The consensus of the board was not to even consider the maintenance shop. The green building would have to be stored which would be an issue.

Jim Krahn indicated that he has a connection at OSU with a family that works for Nike. There may be a potential connection there as well. He'll keep working on it.

It was determined that another meeting is needed to discuss these areas further. Dr. Cox will gather more information and will present to the board at a workshop on August 23<sup>rd</sup> at 6:30 p.m.

**MEETING ADJOURNED** at 7: 51p.m.

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk

**ADJOURNED**