

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

August 12, 2010

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Chair Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Tim Bamburg, Greg Kintz, and Kim Wallace BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, High School Principal; Gordon Jarman, Athletic Director; Tom Ramsey, Maintenance Supervisor; Barb Carr, Administrative Assistant; Juliet Safier, teacher STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Steve Effros, Carol Cox, and Shelley Cota, VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: one action item added. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
Tim Bamburg moved to approve the consent agenda. Greg Kintz seconded the motion.
- 3.1** Minutes of 07/08/10 Regular Meeting and Public Hearing. MINUTES APPROVED
Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Financial Report:** Dawn Plews was not present. Dr. Cox stated that the financial reports for the months of July and August are preliminary and contains estimates at this point. FINANCIAL REPORT

Kim Wallace asked when does state make adjustments to our payments? Dr. Cox indicated that the state uses the highest enrollment number of last two years. As the year progresses the state starts using actual numbers. Any deductions to our state payment will be in May and June.

Jim Krahn asked if all rural schools are seeing decreasing enrollment numbers? Dr. Cox was not sure about rural schools across the state but he did state that all schools in Columbia Co. have drops in enrollment.
- 4.2 Maintenance Report:** Tom Ramsey stated that there was minor vandalism over Jambroee weekend. The fire stand pipes had caps snapped off. He is working at getting fields ready for football. He is finishing up summer projects and is getting ready for the Biggest Reunion this weekend and the start of school. Kim Wallace commented that the floors in the logger dome looked nice and shiney. MAINTENANCE REPORT
- 4.3 Project Manager Report:** PROJECT MANAGER REPORT
- RFP for Contractor. Evaluation committee met yesterday. Results will be available soon.
 - Missouri Avenue/Highway 47. Moving forward with design and permitting.
 - NEPA. Weekly conference calls and moving forward with new wetland location and Spencer Park design.
 - OR Solutions/Public Financing: Has met with Or Solution core team, MET group,

regional ERT team, ODBB/ODOT, and others.

- City Permitting: Annexation and rezoning almost complete. Some final paperwork to do – title reports, etc. For all purposes it is done.

- 4.4 Annual Transportation Report:** Shelley Cota reported that this year they will have four large and three small bus routes as well as two midday Kindergarten routes and an Early Intervention route. On staff will be six assigned drivers and six substitutes. TRANSPORTATION REPORT

Last year Curles School Bus Services had no accidents and only a few break down/flat tire incidents. They did have a few late routes due to inclement weather. Rider capacity last year was 60%.

Jim Krahn asked if they have many discipline issues? According to Shelley they don't have many. The ones they do have tend to come in spurts.

Next year Curles drivers hope to implement the PBIS program into their routes. The drivers have been discussing ways to effectively recognize students but haven't come up with a way that will work during the short time that they have the students on their busses.

- 4.5 Athletic Report:** Gordon Jarman indicated he is looking forward to the upcoming season. Coaches have held open weight room and open gym for basketball, wrestling and volleyball athletes. ATHLETIC REPORT

Next year changes:

- VHS will be in a new league this year and will compete against schools with the same level of ADM.
- Middle School change: Girls basketball and wrestling will go before the winter break and boys basketball will go after. This is a switch from previous years.

Jim Krahn asked about Jewell students participating in our sports program? How does that affect Vernonia's league status? Gordon indicated that he spoke with Tom Welker at OSAA regarding this. VHS had a coop with Jewell last year for baseball. OSAA allows this to happen for one year. If we were to apply for the coop again for baseball we'd have to combine Jewell School District enrollment with Vernonia School District enrollment and unfortunately it would kick VHS back into 3A for baseball. Gordon spoke with the baseball coach who is not in favor of this. Jewell students do have the opportunity to play at Seaside without adjusting their league status.

5.0 INFORMATION & DISCUSSION

- 5.1 Missouri Avenue and Bridge Street Design and Meetings:** Dr. Cox provided to the board in their packet drawings of what Missouri Avenue would look like with improvements. He held a neighborhood meeting to discuss impacts and received no complaints. The current understanding is that during Missouri Avenue construction, Texas Avenue will be the alternate route. The District will pay to have Texas Avenue resurfaced (no gutters or curbs) when done. Street improvements won't start until next spring or summer. MISSOURI AVENUE & BRIDGE STREET DESIGN MEETING

St. Mary's church is concerned that the district doesn't have enough parking spaces and will use theirs.

- 5.2 Environmental Assessment Scoping Documents:** At last month's town hall meeting scoping documents were shared. They show and lay out what needs to happen. The next town hall will be on Sept. 28th. Once all documentation is done the District will ask for finding of no significant impact for Army Corp of Engineers. ENVIRONMENTAL ASSESSMENT SCOPING DOCUMENTS SHARED

- 5.3 Student/Staff Handbooks:** Copies provided to the board. There were minor changes throughout both books. Please address any questions to the administration. Dawn Plews has STUDENT/STAFF HANDBOOKS

been attending human resource workshops. Next year Ken and Dawn will be taking the staff handbook and making sure all areas of compliance are in the handbook. PROVIDED

5.4 Naming Recognition Recommendation: This has been approved by the naming committee. It is coming to the Board this evening for official approval. Dr. Cox recommends the board approve as presented. NAMING RECOGNITION RECOMMENDATION

5.5 OSEA Classified Contract: Ken Cox received notification from the President of OSEA that they have ratified their contract. The board now needs to take action to approve. In summary, there were just primarily wording changes. The negotiation process overall was a positive experience although it took longer than they thought. The contract is for three years and has a 1-3% increase based on the Portland CPU. Jim Krahn and Tim Bamburg were part of the process. Jim Krahn felt it was it was an excellent process and recommends that the board adopt the contract. There were no questions from the board. OSEA CLASSIFIED CONTRACT

5.6 Quality School Construction Bonds: When bonds are sold, on that day a percentage rate is established as to what the government will pay. The District has the opportunity of \$13 million in interest free funds. Ken is recommending the District obtain a \$5m loan. We would pool with other districts to increase the pool to a larger amount to make more appealing to potential buyers. The drawback is Street improvements won't start until next spring or summer.that payments for the loan would be taken out by ODE prior to issuing our State School fund. QUALITY SCHOOL CONSTRUCTION BONDS

The \$5 million amount was decided on because in 2012 the district will be \$3 short. This is an estimate due to construction costs and incoming revenue differences. All money from the loan would have to expend within 3 years, it can't be used to pay off other debt, and 10% must expend within the first year. The board needs to act quickly as the pool goes up for sale in September.

Tim Bamburg asked for clarification. This money would have to be paid back with donations. Correct It is very likely the money would be interest free.

Kim Wallace asked if this will be reviewed by the Oregon Solution budget committee? Yes. Carol Samuals, SNW Security, met with them recently.

6.0 ACTION ITEMS

6.1 Naming Recognition Recommendation: Tim Bamburg moved to accept and approve the Naming Recognition Recommendation as presented. Kim Wallace seconded the motion. No discussion. Motion passed unanimously. NAMING RECOGNITION RECOMMENDATION APPROVED

6.2 OSEA Contract Ratification Kim Wallace moved to approve the 2010-2013 Collective Bargaining Agreement between the Vernonia School District and OSEA Chapter 67 as presented. Tim Bamburg seconded the motion. Jim Krahn thanked the OSEA group for their willingness and openness in the contract negotiations. Motion passed unanimously. 2010-2013 OSEA CONTRACT APPROVED

6.3 QSCB Bond Resolution: Greg Kintz moved to approve Resolution #10-08 as presented. Motion seconded by Tim Bamburg. No discussion. Motion passed unanimously. QSCB BOND RESOLUTION #10-08 APPROVED

6.4 CMGC Proposal Notice of Intent to Award: Kim Wallace moved to authorize the evaluation committee to provide Notice of Intent to Award to the contractor they deem best qualified as outlined in the RFP. Greg Kintz seconded the motion. No discussion. Motion passed unanimously. CMGC PROPOSAL NOTICE OF INTENT TO AWARD AUTHORIZED

7.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

- FEMA Update

SUPERINTENDENT REPORT

- Catalyst / Oregon Solutions Project Report
- Construction Manager General Contractor (CMGC) RFP timeline
- Video Camera Upgrades
- Online Payment Fees
- Skate Park Report
- Staff/Volunteer Background Check Change
- Jamboree Report
- Vernonia Center for Rural Sustainability. Next natural resources meeting August 24th at 11am
- Welcome back breakfast for staff 8/31/10. The board is invited to attend.

The board asked Tom Ramsey if the lights in the covered play shed could be extended to 10pm at night. This will be taken care of.

8.0 MEETING ADJOURNED at 7:13 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk