

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 10, 2009

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Jim Krahn MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Tim Bamburg, Ernie Smith, and Tammy Jennings. Greg Kintz arrived at 6:04 p.m. Cari Levenseller arrived at 6:40 p.m. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, MS/HS Principal; Aaron Miller, Elementary Principal; Barb Carr, Administrative Assistant; Dawn Plews, Business Manager; Kathi Fetch and Karen Roberts, Classified Staff. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Carol Cox, Amy Cieloha, and Laney Coulter VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: None
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:**
Kathi Fetch OSEA President for Chapter 67 in Vernonia reported that OSEA on behalf of the local chapter was able to give a donation to the bond committee to help in the marketing of the bond. The official presentation was done at the future school site last week. A photo was taken of the presentation and Kathi presented the board with a copy of the photo.
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
Tim Bamburg moved to approve and Tammy Jennings seconded the consent agenda as presented.
- 4.1** Minutes of the 08/12/09 Workshop and the 08/13/09 Regular Meeting. MINUTES APPROVED
Motion passed unanimously.
Greg Kintz arrived.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Bond Committee Report:** Sharon Bernal was not in attendance. Dr. Cox spoke on her behalf. There is another mailing from the committee coming out soon. On October 6th there is a forum at the senior center followed by an open forum for entire community at the Scout Cabin at 6:00 p.m. On Friday, Sept 18th they are holding a community Stake Out at the site from 4-6 p.m. The Architects will be in attendance to answer questions. BOND COMMITTEE REPORT
- 4.2 Project Manager Report:** Steve Effros was not able to attend and there is not a report available. Dr. Cox indicated that the Wetland survey folks were out this week on the property digging holes. A City Council meeting is scheduled for next Tuesday. A 1st reading of the ordinance change will be presented. Dr. Cox indicated that next week he will put together a graph with on-going projects. PROJECT MANAGER REPORT
Jim commented that there is a lot of activity going on and positive things are definitely happening behind the scenes.
- 4.3 Financial Report:** Dawn Plews reviewed the financial reports. They are standard for September. She will be keeping an eye on the ending fund balance. The report now contains FINANCIAL REPORT

information boxes to help explain the report. The May state school fund adjustment has already been made. The District may see a positive adjustment this year instead of a negative. The official ending fund balance will be determined after the Auditors are finished.

July and August expenditure reports were provided to the board.

Jim Krahn asked about current student enrollment. Last year we ended with 622 and this year the beginning total is 600. We projected an enrollment of 610.

There has been an adjustment to fund 300 and 400. This is because the District did not get a \$135,000 Safe School grant originally thought we would receive.

4.4 Maintenance Report: Dr. Cox reported that Maintenance Supervisor, Tom Ramsey, has done a good job in re-keying the district buildings. All inside doors in the district now use one of two keys. There were no questions from the board on the Maintenance report. MAINTENANCE REPORT

4.5 Building Reports: BUILDING REPORTS
Aaron Miller stated that his building is off to a good smooth start. Nothing else to add to written report.
Nate Underwood indicated that the middle school and high school are off to a good start as well. After discussion, the middle school is less self contained than thought at the end of last year. The high school has had no glitches to the start. There are currently five foreign exchange students attending.

5.0 INFORMATION & DISCUSSION

5.1 Jewell Interdistrict Transfer Agreement: A draft agreement was provided to the board in their packet. Jewell Superintendent, Dr. Gander, sent the agreement to Dr. Cox. Dr. Cox adjusted the verbage to read only for the 2009-2010 school year and Dr. Gander agreed. Board signature lines were also added. The agreement will be on Jewell's letterhead. Dr. Cox will sign and have board chair, Jim Krahn sign and then the agreement will be delivered to the next board meeting in Jewell. JEWELL INTERDISTRICT TRANSFER AGREEMENT

Jim Krahn asked about the District's current policy. Dr. Cox would like the board to review. Ernie Smith feels the district needs to tighten the belt. Dr. Cox recommends that the board approve the agreement for this year. On the agenda next month Dr. Cox will have materials available on how we want to move forward.

5.2 Property Management Proposals: A copy of the RFP was available in the board packet. It was delivered to local realtors. Since the RFP was delivered Dr. Cox has been told that realtors need an additional license for property management. He'll wait and see what type of response is received from the RFP. PROPERTY MANAGEMENT PROPOSALS

5.3 Dropout Report: Nate Underwood indicated that in regards to students who started high school in 2004 as a freshman somewhere and graduated in 4 years from Vernonia, 90% of the cohort graduated with regular diploma. Students that get their GED, receive a modified diploma, or are a foreign exchange student are currently not counted. Next year they will be counted. With this new formula Vernonia is still above the state average. Over the last 2 years VHS has had 7 drop outs. The newly developed alternative program, and other programs such as Insight School of Oregon, are helping to keep students enrolled until they graduate. DROP OUT REPORT

Jim Krahn commented that next year's number will hopefully not change much.

5.4 OSBA Election: Dr. Cox reported that the Legislative Policy Committee is holding an election. Dennis Warren is running unopposed. Board needs to take action to cast a vote for Dennis if so moved. OSBA ELECTION

6.0 ACTION ITEMS

6.1 Jewell Interdistrict Transfer Agreement:

Tammy Jennings moved to approve the Jewell Interdistrict Transfer Agreement as presented. Motion seconded by Tim Bamburg.

JEWELL INTERDISTRICT
TRANSFER
AGREEMENT
APPROVED

Greg Kintz asked to confirm the language is as presented. Any additional discussion would be for next year. There are no changes to the draft for the 2009-10 year presented at tonight's meeting.

Tim Bamburg indicated that there was not a lot of room for negotiation during the meeting. With no further discussion, Chair Krahn called for the vote. Motion passed unanimously.

6.2 Property Management Proposal:

Ernie Smith moved to authorize the Superintendent to interview and select a local realtor as outlined in the RFP for District Property Management if they have the proper credentials. Motion seconded by Greg Kintz.

PROPERTY
MANAGEMENT
PROPOSAL APPROVED

Dr. Cox asked for clarification from the board on their definition of "local." There may be an issue of no one in Vernonia having credentials.

Motion passed unanimously.

6.3 OSBA Election:

Ernie Smith moved to elect Dennis Warren to the Legislative Policy Committee for our Region. Motion seconded by Tammy Jennings. There was no discussion. Motion passed unanimously. Barb Carr will cast the vote on-line on behalf of the Vernonia School Board

OSBA ELECTION HELD

7.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

- OSEA agreement regarding part time employees and benefits impacts the budget by \$15,000
- District organizational chart has been revised. Vice Principal duties now belong to Mr. Brookins. He is a Teacher on Special Assignment (TOSA) acting as Asst. Sped Director, and dealing with discipline and truancy. Marie Knight is now district safety officer.

SUPERINTENDENT
REPORT AND
CORRESPONDENCE

Cari Levenseller arrived.

- Oregon Solutions Team Executive Committee recently met. The team sees a need for a professional fundraising campaign manager. They have interviewed five firms and will then make a recommendation to the board to hire one of the firms. The interview team will consist of Tom Kelly, Tony Hyde, Betsy Johnson, Bill Haack, Ken Cox, or Jim Krahn.

Jim Krahn commented that there was discussion about the cost being covered by a grant. Ernie Smith indicated that he had done some research when trying to build a wrestling room. Most companies don't get paid unless they bring in money or they take a percentage of what they bring in. Dr. Cox is working with Dawn Plews to put together a spread sheet that tracks our current cash flow. His hope is to share this with the board to keep you updated.

- OSBA regional dinner is coming up on Oct 14th. Let Barb know if you plan on attending.
- OSBA Annual Convention.
- 1st home Volleyball game next Tuesday, 1st Football game next Friday.
- MGS open house Sept. 30 – Jim Krahn indicated he will be gone but would like some board members to attend if possible.
- Cari Levenseller mentioned that the bond committee will be making survey phone calls on Sept. 15th.
- Greg Kintz indicated that the city had a vote of confidence in support of the bond at a recent meeting.

8.0 MEETING ADJOURNED at 6:52 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk