

VERNONIA SCHOOL DISTRICT 47J  
1201 TEXAS AVENUE  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 10, 2015

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:04 p.m. by Brett Costley. MEETING CALLED TO ORDER
- Board Present:** Brett Costley, Jim Krahn, Greg Kintz, Katie Cook, Brittanie Roberts,  
**Board Absent:** Ernie Smith and Cari Levenseller BOARD PRESENT  
BOARD ABSENT  
**Staff Present:** Aaron Miller, Superintendent; Barb Carr, Administrative Assistant; Dawn Plews, Business Manager; Marie Knight, Fiscal Assistant; and Juliet Safier, Licensed Staff. STAFF PRESENT
- Visitors present:** Scott Laird, Amy Cieloha, and Amanda Sicard VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: Mr. Miller added Information items 5.4 Athletic Co-op with Banks School District and 5.5 OSBA Board of Directors Regional Member Nomination as well as Action items 6.3 Approval of Athletic Co-op with Banks School District and 6.4 OSBA Board of Directors Regional Member Nomination. AGENDA REVIEW
- Jim Krahn moved to accept the amended agenda. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Amy Cieloha expressed her concern with the amount being charged for a seasonal family pass to high school athletic events. She feels the amount is too much. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
- 3.1** Minutes of 08/13/2015 Regular Meeting and the 08/27/15 Workshop. MINUTES APPROVED
- Greg Kintz moved to approve the consent agenda as presented. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** Amanda Sicard from high school leadership updated the board on the following:
- First week of school has gone smoothly
  - Leadership is planning a blood drive
  - Homecoming is coming up Oct 5 – 9, 2015
  - Athletic competitions are under way in Football, Volleyball, Cross Country
- 4.1 Building Reports:** BUILDING REPORTS  
Mr. Underwood was not in attendance.
- Mr. Miller had nothing to add to his written report.
- 4.2 Financial Report:** Dawn Plews reported that the timber revenue is coming in higher than anticipated. After the September payroll has run all payroll costs for the year will be encumbered giving a better budget picture for the year. FINANCIAL REPORT
- 4.3 Maintenance Report:** The Board reviewed the report. There were no questions. MAINTENANCE REPORT
- 5.0 INFORMATION & DISCUSSION**

- 5.1 Staff Handbooks:** The Staff Handbook was shared with the Board. Mr. Miller as well as Mr. Underwood and a couple retired teachers reviewed last year's Staff Handbook and offered suggestions. There were a lot of simple housekeeping adjustments. The items included are the result of a comparison to the sample handbook offered by OSBA. The Board was asked to contact Mr. Miller if the Board has any questions. STAFF HANDBOOK SHARED WITH BOARD
- 5.2 Surplus Items:** Mr. Miller shared that there are two items that the District is recommending to be designated as surplus. 1) An older John Deere Riding Lawn Mower. The board asked at the last meeting to consider perhaps utilizing the mower to maintain the rough areas. Mr. Miller checked with Mark Brown, Maintenance Supervisor, and he did not feel it would be cost efficient to repair. 2) The District purchased many 20 gallon water bags to water the newly planted trees on the campus. The District will retain a few but still have several to surplus. SURPLUS ITEMS
- 5.3 Enrollment:** Aaron Miller handed out preliminary enrollment totals. Initial numbers appear to be positive however these need to be taken with a grain of salt as adds and drops are still being worked through. ENROLLMENT UPDATE
- Brett Costley asked if class size numbers at the middle school are better than last year. According to Mr. Miller initially no, but Mr. Underwood and Mr. Weisel are working with the schedule to bring down some class size numbers. A more in depth class size report will be shared at the October board meeting. CLASS SIZE NUMBERS
- 5.4 Athletic Co-op with Banks School District:** Aaron Miller explained that two meetings ago he shared a potential request for a VHS student to participate with the Banks HS Soccer program. The request has officially come to the District having recently been approved by the Banks School Board. It now requires the Vernonia School Board to approve. Mr. Miller, recognizing the concerns of Principal Underwood and Athletic Director, Mr. Jarman, and after reviewing all aspects of the request, is recommending to the Board to approve the Co-op request. ATHLETIC CO-OP DISCUSSED
- There were comments on both sides of the issue from the Board. Jim Krahn shared that his concern that existing programs in our district get watered down when Co-ops are allowed. Brittanie Roberts stated that students should be allowed to play the sport they want and if not offered here they should be allowed to go elsewhere.
- 5.5 OSBA Board of Directors Regional Member Nomination:** Greg Kintz shared that his two-year term as a Regional Member on the OSBA Board of Directors expires December 31, 2015. He would like to once again run for this position however he needs to have an official nomination from a school board to be eligible to run. He is asking the Board to support his endeavors by officially nominating him. OSBA BOARD OF DIRECTORS REGIONAL MEMBER NOMINATION REQUEST DISCUSSED
- Brett Costley stated there is a definite benefit to Vernonia by having a representative on the OSBA Board. Katie Cook inquired if anyone else was interested. Greg indicated that OSBA would be able to answer that question. He is not informed of other interested candidates at this point in the process.
- 6.0 ACTION ITEMS**
- 6.1 Surplus Items:** Jim Krahn moved to declare the list of items dated 9/10/15 as surplus. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. ITEMS DECLARED SURPLUS
- 6.2 Policy Approval:** The following policies were presented last month as a first reading and are on this meeting's agenda for approval. Policy DJC, DN, EBB, EBCB, EBCD, EEA, EEACA, EFA, EFAA, GBDA, GBE, GBM, GCAB, IIBGA, IKAB, IKE, IKH, JECB, JECF, JFG, JHCD, JHCDA, KL, LBE, LBEA, and LGA. POLICIES UPDATES APPROVED
- Aaron Miller highlighted the updates to policy IKE after the request of the Board at the last meeting.
- Brittanie Roberts moved to approve the policies as presented. Jim Krahn seconded the

motion. Motion passed unanimously with those in attendance.

- 6.3 **Approve Athletic Co-op with Banks School District.** Brittanie Roberts moved to approve the Athletic Co-op with Banks School District allowing one VHS Student to participate in the Banks HS Soccer Program. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

ATHLETIC CO-OP WITH  
BANKS SCHOOL  
DISTRICT APPROVED

- 6.4 **OSBA Board of Directors Regional Member Nomination:** Jim Krahn moved to approve the nomination of Greg Kintz to the OSBA Board of Directors for the North Coast Region, Position #14. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance.

KINTZ RECEIVES  
NOMINATION TO OSBA  
BOARD OF DIRECTORS  
NORTH COAST REGION.

7.0 **SUPERINTENDENT REPORT:** Aaron Miller updated the board on the following:

SUPERINTENDENT  
REPORT

- PTA was able to purchase the final phase of the playground equipment. Installation was held on August 30<sup>th</sup>. Special thanks to Susan Ely for organizing the install, and the Free Wheelers for showing up to help.
- As a follow up to questions last meeting on the Food Service Consortium, there is a fee to be a member of the consortium but there are no additional fees relating to transportation.
- Beginning of year staff in-service went well.
- The Columbia County superintendents are working through the ESD and with Jodi Hack, State Senator, to develop and write a grant that will support a regional Career and Technical Education hub in Columbia County likely focusing on health care professions.
- Budget – five instructional assistants have been moved from part time to full time to accommodate student needs. This will unfortunately have a definite impact to our budget as the addition of insurance and PERS benefits is substantial.
- Facilities: Food and water will now be allowed in the gym for home athletic events. Soda will not be allowed.
- Softball field update. 4 – 5 loads of dirt are being delivered each day. Turfus field conditioner and cinder are on site. Pipe for irrigation is put together and glued. Lines are ready to be placed in the sand after which the dirt will be spread and then seed put down.

**Other Issues:**

OTHER ISSUES.

Greg Kintz asked for an update on the District watering the football field during the City water restrictions. According to Mr. Miller, yes we were allowed to continue watering due to safety. We only ended up watering twice before the regulations changed.

The board also asked for an update on the Closed Campus ruling. Yes, the campus remains closed at lunch time. There is however a small amount of PBIS rewards given out that allow students to leave throughout the year with administrative and parental permission. Any student that has permission is documented.

VES Open House is next Thursday Sept. 17<sup>th</sup>. The next board meeting will be during Homecoming Week.

8.0 **MEETING ADJOURNED** at 7:08 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

