

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 13, 2012

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:08 p.m. by Vice Chair Bill Langmaid. MEETING CALLED TO ORDER
- Board Present:** Camrin Eyrrick, Bill Langmaid, Greg Kintz and Cari Levenseller (by phone) until she arrived at 6:36 p.m. BOARD PRESENT
Absent: Jim Krahn, Tim Bamburg, and Ernie Smith
- Staff Present:** Ken Cox, Superintendent; Nate Underwood, High School Principal; Aaron Miller, Elementary Schools Principal; James Brookins, Director of Special Services; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, teacher; and Jan Dyer and Cici Bell, Classified Staff. STAFF PRESENT
- Visitors Present:** John Donovan, Sherrie Ford, Rebecca McGaugh, Peggy Freund, and Carol Cox. VISITORS PRESENT
Peggy Freund is the ESD Administrator that has been assigned to attend our Board meetings this year.
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: The following items were added to the agenda. AGENDA REVIEW
1.3 Presentation of Donated Saw Blade
4.5 School Based Health Center Report
4.6 Met Group Report
- 1.3** Presentation of Donated Saw Blade: Dr. Cox shared with the board the custom 4' saw blade donated by Chris Provost, Dwayne Cowles and Gary Meyer. The saw blade is yellow with blue axes and will be mounted on the concrete wall above the trees. SAW BLADE DONATED TO NEW SCHOOL
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENTS
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
Greg Kintz moved to approve the consent agenda as presented. Camrin Eyrrick seconded the motion.
- 3.1** Minutes of 08/02/2012 Retreat, 08/09/2012 Regular Meeting, and 08/23/2012 Workshop. MINUTES APPROVED
Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** STUDENT REPORTS
Most Leadership students are at Outdoor School this week. There were no students in attendance to report.
- 4.2 Building Reports:** BUILDING REPORTS
Aaron Miller: Mr. Miller indicated that there are things to work out with the new building and the new routine of K-12 being under one roof but all is going well.
Nate Underwood: Mr. Underwood did not add to his written report.
- Discussion was held regarding the availability of teacher aides in the Kindergarten classes. TEACHER AIDES IN KINDERGARTEN DISCUSSED
According to Mr. Miller once the regular routine gets going there will only be 1 hr. and 15 minutes each day that the teachers will not have an aide to assist them.

- 4.3 **Financial Report:** Dawn Plews reported that she is focusing on the actual 2011-12 ending fund balance which is looking to be \$485,341. 2012-13 figures as of September 10 were shared. Enrollment is down slightly. She is hoping to see this increase. There were no questions from the board. FINANCIAL REPORT
- 4.4 **Project Manager Report:** Steve Effros will only be providing a written report from now on. His hours have been reduced with the completion of the project. There were no questions from the board. PROJECT MANAGER REPORT
- 4.5 **School Based Health Center Report:** Sheri Ford, with Public Health shared with the Board the School Based Health Center (SBHC) project. The SBHC will basically be a small scale Doctors office on the school site by partnering with CCMH. SBHC REPORT

The following handouts were shared and reviewed:

- Frequently Asked Questions. What does a SBHC look like? Who is paying for this?
- 2012 Status Update: Fact Sheet addressing SBHC's, Staffing, Services, Partnerships, and Health Information Technology.
- Organizational Structure: Highlighting decision making, advisory, and operational flow charts.

An updated Memorandum of Understanding was distributed. This MOU has been reviewed by the District attorneys. As soon as it is finalized it will be sent back to Sheri Ford.

The SBHC Planning Committee will be meeting next Wednesday. Contact Sheri if interested in attending.

- 4.6 **Met Group Report:** John Donovan reported that the August 21st dedication event and follow up event on Sept. 4 was very successful. His firm is currently putting together a media clip with snips from throughout that day. John thanked the local media folks for their help in sharing our story. MET GROUP REPORT

There are still big challenges that his firm is tackling. They are focusing on trying to open the doors and get out of the way for other funding requests. Vernonia ia a "winner" and people like winners. John is hoping to be able to tap into a large west coast media splash next spring from the National Forest Service.

Cari Levenseller arrived at 6:36 p.m.

5.0 INFORMATION & DISCUSSION

5.1 Data Review:

DATA REVIEW

5.1.1 2011-12 Preliminary School Rating Summary: Dr. Cox indicated that the Achievement Compact Committee will meet on Sept 20th at the new school from 3:30 – 5:00 pm. State has developed new areas identifying how they evaluate our student testing. Board members are welcome to attend. Greg Kintz indicated that he will be attending.

Academic Achievement: The State has added *Academic Growth* and *Subgroup Growth* to the ratings. WGS did not meet the Academic Growth and Subgroup Growth according to the new way the State calculates student achievement. Patty Weimer, former Principal in Hillsboro, will be coaching our district on developing a plan to address the low levels.

According to Cox the District is poised perfectly to collaborate with the CLASS grant funds and the coaching available to help us plan well and make a big difference on student achievement.

5.1.2 Enrollment as of 09/11/12: K-12 total is 540 students. This is down from 580 that we expected.

5.2 Fundraising Opportunities List: Dr. Cox shared an updated Opportunities List. This has been updates since the board packet was mailed. The items have been purchased however the District is looking for sponsorships for these items and naming opportunities for sponsors.

FUNDRAISING
OPPORTUNITIES LIST
REVIEWED

Some examples on the list includes:

- Wall pads, elem. gym
- Roller shades in the classrooms and library
- Stage curtain
- Acoustic wall panels in the band room
- Bleachers in both gyms
- Flooring in both gyms
- Energy dashboard for the lobby
- Cedar benches and cedar trees

6.0 ACTION ITEMS. None on agenda.

7.0 SUPERINTENDENT REPORT:

SUPERINTENDENT
REPORT

- Crossing Guard will be at Bridge Street in the afternoon indefinitely. The heaviest volume of student walkers is in the afternoon. Dr. Cox feels the kids are safe in the morning with the flashing crossing lights and doesn't think we need a crossing guard in the morning. Cari Levenseller stated her concern of there not being a morning crossing guard. According to Cox ODOT is doing traffic monitoring and may drop the speed limit during the busy hours. Mr. Miller would like to add additional signage to increase driver awareness. After discussion it was decided to continue to have the crossing guard in the morning until ODOT reduces the speed limit. Dr. Cox asked Mr. Miller to track the number of kids crossing in both the AM and the PM. Dr. Cox will contact ODOT.
- Both internal and a P&C punch list are being maintained and monitored.
- Recently met with Administration to come up with some new ideas. We are stretching people very thin and need to address this.
- Currently the District Office is operating without heat and a main water source. We have connected a hose to Meyer's Auto Body for water and are utilizing portable heaters until we are able to move.
- Texas Avenue District Office update: concrete pad has been poured for Handicap parking. Sheet rock will be done by next week. Windows are on schedule for the week after that.
- Two new bus routes have been added due to the numbers of Kindergarten students.
- Next Board meeting may have to be moved if the District Office has vacated its current site.

9.0 MEETING ADJOURNED at 7:12 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk