

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 15, 2011

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:04 by Chair Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Cari Levenseller, Bill Langmaid, Tim Bamburg, Ernie Smith, and Greg Kintz. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, High School Principal; Aaron Miller, Elementary Schools Principal; James Brookins, Special Education Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Joan Jones, and Ashley Rogers, Teachers. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Carol Cox, Robyn Bean, Camrin Eyrrick, Deanna Pearl, Cathy Meyer, Sara Smith, McKenize Titus, Hannah Fleck, Gina Fields, and Susan Ely. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2 Agenda Review:** Action Item #6.1- Vacant Board Position Appointment was moved to immediately follow the Consent Agenda. All items were shifted down and renumbered accordingly. Student reports were added under Building Reports. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENTS
- 3.0 CONSENT AGENDA:** CONSENT AGENDA  
Tim Bamburg moved to approve the consent agenda as presented. Ernie Smith seconded the motion.
- 3.1** Minutes of 08/11/2011 Regular Meeting and 08/25/2011 Workshop MINUTES APPROVED  
Motion passed unanimously.
- 4.0 Vacant Board Position Appointment:** Bill Langmaid moved to appoint Camrin Eyrrick to vacant board position #6 that expires on June 30, 2013. Cari Levenseller seconded the motion. Motion passed unanimously. Dr. Cox administered the oath of office and Camrin was seated at the board table for the remainder of the meeting. EYRRICK APPOINTED TO VACANT BOARD POSITION #6. OATH OF OFFICE ADMINISTERED.
- 5.0 REPORTS & DISCUSSION**
- 5.1 Financial Report:** Dawn Plews reported that the General Fund ending balance is down and currently projected at \$110,468.00. Fund balances were also provided for both Capital Funds accounts (fund 280 and fund 401). FINANCIAL REPORT  
Jim Krahn asked about the district enrollment numbers. Dawn reported that we are down, current enrollment is 578.
- 5.2 Project Manager Report:** Steve Effros was not in attendance. His written report was provided in the board packet. PROJECT MANAGER REPORT
- 5.3 Building Reports:** BUILDING REPORTS  
**Elementary:** Mr. Miller reported that his original count of 220 students at WGS is now down to 208. Mist started at 21 is up to 24. Total difference from his written report is less 9 students. The Natural Resource group is involved with the Upper Nehalem Watershed

Council. They have developed a strategic plan and will share with the community at a town hall scheduled on Sept 26<sup>th</sup> from 6:30-8:00 at VCLC.

Jim Krahn mentioned that he has attended a few meetings regarding the Natural Resource curriculum. There will be some exciting things coming to our students.

**Middle/High School:** Mr. Underwood had nothing to add to his written report.

**Students Reports:**

VMS Students Mckenzie Titus, Hannah Fleck, and Sara Smith reported on:

STUDENT REPORTS

- Picture retakes will be on the 21<sup>st</sup> of Sept.
- The office is selling sweatshirts to raise money.
- 6<sup>th</sup> Grade students are attending Outdoor School at CedarRidge this week.
- Volleyball, Football and Cross Country are underway. Schedules are available at the MS office.
- Leadership students assisted the 6<sup>th</sup> graders on the first day of school.
- VMS dance on Friday, 9/23 in the cafeteria.
- Students will be going to Wash. D.C. in April. A Representative will be coming next week to talk to kids.
- Miscellaneous classroom activities were reviewed.

VHS Students Ryan Lawrence and Kristina Fields reported on:

- School is underway and things are going well.
- Football, Volleyball, and Cross Country teams are off to a strong start.
- They have a field trip to the real life exhibit coming up.
- OASC (Oregon Assoc. of Student Councils) Conference is coming up in November. A fundraising possibility for our new school will be announced at conference; A School to School challenge involving every high school in the State.
- Homecoming is October 17<sup>th</sup> - 21<sup>st</sup>. Dress up days and activities are scheduled.
- *Write Love on Your Arms* is a program to help increase school spirit and eliminate bullying. It was created in memory of a girl that tried to commit suicide because of bullying. Ryan will be presenting this at the OASC Conference and will use it towards his senior project.

Robyn Bean was introduced by Dr. Cox. Robyn was a former Special Education Director for our District. She is the ESD representative that will be attending our monthly board meetings. Robyn stated that if board members have any questions that the ESD can answer please let her know.

BEAN, ESD  
REPRESENTATIVE AT  
BOARD MEETINGS FOR  
2011-2012.

**5.4 Summer Meals Program Report:** Deanna Pearl reported that the pilot program was very successful. The collaboration was great involving 52 volunteers from the community. Over 4,000 meals were served as well as providing a sense of belonging to many children and their families. This program absolutely will pay for itself next year. Many of our high school students earned community service volunteer hours helping out with the program.

SUMMER MEALS  
PROGRAM REPORT

Cathy Meyer, one of the program directors, thanked the district for allowing use of the facility for this program. It was an amazing experience feeding Vernonia children. Many parents said thank you on a daily basis and the networking aspect was huge.

Regina Fields, a new parent in community, also volunteered many hours with the program. As a pilot program it very successful. It was a great program.

Dr. Cox indicated that the program will continue again next year under the St. Helens School District umbrella. They made money this year but when we move to the new school our District will take it over.

**6.0 INFORMATION & DISCUSSION**

**6.1 Spencer Park Design RFP Award:** Dr. Cox stated that the Board received the RFP last month as a draft. Since that time four companies presented proposals. Scores were so close after reviewing the proposals the team decided to interview all four companies. After the interviews the team selected Lango Hansen for recommendation to the Board. They are currently working with BOORA at the new school site. They had good ideas and pricing. The Board needs to officially accept the recommendation before contract negotiations can begin.

SPENCER PARK DESIGN  
RFP AWARD

Deconstruction is scheduled to happen next summer and initial work on the new Spencer Park will begin the following spring. Notice was received from OEM that some of the parking lots can remain. Designing will be done around these lots. The current plan calls for one more public town hall meeting to get input from the community.

Lango Hanson’s proposal was \$140,000. The Master Plan, which is the City’s portion was \$6,000.

**7.0 ACTION ITEMS**

**7.1 Spencer Park Design Award Approval:** Tim Bamburg moved to authorize the Superintendent to negotiate a contract with Lango Hansen Landscape Architects in response to RFP 11-12-01 *Landscape Architecture and Engineering Services for Park Design and the Deconstruction of Buildings*. Motion seconded by Cari Levenseller. There was no discussion. Motion passed unanimously.

SPENCER PARK DESIGN  
AWARD AUTHORIZED  
TO LANGO HANSEN  
LANDSCAPE  
ARCHITECTS

Greg Kintz shared with the Board that he has been on the OSBA Board of Directors, however his term is up. He wishes to rerun but needs to have official action of our Board for him to run.

KINTZ APPROVED TO  
RUN FOR NORTH  
COAST REP. ON OSBA  
BOARD

Bill Langmaid moved to approve Greg Kintz to run for the North Coast Regional Representative on the OSBA Board of Directors. Tim Bamburg seconded the motion. Motion passed unanimously.

**8.0 SUPERINTENDENT REPORT**

Dr. Cox did not have a written report but updated the board on the following:

SUPERINTENDENT  
REPORT

- The football and baseball fields will be raised one foot due to a miscalculation on the amount of dirt left over. The original plan was to leave the fields a foot below grade to leave room for top soil. The fields could be ready to be planted this fall.
- He authorized a bead of caulk on the concrete tilt-up, and a change to the window sills at a cost of \$20K.
- The roof will be mostly done by the end of the month. The Metropolitan Group feels this is a significant enough event to have a roof capping celebration. This event will be scheduled in October.
- The district was recently notified that Solar World is interested in making an in-kind donation. By Oregon statute we must spend 1.5% of the total cost of the building on solar. The District will be working with Solar World on that as well.
- Timber campaign has been reactivated. Betsy Johnson helped to get this back in gear. Two major companies have each agreed to a \$50K cash donation and \$50K in-kind donation.
- Ford Family Match: We are currently at \$550K toward the \$1M Ford Family match.
- The Trudy Ludwig bullying presentation recently held was very informative.
- Upcoming 29<sup>th</sup> Board workshop: The new staff handbook will be available for review. Also, the Board will be reviewing a draft of the District’s 504 Handbook.
- OSBA has picked up Marie Knight as a PACE trustee.
- Pacific University Health Services wants to provide mental health services by sending advanced students to work with our students in a variety of ways. Amazing opportunities will be available to our district because of this partnership.

Bill Langmaid indicated that P.C.C. is marking the 50<sup>th</sup> anniversary of their foundation. In honor of this they are trying to gather 50,000 volunteer hours from their staff, students and alumni. Our community and district could benefit from this. If you have ideas for projects submit them to P.C.C.

Greg Kintz stated that he will be attending the Oregon Business Alliance Statesman dinner. A representative from the US Department of Education will be speaking. Greg will give a report to the board.

**9.0 MEETING ADJOURNED** at 7:03 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk