

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

October 8, 2015

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by Brett Costley. MEETING CALLED TO ORDER
- Board Present:** Brett Costley, Jim Krahn, Brittanie Roberts, and Cari Levenseller BOARD PRESENT
Board Absent: Ernie Smith, Katie Cook, and Greg Kintz BOARD ABSENT
Staff Present: Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Gienah Cheney, Special Services Director; Barb Carr, Administrative Assistant; Dawn Plews, Business Manager; and Casandra Hylton, Licensed Staff. STAFF PRESENT
- Visitors Present:** Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: Added items 4.3.1 Resolution #1516-01 under the Financial Report and the corresponding Action Item #6.3 to approve Resolution #1516-01. AGENDA REVIEW
- Jim Krahn moved to accept the amended agenda. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Scott Laird shared that he is heartbroken about another school shooting. He does not wish to speak about gun control or armed guards or teachers inside a school building. In everything he's read in the aftermath of the recent shooting at UCC in Roseburg it appears a pattern is developing. Young students, primarily boys who are loners are not being identified at a young age. He would like to see a community mentor program implemented to help students that don't have involved parents or an active adult role model. We as a community need to get involved in the lives of kids. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
- 3.1** Minutes of 09/10/2015 Regular Meeting.
- Jim Krahn moved to approve the consent agenda as presented. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance. MINUTES APPROVED
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** Mr. Underwood indicated that high school Leadership students are busy this week with homecoming and therefore are not in attendance to report. At the middle school level Leadership is now part of the advisory period and he hopes to have a middle school Leadership report next month. STUDENT REPORTS
- 4.2 Building Reports:** BUILDING REPORTS
- Mr. Underwood's report included student council, homecoming court, and middle school leadership students. He also provided enrollment numbers and class size numbers. Overall he feels the schedule is better than what they have had in recent years.
- Mr. Miller introduced Casandra Hylton the new K-12 Life Skills teacher. Ms. Hylton shared her mission and goals for the program. She has a classroom in the school as well as in the District house which has been given an acronym HOUSE – Housing for Off-site Uniquely Supportive Environment. Board members were invited to come visit her program. She has an open door policy and would love to have folks come read, do puzzles or blow bubbles with the students.

4.3	Financial Report: Dawn Plews reported that enrollment is down about 20 kids. With the adjustment to the weighted students (poverty and special education) by ODE, overall our student enrollment deficit is 11 students.	FINANCIAL REPORT
4.3.1	Resolution #1516-01: There are housekeeping issues that this resolution addresses. Dawn Plews shared that there was an error in the budget document in the Food Service account. The budget shows \$40,000 being transferred in to the Food Service account from the General Fund however in the General Fund the number being transferred out is \$48,000. The \$8000 difference needs to be adjusted and Dawn recommends this amount be added to the Miscellaneous Food Service account.	RESOLUTION 1516-01 EXPLANATION
	<p>With the possibility of establishing a Charter School the budget contains an account showing a transfer into the budgeted debt service. According to Oregon Dept. of Education we can just dissolve this account as the Charter School did not materialize.</p> <p>Dawn further explained that some of the historical data contained in the 2012-13 and 2013-14 budgets need to be corrected. These adjustments do not affect anything within the current 15-16 budget. They are merely housekeeping issues to align with audit requirements.</p>	
4.4	Maintenance Report: The Board reviewed the report. There were no questions.	MAINTENANCE REPORT
4.5	Enrollment & Class Size Numbers: Mr. Underwood shared class size numbers at the middle and high school. After adjusting the schedule to add a construction class at the middle school as well as additional electives, the large class size numbers have been reduced. There are still a couple classes that are large but staff is handling it well.	ENROLLMENT & CLASS SIZE NUMBERS SHARED
	<p>Mr. Miller handed out enrollment numbers for the District as well as enrollment in other programs. Currently at MES-23, VES-212, VMS-129, and VHS-179. In other programs there are 27 homeschooled and 25 enrolled in on-line charter school options. The District has the ability to deny requests when we reach 3% of our population attending elsewhere. With our current enrollment 3% would equate to 17 students. Mr. Miller spoke with legal counsel regarding our ability to deny releasing students to an on-line program beyond the 3% limit. We are within our rights to deny and parents may appeal.</p>	
4.6	Economically Disadvantaged Numbers: Current numbers show our district percentage of economically disadvantaged students to be at 48%. Almost half of our student population is living in poverty.	ECONOMIALLY DISADVANTAGED NUMBERS SHARED
5.0	INFORMATION & DISCUSSION	
5.1	Board Member Resignation: Jim Krahn shared that he retired from his professional career three years ago. Last fall he retired as a part time professor at OSU. Within the next few weeks he will have his substitute teaching license and would like to be able to sub for the district. Unfortunately he will be unable to remain on the school board and has submitted his resignation effective October 9, 2015. Board Chair Brett Costley presented Jim with a plaque of appreciation and stated that he is glad that Jim will still be involved with the District.	BOARD MEMBER KRAHN RESIGNS
5.1.1	Process/Timeline to Fill Vacancy: Board Chair Brett Costley reviewed questions and adjusted them slightly based on the current needs of the District. A draft application and questionnaire was shared with all board members. After discussion it was determined that applications will be due to the District Office no later than November 1 st . The Board will individually review applications and responses to the questions prior to the November 12 th board meeting. The board anticipates appointing someone to fill the board vacancy at the November 12 th meeting.	DISCUSS ION HELD ON PROCESS FOR FILLING THE BOARD VACANCY
5.2	Board Meeting Locations: Brett Costley asked that a discussion be held on holding one or two board meetings annually at the Mist School. After discussion all felt that a Fall and Spring meeting would be best to avoid traveling icy roads during the winter months. The Board was in consensus with this plan.	ALTERNATE BOARD MEETING LOCATIONS DISCUSSED

- 5.3 **OSBA Conference:** Barb Carr indicated that she has registered Greg Kintz, Brittanie Roberts, Katie Cook, Cari Levenseller and Aaron Miller for the annual convention. It was noted that conference registration, hotel expenses, and most meal tickets have all been taken care of. If board members have any out of pocket expenses while attending the conference to save receipts and submit to the district office for reimbursement.

OSBA CONFERENCE
REGISTRATIONS
REVIEWED

6.0 ACTION ITEMS

- 6.1 **Board Member Resignation:** Brittanie Roberts moved to accept the resignation of board member Jim Krahn effective 10/9/15 and declare a vacancy on the VSD School Board. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.
- 6.2 **Board Vacancy Filling Process:** Brittanie Roberts moved to accept the process to fill the board vacancy as discussed. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.
- 6.3 **Resolution #1516-01 to Dissolve Charter School Fund and Revise 2015-16 Adopted Budget.** Cari Levenseller moved to approve resolution #1516-01 to dissolve the charter school fund and revise the 2015-16 adopted budget. Jim Krahn seconded the motion. Motion passed unanimously with those in attendance.

BOARD MEMBER
KRAHN RESIGNS &
VACANCY DECLARED

FILLING PROCESS FOR
BOARD VACANCY
APPROVED

RESOLUTION #1516-01
APPROVED

7.0 SUPERINTENDENT REPORT: Aaron Miller updated the board on the following:

Board Communication: currently Mr. Miller meets monthly with the board chair. He would like to rotate and include a second board member at each of these meetings. The board was in agreement with this. Mr. Miller will get his first meeting scheduled soon.

Old Business: Mr. Miller shared follow-up communication addressing the public comment received at a previous meeting on the cost of athletic season passes. The information provided by Athletic Director Gordon Jarman shows a considerable savings to a family that purchases a season pass. Mr. Miller also shared a copy of the Press Release on the upcoming surplus sale.

Students/Classroom/Academics:

- Columbia County CTE Hub: Col. Co. Superintendents are working on a grant to create Career and Technical Education programs around Health Care Occupations in all five districts. The deadline for the proposal is Oct. 16th. The NWRESD has provided the Supt. group with a paid grant writer to coordinate and complete the application.
- Strategic Planning: more detailed information will be available at a future meeting. The board will be asked to hold a special meeting to discuss their part in the planning process. Focus of the group will be to assess education in other places than the Vernonia School District.
- On-Line Options: Mr. Underwood, Mr. Weisel and Mr. Miller will meet to discuss how to utilize Oregon Virtual School District (ORVSD) options to create our own on-line learning network.

SUPERINTENDENT
REPORT

Staff: A resignation from classified staff member Donna Herr has been received and accepted.

Budget: Enrollment is down and this will impact the bottom line. Mr. Miller and Dawn Plews are monitoring.

Fundraising Event: The Met Group is holding a fundraising event on October 14 at Gallery 903 in Portland. All board members and their spouses are invited to attend.

Other Issues: None

OTHER ISSUES.

8.0 MEETING ADJOURNED at 7:20 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

