

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

October 14, 2010

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:06 p.m. by Chair Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Chair; Cari Levenseller, Vice Chair; Tim Bamburg, Bill Langmaid. Greg Kintz arrived at 6:45 p.m. Absent: Ernie Smith and Kim Wallace. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, MS/HS Principal; Aaron Miller, Elementary Principal; James Brookins, MS/HS Vice Principal; Dawn Plews, Business Manager; Barb Carr Administrative Assistant; and Juliet Safier, Teacher. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Laurie Harrison, Alan Keser, Tim Foster, Alexis Baska, Summer Snow, Julia Fletcher, Elizabeth Poulin, Craig Tolonen, Tonya Tolonen, Don Irwin, Steve Effros, Stacy Adams, Ralph Keasey, Shelley Cota, Roger Smith, Beth Delemos, Ryan Delemos, Karrah Delemos, Lawrence Adams, Courtney Adams, Torie Tolonen, Kimberly Brandt, Susan Wagner, Josette Mitchell, Joann Glass, Dan Brown, Stan Prihar, Dennis Sigris, and Jim Johnson. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: None. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Alan Keser, representative of IBEW was asked to speak on behalf of the members of IBEW. IBEW currently has approximately 235 electricians in Clatsop, Tillamook and Columbia Counties, many of which are currently unemployed. IBEW is very active and supportive of local communities. The electrical contractor of choice for the new schools project is from Texas. Mr. Keser asked the board to please consider the hiring of local electricians. AUDIENCE COMMENTS
- Tim Foster, IBEW Assistant Business Manager provided a handout to the board. IBEW has done a lot of volunteer work. They have donated three score boards to local area high schools as well as donated money to build a computer lab at Scappoose School District. Locally, IBEW donated \$10K to the relief fund after the flood as well as material donations. IBEW has members losing their homes and insurance due to unemployment. He is asking the board for help in hiring IBEW contractors. IBEW contractors did not bid on the job because they felt the job bids process was confusing.
- Ken Cox thanked IBEW for coming to the aid of Vernonia during the flood. Our RFP was sent out in compliance with Oregon Law. The contractor will have control over all sub-work. Some work will be available outside of the scope of the contract. The District and the Board are aware of our local workforce and will do whatever possible to help employ when appropriate.
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
- Tim Bamburg moved to approve the consent agenda as presented. Cari Levenseller seconded the motion.
- 3.1** Minutes of 09/09/10 Regular Meeting. MINUTES APPROVED
- Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Report:** STUDENT REPORTS
- Elementary School:** Last week students went on a salmon watch up field trip. Courtney

Adams reported that she saw seven salmon and touched a salmon egg. Torie Tolonen took a picture with a digital camera. Karrah Delemos checked for the water's ph, nitrate level and temperature. She saw salmon spawn, saw a dead salmon and took pictures. They looked at and touched salmon eggs which felt squishy and slimy. Her class is going to get trout eggs and raise them. The field trip was fun.

Middle School Report: Summer Snow, Julie Fletcher, and Alexis Baska reported on Leadership activities.

- Fall sports are coming to an end. Volleyball and football have their final games next week.
- Progress reports have gone out for first quarter.
- Miscellaneous classroom activities were shared.
- First dance was a success!
- Ms. Murphy has joined the middle school team.
- The smooth start to year has helped students get off to a great start.

High School Report: Elizabeth Poulin, student body Vice President, reported on the following:

- Homecoming was a success! Senior class was the overall high point class earning them the Golden Ax Award.
- High school leadership class is working on a video project with Mr. Lower's class to help raise money for the new school.

4.2 Building Reports:

BUILDING REPORTS

WGS: Mr. Miller added that he'd like to make sure their open house isn't scheduled during homecoming week at VHS next year. Last week 15 teachers attended a "Moving Science Forward" workshop compliments of a grant from O.D.E. The staff took two days over the weekend to attend.

VHS: Mr. Underwood stated that Leadership is back to a full class this year and this is directly related to their success. Students are enjoying themselves. James Brookins added in November they will have their annual blood drive.

4.3 Financial Report:

FINANCIAL REPORT

Dawn Plews reported that our current enrollment is up 8 students. Last year our actual enrollment was lower than what was projected. This is good news. The new estimate from the federal education jobs bill arrived to the state school fund forecast. With this we should receive what was budgeted. This is also good news.

4.4 Maintenance Report:

MAINTENANCE REPORT

Tom Ramsey was not in attendance Ken Cox reported that Tom has been working on the boiler at WGS. The compressor went out, which is under warranty. A new one will arrive tomorrow morning. Tom has also installed new vinyl fencing at Mist Grade School. A PACE safety grant will pay for half of the fencing material.

4.5 Project Manager Report:

PROJECT MANAGER REPORT

Steve Effros stated that his reports will become more focused once permitting is over. He updated the board on the following:

- RFP committee turning now to Facilities committee to review ATC's.
- Reached final decisions on value engineering items. Now BOORA will produce revised documents. P&C will take new docs and determine final price.
- Missouri Ave/Hwy 47 Improvements
- Wetlands Review/Documentation & FEMA NEPA Review
- OR Solutions/Public Financing – continuing to meet with OS and Met Group weekly. Met with OFIC (Oregon Forest Industry Council) to discuss opportunities.
- Waiting to hear from ODOT for funding from Federal Hwy. ODOT has been a good partner. Should know next month on potential funding for road project.

Jim Krahn stated that it is magnificent how all this has come together thanks to the Oregon

Solutions project. Thanks also to Steve Effros for all his hard work.

5.0 INFORMATION & DISCUSSION

- 5.1 QSCB Bond Sale Results:** Ken Cox reported that the District has borrowed \$3.4 million. The interest rate ended up being a ¼ %. This will give the District \$205,000 per year for 17 years. State projected funding appears to have a large shortfall in 2012. QSCB BOND SALE RESULTS DISCUSSED

The District went into a pool with other districts. The total pool was \$8.3 million of which \$3.4 was for Vernonia. Because all the districts went together and worked through ODE a better rating was received and the bond was sold at the best rate possible.

- 5.2 FEMA Environmental Assessment:** The FEMA Environmental Assessment is completed. The main document is available on the District website. A question has come up from a community member regarding the increased noise to the neighborhood during construction. P&C will hold a community meeting and this will be one of the topics discussed. They have some restrictions in place regarding start and stop time during the construction day. FEMA ENVIRONMENTAL ASSESSMENT COMPLETED & AVAILABLE

- 5.3 CM/GC Contract with P&C Construction:** Ken Cox shared copies of P&C contract with board which included some minor revisions from the version the board received through email. CM/GC CONTRACT WITH P&C CONSTRUCTION DISCUSSED

The contract has been written so that the contract itself refers to public improvement contracts. It also has a Best and Final Offer schedule. The project calls for awarding contracts in phases. The first phase is preconstruction services. By breaking into phases this should help to accelerate the process. Phases 1 and 2 are for site work. Phase 3 will be for the foundation and the final phase, phase 4 will be for the structure. Dr. Cox recommends that board approve the contract with the first phase. The Contract will be binding throughout the course of the entire project but dollar amount is for phase one.

Tim Bamburg questioned Section 9 of the contract. He doesn't feel it addresses the boards' request of local contractor preference adequately. Don Irwin stated that RFP was worded to include local involvement as much as possible. There are other sections in the contract that have yet to be bid or priced and there is tremendous opportunity to involve local contractors at that point.

Greg Kintz arrived at 6:45 p.m.

- 5.4 SEVIS School Information:** Ken Cox shared with the board that our high school has a high percentage of foreign exchange students. Our students enjoy having them and learn from them. The law states that if you come to our country from another country as a foreign exchange student you are only allowed to be in the US for one year. The SEVIS program allows the student to come as a regular resident which allows them to stay beyond the one year or come back. By agreeing to accept SEVIS students the district takes responsibility to monitor the student's attendance and report to the federal government. The district needs to address how much tuition to charge the student. Scappoose is currently a SEVIS school. Our current policy on foreign exchange students would need to be revised. Dr. Cox's intent is to move forward with becoming a SEVIS school which would provide the opportunity for students that have been here to return if parents are able to pay tuition. Bill Langmaid expressed concern about the required reporting to the federal government the district would have to do. Dr. Cox indicated he will go over and talk with Scappoose HS and see what the reporting requirements entail. He'll gather more information and bring it back to the board. Tim Bamburg feels it is great opportunity to our students as long as it does not become too burdensome on the district. Jim Krahn agreed. SEVIS INFORMATION SHARED WITH BOARD

6.0 ACTION ITEMS:

- 6.1 Community Service Graduation Requirement Increase:** The proposal would increase the class of 2011 by 30 hours and beginning with the class of 2012 increase by 40 hours. COMMUNITY SERVICE HOURS FOR GRADUATES

Bill Langmaid moved to approve the community service graduation requirements increase as presented. Motion seconded by Cari Levenseller. INCREASED

Discussion: Cari Levenseller asked if it has ever been clarified whether or not students who help out at Camp Wilkerson over the summer during Booster Camp can count their hours. This still needs to be looked at. Technically this is a pre-requisite for credit and those usually don't count. Dr. Cox indicated he will talk with the Administration to clarify this.

Jim Krahn feels that the hours should be even more than what is being proposed. The Vernonia Community is very supportive of its students and many students take this for granted and should be giving back more.

Cari Levenseller asked if the high school is doing any education on the benefits of doing the community service? Nate Underwood indicated that yes the junior and senior class receive education on this. However, more could be done with the Freshman and Sophomore class.

Tim Bamburg was curious with the new school project if students help would some of their hours count. Normally school activities don't count. Mr. Underwood wasn't sure but it would definitely be worth looking in to.

Bill Langmaid asked if students who reach their required hours would continue to log any hours worked. This would be a good way to monitor how many hours students actually give to the community.

Dr. Cox recommends passing this and revisiting it again at end of year if you want to increase the amount of hours required.

With no further discussion, Chair Krahn called for a vote. Motion passed unanimously..

6.2 CM/GC Contract with P&C Construction: Tim Bamburg moved to approve the CMGC contract with P&C Construction as presented. Motion seconded by Bill Langmaid. CMGC CONTRACT WITH P&C CONSTRUCTION APPROVED.

Discussion: Bill Langmaid echoed Tim Bamburg's concern regarding local involvement.

Motion passed unanimously.

7.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

- OSBA Membership
- Vernonia Prevention Coalition Volunteer Coordinator letter from Heather Lewis.
- Rural Education Achievement Program (REAP) Award
- FEMA Update
- Catalyst / Oregon solutions Project Report
- Vernonia Education Foundation (VEF) Meeting
- Budget / Economic Outlook
- Ground breaking on Dec.2nd. Governor at this time is available. We're hoping he can attend.

Jim Krahn thanked board member Bill Langmaid for his summation of the OSBA regional meeting he recently attended.

8.0 MEETING ADJOURNED at 7:22 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Chair

District Clerk

Board