

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES	October 20, 2011
The Board of Directors convened a hearing at 5:40 p.m. to hear a complaint brought before the board regarding transportation of Mist students and safety concerns of crossing Bridge Street.	HEARING CONVENED
Board Present: Jim Krahn, Cari Levenseller, Bill Langmaid, Tim Bamburg, Camrin Eyrrick, and Greg Kintz. Ernie Smith arrived at 5:59 p.m.	BOARD PRESENT
Staff Present: Dr. Ken Cox, Superintendent; Aaron Miller, Elementary School Principal and Barb Carr, Administrative Assistant.	STAFF PRESENT
Visitors Present: Rebecca McGaugh, Heather Graham, and Shelley Cota.	VISITORS PRESENT
The Board heard testimony from Ken Cox, Aaron Miller, Shelley Cota and Heather Graham.	TESTIMONY GIVEN
Hearing Concluded at 6:02 p.m.	HEARING CONCLUDED
<b>1.0 CALL TO ORDER:</b> A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:05 p.m. by Chair Jim Krahn.	MEETING CALLED TO ORDER
<b>Board present:</b> Jim Krahn, Cari Levenseller, Bill Langmaid, Tim Bamburg, Camrin Eyrrick, Greg Kintz and Ernie Smith.	BOARD PRESENT
<b>Staff present:</b> Ken Cox, Superintendent; Nate Underwood, High School Principal; Aaron Miller, Elementary Schools Principal; Dawn Plews, Business Manager; Marie Knight, Fiscal Assistant; Barb Carr, Administrative Assistant; Juliet Safier, Ashley Rogers, Lynn Shaw, and Justin Ward, Teachers.	STAFF PRESENT
<b>Visitors present:</b> Steve Effros, Robyn Bean, Stephanie Marshall-Ward, Rebecca McGaugh, Jennifer Butcher, and Jerry Butcher. Note: there were others at the meeting however the official sign-in sheet was misplaced.	VISITORS PRESENT
<b>1.1</b> The Pledge of Allegiance was recited.	PLEDGE OF ALLEGIANCE
<b>1.2</b> <b>Agenda Review:</b> None	AGENDA REVIEW
<b>2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:</b> None	PUBLIC COMMENTS
<b>3.0 CONSENT AGENDA:</b> Tim Bamburg moved to approve the consent agenda as presented. Bill Langmaid seconded the motion.	CONSENT AGENDA
<b>3.1</b> Minutes of 09/15/2011 Regular Meeting and 09/29/2011 Workshop  Motion passed unanimously.	MINUTES APPROVED
<b>4.0 REPORTS &amp; DISCUSSION</b>	
<b>4.1 Student Reports:</b> VMS students Emily Bergerson and Meagan Schirmeister reported that: <ul style="list-style-type: none"> <li>• Halloween Dance next Friday 6-8 p.m. Less cost to get in if students come in costume. Proceeds go to Close Up.</li> <li>• Fall sports are winding down.</li> </ul>	STUDENT REPORTS

- Close Up students' poinsettia sale starts tomorrow. See Ms. Rogers if interested.
- Miscellaneous class activities were shared

WGS Students reported on their salmon field trip to Rock Creek. Jerrell Ward, Lauren Ely, Indya Bowen, Jessica Butcher and Bryce Archer shared their highlights from that day.

Due to homecoming events there was no HS report.

**4.2 Building Reports:** BUILDING REPORTS  
VMS/VHS: Mr. Underwood had nothing new to add to his written report.

WGS: Mr. Miller had nothing new to add to his written report.

There were no questions from the board.

**4.3 Financial Report:** Dawn Plews reported that there are no surprises with this month's financial reports. Tim Bamburg asked if the senior enrollment count included foreign exchange students. Yes. FINANCIAL REPORTS

**4.4 Project Manager Report:** Steve Effros added to his written report: PROJECT MANAGER REPORT

- Started weekly site visits last month. Concerns came up regarding roof standards.
- Concerns were raised with P&C and sub-contractor.
- Manufacturer was brought out
- A 3<sup>rd</sup> party roof inspector was hired.
- A conference call with everyone occurred this past Wednesday.
- Roof inspector consultant reported improvements
- Roofing installer is not able to do final cap unless weather is warm enough – 50 degrees.
- Two questions raised: How will they protect the building in the immediate future from weather? How does the district hold the roofing company accountable?

Ernie Smith feels the bottom line is that the District should not pay them until the job is completed to the District's satisfaction. The cost of the 3<sup>rd</sup> party roof inspector should fall back to the contractor. Steve indicated that he is working with them on this.

Jim Krahn stated that Steve needs to be hard core about this. It is the responsibility of those that made the mistake to make it right both financially and from a product stand point.

Ken Cox indicated that the good weather up to this point has helped. The only part of the roof exposed over winter could be the bottom half of the spine.

Other items that Steve is working on are wetlands, roads, utilities, funding, solar panels, timber, and cost savings.

**4.5 Metropolitan Report:** No report provided. MET GROUP REPORT

## 5.0 INFORMATION & DISCUSSION

**5.1 Staff Handbook Review:** A draft of the new district staff handbook was shared with the board. This does not require board approval but is presented as information only. A couple years ago business manager Dawn Plews went to a personnel workshop and picked up the software. The existing staff handbook was purged into the new software. There are no significant changes to content. DRAFT STAFF HANDBOOK REVIEW

**5.2 504 Policy & Handbook Review:** A copy of the District's 504 policy and AR were shared with the board. Dr. Cox stated that the AR gives definitions. The key difference between 504 and IEP students is 504 impacts mental or physical impairments which limits one or more 504 POLICY & HANDBOOK REVIEW

major life activities. The District responsibilities are also stated.

**5.3 Class Size Report:** Dr. Cox shared a High School class size report with the board. CLASS SIZE REPORT

Bill Langmaid recently attended the OSBA regional meeting. He took notes during this meeting and provided board members with a summary. OSBA REGIONAL MEETING SUMMARY SHARED

**6.0 ACTION ITEMS**

**6.1** There were no action items at this board meeting.

**7.0 SUPERINTENDENT REPORT**

Dr. Cox reported on:

SUPERINTENDENT REPORT

- Budget / Economic Outlook
- Construction Update
- City / District Spencer Park Planning Committees
- Catalyst / Oregon Solutions Project Report
- Vernonia Co0mmunity Award Dinner

Bill Langmaid stated he along with Penny Costley and Michelle Eagleson are attending 4-H sustainability training to help with sustainability education. LANGMAID ATTENDING 4-H SUSTAINABILITY TRAINING

Greg Kintz shared with the board that he has been nominated by the OSBA to the Next Generation NCLB Waiver Workgroup through the ODE. They are tasked with working on waiver #8 dealing with Highly Qualified Teacher Improvement Plans. This work has Senate Bill 290 at its core. Oregon is seeking to achieve 10 or 11 waivers from certain aspects of the NCLB Law. Much work will be done before the deadline of 12/5/11. KINTZ NOMINATED BY OSBA TO NEXT GENERATION NCLB WAIVER WORKGROUP

**9.0 MEETING ADJOURNED** at 7:00 p.m. ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk