

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

November 17, 2011

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Chair Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Camrin Eyrrick, Tim Bamburg, Ernie Smith, Greg Kintz, and Bill Langmaid. Cari Levenseller arrived at 6:44 p.m. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Ashley Rogers, and Justin Ward, Teachers; and Dana Hyde and Patty Fetherston, Classified Staff. STAFF PRESENT
- Visitors present:** Michael Lasher, Cheryl Lasher, Carol Cox, Rebecca McGaugh, Steve Effros, John Donovan, Bryanna Larson, Breanna Gardner, Hera Hopkins, Amy Cieloha, Ryan Lawrence, Krystina Fields, and Scott McCallum. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2 Agenda Review:** Added under Reports was: 4.5 Finance Campaign Committee Report. Item 5.1 under Information and Discussion was moved ahead in the agenda order to accommodate for travel. It was also noted that under Action Item 6.1 two motions would need to be made. Only one was noted. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** PUBLIC COMMENTS  
Amy Cieloha representing the Vernonia Community P.T.A. updated the board:
- They have held two meetings this year and she is encouraged by the people that attended.
  - Beginning around Thanksgiving PTA will sponsor again the “Teacher Giving Tree.” Teachers and assistants write down items they would like for students in their classrooms. Deliveries are made the last day prior to the Winter Break.
  - WGS Holiday program will happen on December 1<sup>st</sup>.
  - Read-A-Thon will run from January – March. Students will gather pledges based on the amount of time they spend reading. Proceeds will go towards new playground equipment at the new school. There will be prizes for students as well as a party for the classroom that spends the most time reading.
  - School Carnival: they haven’t had one of these for a few years due to losing all their materials in the flood. They are optimistic about being able to have a carnival this year. Hopefully the HS shop will build some items for them. They are looking for help – if interested please let the PTA know.
- 3.0 CONSENT AGENDA:** CONSENT AGENDA  
Bill Langmaid moved to approve the consent agenda as presented. Ernie Smith seconded the motion.
- 3.1** Minutes of 10/20/2011 Regular Meeting MINUTES APPROVED  
Motion passed unanimously.

Michael Lasher, Executive Director of Oregon Small Schools Association (OSSA), traveled to Vernonia to present a plaque to classified employee Dana Hyde. Dana is the recipient of *A Salute to Success* award for her dedication to our students and her hard work in the area of student scholarship assistance and school to work coordination. Dana has done a great job of increasing the participation of students in these areas. Dana stated that she is very humbled by the award and thanked board member Greg Kintz for the nomination.

HYDE RECEIVES  
"SALUTE TO SUCCESS"  
AWARD FROM OSSA

#### 4.0 REPORTS & DISCUSSION

##### 4.1 Student Reports:

STUDENT REPORTS

VMS students Bryanna Larson, Hera Hopkins, and Breanna Gardner reported:

- Conferences were held last week and were well attended
- Fall Sports have wrapped up and winter sports, girls' basketball & wrestling, have started.
- Miscellaneous classroom activities were highlighted.
- Close Up trip will be in April this year. As a fundraiser they will be selling Christmas trees along with Mr. Brown's Forestry class. Trees will be available at the Holiday Bazaar on Dec. 3 & 4 or can be pre-ordered from Ms. Ashley Rogers.
- Leadership artwork – Shields – were shared and personal items on the shields were explained.
- Mr. Ward's 6<sup>th</sup> graders will be completing a project on sustainability and natural resources. Each student will take home a kit to try to conserve water and energy. A sample kit was displayed.

VHS Students Ryan Lawrence and Krystina Fields reported:

- November is a busy month for Leadership. They recently attended the Oregon Association of Student Councils (OASC) conference in Seaside. At the conference VHS students gave a presentation challenging other high schools across the state to "Donate a Dollar, Build a School, and Save a Town". The presentation was well received and 5 different schools have already made contact with VHS. The video the students made and shared at the conference is available on the District website.
- Ryan Lawrence, as part of his Senior Project, hosted a workshop on bullying while at the OASC Convention. The students were very quiet and emotional. He has 14 schools keeping in contact with him regarding bullying.
- VHS will host a guest speaker to the District on Nov 28, 29, and 30. The anti-bullying speaker will be at a different school on each day.
- VHS will host a Blood Drive on November 29<sup>th</sup>.
- Leadership is looking at putting together a "Mr. VHS" calendar to sell as a fundraiser.
- Leadership is working on putting together a combination dance with VHS and Jewell.
- The recently held Veterans' assembly was very successful. Four different Veterans shared their personal experiences and explained why they chose to fight for their country. Leadership presented them with a gift for taking the time to speak to students.
- VHS Football finished the season 3/3 this year. Volleyball made it to the first round of the State playoffs. Cross Country also did well. Congratulations to Mr. Brown for the honor of being selected as Cross Country Coach of Year for our league.

##### 4.2 Building Reports:

BUILDING REPORTS

VMS/VHS: Mr. Underwood added to his written report that after the Veterans' assembly one of the Veterans in attendance commented to him that our student body was one of the best he's spoke to in regards to participation and putting the assembly together.

MGS/WGS: Mr. Miller added to his written report that during parent teacher conferences MGS had 100% parent participation and WGS had 86% parent participation.

There were no questions from the board.

Chair Krahn excused himself from the meeting at 6:24 p.m. Board member Tim Bamburg chaired the meeting during Jim's absence.

- 4.3 Financial Report:** Dawn Plews reported that there are no big changes in her reports. Enrollment is up slightly. Reports were provided on the Capital Funds Project as well as Food Service. Food Service is looking good. There were no questions from the board. FINANCIAL REPORTS

- 4.4 Project Manager Report:** Steve Effros highlighted his written report: PROJECT MANAGER REPORT
- On Site School Construction:
- Currently P&C is buttoning up the building for winter
  - Met with Teufel Landscaping regarding scope & schedule of on-site landscape work
  - Issued security RFP for new school and met with RFP proposers at site
  - Met with roofing team to review status
  - Met with window team to review installation
  - Met with solar team to review on-roof & on-ground panel system

Off-Site Road Improvements:

- Finalized Missouri Avenue utility permitting
- Met with ODOT to review road design / construction
- Met with City, Crestview Const. and KPFF-Civil to review options for up-sizing City's undersized sewer lines downhill from project

The wetlands project is two-thirds complete. All grading work is done and seeding has been done for winter.

Project Funding: The District, Aadland Evans, P&C and BOORA are continually looking for every opportunity to save money. Landscaping and roads could offer some savings as well. Approval of overhead power from the City's Planning Commission saved the District a substantial amount of money.

- 4.5 Finance Campaign Committee Report:** John Donovan of The Metropolitan Group reported on the Financial Campaign. They just wrapped year two in a four-year campaign. Currently there is approximately \$1 million pending but this could go up substantially this week as there are five separate grant applications going out. Some highlights of recent activities include: MET GROUP REPORT
- Private event held at the home of Gun Denhart of Hannah Anderson Clothing Co. Many great contacts were made. All in attendance were allowed to speak and personally share why they were there and why they support our school project. John felt numerous contributions will come in as a direct result of this gathering.
  - The Ford Family Foundation challenge match is ending soon. John hopes to be meeting with them to see if there is room to extend the deadline for this.
  - Governor Kitzhaber will be meeting with top CEO prospects on our behalf at the end of the month.
  - John has been invited by the Oregon Business Leadership conference to make a presentation on behalf of Vernonia at their December conference.
  - Our Timber champions; Hampton Affiliates and Stimson Lumber will be making a presentation on our behalf to the Timber Industry in the hopes of lighting a fire in that area as well.
  - John expressed his pride in our Leadership students. They were presented with the idea and ran with it. The video they created and presentation they recently gave were outstanding. He congratulated them. A press release went out to every media outlet in the state highlighting the work our students have done.

Chair Jim Krahn rejoined the meeting at 6:35 p.m.

## 5.0 INFORMATION & DISCUSSION

- 5.1 Salute to Success Award from OSSA:** This was presented earlier in the agenda order. SALUTE TO SUCCESS

- 5.2 **OSBA Elections & Resolutions:** Barb Carr explained that Greg Kintz is running for a vacancy on the OSBA Board and this position requires a vote of school boards in the North Coast District. Barb explained that she will cast the board's vote electronically for both the election and the following resolutions. OSBA ELECTIONS & RESOLUTIONS

Greg Kintz gave background information as to why the two changes to OSBAs Constitution are being proposed.

Resolution #1 amends the existing policy and priority development approval process to allow greater flexibility by allowing the Legislative Policy Committee (LPC) to make changes to the previously approved legislative agenda midway through the cycle. As it stands now they have their legislative meetings every two years. This will allow them to meet every year.

Cari Levenseller arrived at 6:44 p.m.

Resolution #2 amends the OSBA Constitution to allow consecutive terms for the Secretary / Treasurer. There is a great amount to learn for this position. When they finish their year and have learned the position the term ends. The resolution would allow a person to remain effective in this position for an additional year.

- 5.3 **Title I Parent Involvement Policy:** Mr. Miller explained each year a parent meeting is held to discuss the Title I Parent Involvement Policy and Compact. There are no changes to the policy this year but it does need to be approved and signed by the board chair each year. There were no questions from board. TITLE I PARENT INVOLVEMENT POLICY

- 5.4 **Sustainability Presentation:** Mr. Miller asked that this topic be moved to January. He has meetings scheduled for early December. He'll have more to report in January. The board was in consensus with postponing this presentation. SUSTAINABILITY PRESENTATION

- 5.5 **Surplus Declaration:** A draft surplus inventory list was provided. Dr. Cox explained that he is asking that board declare these items as surplus so that they can be sold or disposed of. The majority of these items are not wanted and the District does not want to have to move them. Staff will be given the opportunity to see if they can use any of the items prior to the community having access. An auction will be scheduled in the future at some point after the first of the year. SURPLUS DECLARATION

- 5.6 **Board Goals:** A first draft of board goals that came from the recently held workshop was reviewed. The Board decided that they'd like to keep the same main goal for 2012-2017 but looked at adding annual objectives. Dr. Cox indicated these could certainly be adjusted and input could be asked for from staff or community. Tim Bamburg liked the idea of sharing with the staff. Bill Langmaid suggested also sharing with the P.T.A. Dr. Cox will share the draft goals with the PTA and the staff to get input. He will try to bring this back to the board by February. BOARD GOALS 1<sup>ST</sup> DRAFT REVIEWED

**6.0 ACTION ITEMS**

- 6.1 **OSBA Elections & Resolutions:** OSBA RESOLUTION AMENDMENTS APPROVED  
Ernie Smith moved to accept OSBA Resolution #1 and #2 as presented. Bill Langmaid seconded the motion. There was no discussion. Motion passed unanimously.

Bill Langmaid moved to cast a ballot in support of Greg Kintz for OSBA Board of Directors. Cari Levenseller seconded the motion. There was no discussion. Motion passed unanimously. OSBA BOARD OF DIRECTOR APPLICANT GREG KINTZ APPROVED

- 6.2 **Title I Parent Involvement Policy:** Tim Bamburg moved to approve the Title I Parent Involvement Policy as presented. Ernie Smith seconded the motion. There was no discussion. Motion passed unanimously. TITLE I PARENT INVOLVEMENT POLICY APPROVED

**6.3 Surplus Declaration:** Bill Langmaid moved to declare the presented inventory list as surplus. Greg Kintz seconded the motion. There was no discussion. Motion passed unanimously.

INVENTORY LIST  
DECLARED AS SURPLUS

**7.0 SUPERINTENDENT REPORT**

SUPERINTENDENT  
REPORT

Dr. Cox reported on:

- Budget Economic Outlook – this morning’s forecast shows the state being down an additional \$107 million.
- Construction Update – work is on schedule. Roofing is done for the winter. Window frames are being installed and sheetrock should begin by the end of the month. Walls in the West wing are in.
- Construction Financing – he and Dawn Plews are pursuing options for bridge financing. This will come to the board for approval when more information is available.
- City / District Spencer Park Planning Committee – plans for the park will be presented to the community at the Dec 6 Town Hall. Jim Krahn asked how soon landscape architect, Lango Hansen, will know what the District’s financial commitment will be? Within next 60 days.
- Catalyst / Oregon Solutions Project report – highlights were provided by John Donovan earlier in the meeting
- Vernonia Community Awards Dinner – Vernonia School District honored volunteers Sonia Spackman, Traci Wolf and Dewey Deweber for their dedication to our district and our students.

**Other Issues:**

Tim Bamberg shared with the board that he sat in on a meeting with P&C Construction a few weeks ago. He was amazed at how fast P&C indicated that any additional costs due to the roofing issues would be picked up by P&C and not fall to the District. Dr. Cox indicated that issues with the roof have been addressed and fixed. 95% of the roof is covered at this time. All that is still uncovered is the area over the covered play area.

Camrin Eyrrick asked if she could tour the building. Yes, please contact Dr. Cox or Steve Effros to arrange a time. She also wanted the board to know that the VHS Band will be marching in the Macy’s Holiday Parade in Portland on November 25<sup>th</sup>.

The Board asked if the parent complaint regarding students crossing Bridge Street had been resolved. Dr. Cox indicated that we now have volunteer crossing guards out front at 7:30 a.m. The police department placed the speed detection trailer one morning and will do it again as time allows them to. The police themselves have been present on a couple mornings. Mr. Miller indicated he had contacted the parent and shared with her that volunteers are now out there to help her students cross Bridge Street at 7:30 a.m.

Greg Kintz stated that he is continuing to work with ODE on the NCLB Waivers. He also spoke with a parent from an outside district whose son had personally donated money to our school after attending the Student Council Conference and hearing our students’ presentation. Greg also recently attended the OSBA annual convention and will try to get information together and present to the board in the future.

**8.0 MEETING ADJOURNED** at 7:15 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk