

VERNONIA SCHOOL DISTRICT 47J  
1201 TEXAS AVENUE  
VERNONIA OR 97064

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

December 17, 2015

**1.0 CALL TO ORDER:** A Special Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 5:01 p.m. by Brett Costley.

MEETING CALLED TO ORDER

**Board Present:** Brett Costley, Greg Kintz, Katie Cook and Brittany Roberts. Cari Levenseller, Susan Wagner joined the meeting at 5:02 via phone conference call. Ernie Smith joined via phone conference call at 5:10 p.m.

BOARD PRESENT

**Board Absent:** None.

BOARD ABSENT

**Staff Present:** Aaron Miller, Superintendent and Barb Carr, Administrative Assistant

STAFF PRESENT

**Visitors Present:** Scott Laird. Kate Wilkinson, OSBA Attorney, joined via telephone.

VISITORS PRESENT

**2.0 RECESS TO EXECUTIVE SESSION** under O.R.S. 192.660 (2) (b) and 192.660 (2) (h): at 5:02 p.m.

RECESSED TO EXECUTIVE SESSION

192.660 (2) (h): Kate Wilkinson, Director of Litigation at OSBA, explained the purpose of the Executive Session was to determine the process for dealing with a complaint received. Discussion was held and her recommendation was shared. Ms. Wilkinson left the call at 5:18 p.m.

192.660 (2) (b): Situation with a staff member was shared and discussed.

RECONVENED TO REGULAR SESSION

Executive session was adjourned and the board returned to regular session at 5:30 p.m.

Cari Levenseller, Susan Wagner and Ernie Smith left the meeting at 5:30 p.m.

**3.0 ACTION ITEMS**

**3.1 Approve Minutes of the 11/12/15 Regular Meeting:** Brittanie Roberts moved to approve the minutes of the 11/12/15 Regular Meeting as presented: Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

MINUTES APPROVED

**3.2 Accept Resignation of Licensed Staff Member:** Brittanie Roberts moved to accept the resignation of Kathleen Jackson as presented effective December 17, 2015. Seconded the motion. Motion passed unanimously with those in attendance.

JACKSON RESIGNS

**ADJOURNED** at 5:37 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk