

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

December 9, 2010

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Cari Levenseller, Greg Kintz, Bill Langmaid, Ernie Smith and Tim Bamberg. Absent: Kim Wallace. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, MS/HS Principal; Aaron Miller, Elementary Principal; James Brookins, MS/HS Vice Principal; Dawn Plews, Business Manager; Gordon Jarman, Athletic Director; Juliet Safier, Erica Bell, Rachel Wilcoxon, and Ashley Rogers, Teachers. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Carol Cox, Nicole Glass, Daniel Rice, Dominic Szlavich, Laurie Harrison, and Amy Cieloha. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: No changes. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. AUDIENCE COMMENTS
- 3.0 CONSENT AGENDA:** CONSENT AGENDA  
It was moved and seconded to approve the consent agenda as presented.
- 3.1** Minutes of 11/4/2010 Regular Meeting. MINUTES APPROVED  
Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1**
  - **Student Report:**
  - **Elementary School:** no report.
  - **Middle School Report:** Dominic Szlavich, Nicole Glass, and Daniel Rice, Leadership students, updated the board on the following:
    - Girls' Basketball and Wrestling are winding down. Seasons end within a week.
    - First round of state testing has been completed.
    - Classroom assignments at the MS were shared.
    - Winter Holiday Dance will be held on 12/16
    - The Close Up group has been fundraising for their DC trip.
  - **High School Report:** Ryan Lawrence, HS Leadership representative, updated the board on:
    - Canned food drive
    - Winter festival
    - Athletics STUDENT REPORTS
- 4.2 Building Reports:** BUILDING REPORTS  
**WGS:** Mr. Miller added to his written report:
  - The "Connect the Dots" bullying program has been rescheduled. They will be back in February. This also involves high school leadership students as well.

- Mist Holiday program is 12/15 at 7:00 p.m.
- PCC faculty visited last week. Eight people toured the community like the OSU/PSU folks did. Two professors were very interested in working with our sustainable project.
- A \$1500 grant was received from the Woodlands Society. This can be used for landscaping for the new school.
- Title I requires a parent involvement document. This will be presented next month for board approval.

**VHS:** Mr. Underwood added to his written report.

- Community Service requirement review. Graduation team is looking to revamp the hour requirements. He is also checking with the State or Oregon about including community service hours on student transcripts. Rachel Wilcoxon will discuss further.
- Dress Code review. A handout was shared with the board that contains pictures of what is not appropriate.
- The students at VHS were very proud of the ground breaking ceremony last week.

Rachel Wilcoxon, Teacher, discussed the community service requirement with the board:

- Challenge comes from transitioning the program from “flood clean up” to a true community service program. The flood group is graduating this year and the kids don’t seem interested.
- Working to involve student in community clean up days, etc. Has yet to find a solid project with once a week activities for students to participate in.
- Students were very excited about being involved and making a difference with the groundbreaking ceremony.
- Students who volunteer at Camp Wilkerson can’t get both high school credit and community service credit for the same activity. They have to make a choice.

## COMMUNITY SERVICE REQUIREMENT REPORT

Bill Langmaid asked if community members have been asked what they need. Ms. Wilcoxon stated that many times these are one time activities. She is looking for more consistent activities.

Ernie Smith stated that there are many areas that the City can no longer afford to pay for. He suggested contacting the City Administrator for ideas on filling these gaps with students. Ms. Wilcoxon indicated she has talked with Bill Haack at the City.

Jim Krahn feels strongly about increasing the number of required community service hours and suggested the Watershed Council as a possible source.

Mr. Brookins reported on the new state standards for math. An Achievement Standard Summary for 2010-11 handout was provided to the board. Mr. Brookins noted that 24 of the students in the “Meets or Exceeds” category actually “Exceeded” the state standards having only been in school two months into the year. These results apply to the standards required by the end of the school year.

## STATE STANDARDS FOR MATH REVIEWED

### 4.3 **Financial Report:** Dawn Plews highlighted her financial report:

- Enrollment is down 1 ADM from October.
- The state school fund has started intercepting our QSCB payments. This has been reflected starting with Dec. cash flow. Revenue has been transferred from Fund 280 to cover the payments.
- Four different 2011-12 budget scenarios were shared with the board. The worst scenario would cause the district to have to cut just under \$500K.
- It was noted that in the last 4 biennium’s the total education budget as well as the K-12 portion of the State School Fund has consistently decreased in amounts.

## FINANCIAL REPORT

### 4.4 **Maintenance Report:** Tom Ramsey was not in attendance.

## MAINTENANCE REPORT

4.5	<b>Project Manager Report:</b> Steve Effros reviewed his report to the board on: <ul style="list-style-type: none"> <li>• Project Management</li> <li>• On-site school design / Construction</li> <li>• Off-site Road Improvements</li> <li>• Environmental Review</li> <li>• Project Funding</li> </ul>	PROJECT MANAGER REPORT
4.6	<b>Fall Sports Report:</b> Gordon Jarman reported: <ul style="list-style-type: none"> <li>• New league school banners have been put up in the gym. Go check it out.</li> <li>• HS Football struggled with the new league this year. Three players made all league.</li> <li>• HS Volleyball did well making it to the league playoffs.</li> <li>• HS Cross Country had a relatively young team. They should do well in coming years.</li> <li>• MS Volleyball improved on their basic skills and had a winning season.</li> <li>• MS Football also improved over last year. They started out slow but were very eager by the end of the season.</li> </ul>	FALL SPORTS REPORT
5.0	<b>INFORMATION &amp; DISCUSSION</b>	
5.1	<b>Reading Essential Skills:</b> Erica Bell, HS Language Arts Teacher, reported to the board that a new reading class will be held second semester at the high school. It will be a small class focusing on student reading skill development. Ms. Bell as well as Ms. Juliet Safier will be taking a class from our ESD to help them successfully teach this reading class. Students who do not pass the class will be involved in a second reading class.	READING ESSENTIAL SKILLS
5.2	<b>Oregon's New Literacy Framework:</b> Juliet Safier spoke to the two literacy framework books that were circulated among the board. If a student is not reading at grade level by the third grade it is significantly more difficult for the student to catch up. Vernonia is already implementing several things that are helpful. It is recommended that we have school wide and district wide reading goals. These have been worked on during staff in-services last year. Ms. Safier recommends that by next year not only should each teacher have a writing goal but they should all have a reading goal as well.	OREGON'S NEW LITERACY FRAMEWORK
5.3	<b>Class Grant / Moving Science Forward Grant:</b> Ken Cox explained the resolution that will be approved later in the action items. This resolution is necessary to spend grant funds that were not anticipated.	GRANT RESOLUTION
5.4	Combined with 5.3	
5.5	<b>Policy 1<sup>st</sup> Reading:</b> Ken Cox reviewed the policies AC, ACA, BBFA, BBFB, DBK, GAB, GBA, GBC, GC, GCC, GD, GDA, GDC, JHCD, JHCDA and noted the updates for each. Approval will happen at the January meeting.	POLICIES PRESENTED FOR FIRST READING
5.6	<b>AR Updates:</b> Ken Cox provided updates to DBK-AR, DJC-AR and JHCD-AR as information for the board.	AR INFORMATION.
6.0	<b>ACTION ITEMS:</b>	
6.1	<b>Resolution #10-09 Accept Additional Grant Income:</b> Bill Langmaid moved to adopt Resolution #10-09 as presented. Cari Levenseller seconded the motion. There was no discussion. Motion passed unanimously.	RESOLUTION #10-09 ADOPTED
7.0	<b>SUPERINTENDENT REPORT</b>	
	Dr. Cox updated the board on the following:	
	<ul style="list-style-type: none"> <li>• Recent correspondence</li> <li>• Budget/Economic Outlook</li> <li>• FEMA Update</li> </ul>	SUPERINTENDENT REPORT

- Catalyst/Oregon Solutions Project Report
- Vernonia Education Foundation
- Construction Report
- Reminders

**8.0 MEETING ADJOURNED** at 7:50 p.m.

ADJOURNED

Submitted by Dawn Plews, Business Manager

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Board Chair

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District Clerk