

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

December 10, 2009

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:07 p.m. by Jim Krahn MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Tim Bamburg, Greg Kintz, Cari Levenseller, Tammy Jennings, and Ernie Smith. Absent: Kim Wallace. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Aaron Miller, Elementary Schools Principal; Nate Underwood, Middle/High Schools Principal; Gordon Jarman, District Athletic Director; Dawn Plews, Business Manager; Tom Ramsey, Maintenance Supervisor; Barb Carr, Administrative Assistant, Ashley Rogers, Teacher; Kathi Fetch, Classified Staff. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Clark McGaugh, Scott Laird, Tammy Vanderzanden, Pam Weller, Susan Wagner, Laney Coulter, Carl Grossman, Doug Montgomery, Stephanie Castro, Timothy Jennings, Susan Wagner, Sarah Wagner, and Dylan Vaughn. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: None AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** AUDIENCE COMMENTS
Pam Weller, representing Wauna Federal Credit Union made a presentation to the Board from a recent fundraiser they held. Wauna continually supports the community by participating in various community activities. After the moving "Twilight" filmed some of their scenes in the Wauna office they decided to have T-Shirts made that said "Edward & Bella were here". These were the two main characters in the movie. Wauna staff would even approach the Twilight fans that visited Vernonia just to see where the movie was filmed. If they came to take pictures of the Wauna building they were sold a T -shirt. On behalf of Wauna Federal Credit Union a check in the amount was presented to the board in the amount of \$2455.00. Cari Levenseller, a VEF board member accepted the check.
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
Tammy Jennings moved to approve and Cari Levenseller seconded the consent agenda as presented.
- 4.1** Minutes of the 11/12/09 Regular Meeting MINUTES APPROVED

Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** STUDENT REPORTS
Middle School Students: Stephanie Castro, Timothy Jennings, and Sarah Wagner updated the board
- Leadership is putting on a Winter Wonderland dance tonight. A formal dance will be held in January.
 - The recent can drive yielded approximately 400 pounds of canned goods.
 - Students going to DC with the Close Up group has been working to raise money for their trip. They had a table at the recent holiday bazaar and have been selling baked goods and raffling off a quilt at the boys' basketball game.
 - Boy's basketball is winding down. Last game will be Monday, Dec. 14th. Wrestling and girls' basketball are coming up after the winter break.
 - The holiday band concert will be on Dec. 17th.

- Sixth graders are working on their Galleons project, 7th and 8th graders are studying motion in Science class and doing book reports with Mrs. Campbell.

High School student Dylan Vaughn reported:

- Wrestling and Basketball has started. The wrestlers recently won the Banks tourney
- Senior Trip rummage sale is happening this weekend.
- There was some money stolen from teachers after the Holiday Bazaar.
- Cold weather has been an issue at the buildings causing frozen pipes.
- Juniors are planning for prom.
- Winter formal will be held on January 23rd.
- Writing projects have increased in classes..

- 4.2 Building Reports:** BUILDING REPORTS
 Elementary Reports: Mr. Miller had nothing new to add to his written report. Tim Bamburg asked about how long the Mist program will last? About an hour.
 High School Reports: Mr. Underwood had nothing new to add to his report. He would like to confirm that yes there was a break in and money was taken. The police were notified. The money hasn't been recovered but the middle school can use some of their donated money to replace what was taken. Mr. Ramsey is working to amp up the security.
- 4.3 Financial Report:** Dawn Plews had nothing new to report. The enrollment numbers dropped slightly from last month. The new estimate is conservative for next year. There were no questions from the board. FINANCIAL REPORT
- 4.4 Maintenance Report:** Tom Ramsey reported that with the recent break-ins new locks with deadbolts have been ordered and will be installed. Additional security cameras will be installed in the rear areas of the mod village. This week with the below normal temperatures the mod bathrooms were down for one day due to frozen pipes. The Mist well froze yesterday. Steam pipes at the sports complex froze and affected only the hall way. Hopefully this weekend things will warm and there will be no more issues with frozen pipes. MAINTENANCE REPORT
- 4.5 Project Manager Report:** Steve Effros updated the board on the following: PROJECT MANAGER REPORT
- Boora Oversight/District Coordination
 - Missouri Avenue Improvements
 - Wetlands Review & Documentation
 - NEPA Review Process
 - Geotechnical / Soils Investigation & Report
 - OR solutions / Public Financing
 - Sustainability Program
- 4.6 Fall Sports Report:** Gordon Jarman gave his Fall sports report highlighting the Football, Volleyball and Cross Country programs at the high school. After a decision by OSAA in the fall, Vernonia High School will once again be back to the 2A NW League starting next year. There are some of the same old rival schools and also some new schools in the new league. FALL SPORTS REPORT
- The middle school programs of Football and Volleyball had successful seasons. There is not a cross country program at the middle school however, a few middle school students ran with the high school team.
- 4.7 NWRESD Annual Report:** Doug Montgomery, board member; Mike Schofield, Chief Financial Officer with the NWRESD presented the annual report to the board. Copies of the annual report had not been received. Barb Carr will check with the ESD about getting copies. NWRESD ANNUAL REPORT PRESENTED TO BOARD
- Mike Scholfied talked about service credit allocations and core services. The ESD serves 20 school districts in Washington, Tillamook, Clatsop and Columbia counties. In the report all programs and services as well as service credit utilization and additional purchased services is listed for Vernonia School District.

The District Superintendents approved next year's ESD service plan on Nov 20th. Next week the ESD board will approve and then it will come back to the individual school boards for approval.

Doug Montgomery thanked our board for their work. If there is any way to improve communication between the ESD board and our school board let them know.

- 4.8 BOORA Status Report:** Chris Linn and Heinz Rudolf presented to the board: BOORA ARCHITECTS
STATUS REPORT TO
THE BOARD
- Overall Project Schedule: December is the beginning of the design development/document phase which will last 6 months. Then 2 months of permitting and bids. Once construction begins it will last 13.5 months.
 - Final Program Summary:
 - K-5 Program – 16,015 sf
 - Middle School Program – 8,445 sf
 - High school Program – 9,420 sf
 - Shared Use Programs – 77,453 sf
 - Building Support Areas – 37,753 sf
 - Total Main Building – 149,086 sf**
 - Art Barn – 2,490 sf
 - Grand Total Program – 151,576 sf**
 - Alternates not included in Program
 - Sports Fields – 411,372 sf
 - Indoor Running Track – 4,000 sf
 - Ground source HP, Extra Emergency Power and Extra Operable Walls
 - Site Plans and floor Plans were reviewed
 - Exterior and Interior Views were reviewed
 - Green Design
 - Cost Estimating process completed by Architectural Cost Consultants (ACC)
 - Additional Cost Review process
 - Cost Summary – Base Bid Package:
 - Base Building + Art barn - \$25,404,565
 - Base Site (without sports fields) – \$3,432,017
 - Total Construction Cost - \$28,836,582**
 - Cost Summary – Alternates:
 - Sports Fields - \$2,972,416
 - Indoor Running Track - \$262,292
 - Ground Source HP - \$789,090
 - Extra Emergency Power - \$343,917
 - Extra Operable Walls - \$199,466
 - Line Items not included at this time
 - Kitchen Equipment - \$325,000
 - Projectors - \$100,000
 - Smart Boards - \$120,000
 - I.T. Backbone & Cables - \$130,000
 - Phone System - \$75,000
 - Security System - \$95,000
 - PV Panels - \$246,240

Boora recommends rough grading the entire site initially including where future sports fields will go. Other wise the District would have to truck in 3-5 feet of fill.

Next Steps:

Complete design development by 2/5/10

Continue financing and fundraising

Establish date for next town hall meeting

5.0 INFORMATION & DISCUSSION

- 5.1 Jewell School District Inter District Agreement:** Dr. Cox reviewed the letter received from Dr. Gander, Jewell Superintendent. They have agreed to roll over the current contract. Jewell JEWELL INTER
DISTRICT AGREEMENT

	is asking for the term of the contract to be five years. Dr. Cox indicated he changed to three years. The Jewell board still needs to approve.	REVIEWED
5.2	Transportation Contract Extension: Dr. Cox indicated that the proposed contract extension allows Rob Curl to purchase an additional wheelchair bus on time without increasing our fees.	TRANSPORTATION CONTRACT EXTENSION REVIEWED
5.3	Policy Review: The following policies were reviewed as first reading. Some of the suggested language didn't apply to our district and the policy committee adjusted accordingly. These policy changes will be approved at the January board meeting. Direct any questions and/or comments to Dr. Cox. <ul style="list-style-type: none"> • AE – District Goals • BBF – Board Member Standards of Conduct • GCDA/GDDA – Criminal Records Checks/Fingerprinting • GCPB – Resignation of Employees • IA - Instructional Goals • IGAI - Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Ed. • IKF - Graduation Requirements • JFCF/GBNA - Hazing/Harassment/Intimidation/Bullying/Menacing • JHC - Student Health Services and Requirements • JHFF - Reporting Requirements Regarding Sexual Conduct with Students 	POLICY CHANGES PRESENTED AS FIRST READING
5.4	Intel Checks: The Intel Volunteer Matching program has generated \$470 for WGS, \$210 for VHS and \$1600 for the District. This money goes to the building donated funds account and is spent at the discretion of the administration.	INTEL DONATION CHECKS RECEIVED
6.0	ACTION ITEMS	
6.1	OSBA Officer & Resolution Election: Last month information was provided to the board on OSBA officer elections as well as resolutions put forth by the OSBA. Barb Carr will cast a vote on line on behalf of the board. Tim Bamburg moved to cast a vote in support of the 2010 OSBA slate of officers as recommended; in favor of Greg Kintz representing region 12; and in support of OSBA resolutions 1-4. Motion seconded by Cari Levenseller Yes votes: Ernie Smith, Tammy Jennings, Tim Bamburg, Jim Krahn, and Cari Levenseller. Abstain: Greg Kintz. Motion passed.	OSBA OFFICERS, REGION 12 REPRESENTATION, & OSBA RESOLUTIONS APPROVED
6.2	Special District Election Abstract: Ernie Smith moved to accept the special district election abstract as presented. Motion seconded by Tammy Jennings. Motion passed unanimously.	SPECIAL DISTRICT ELECTION ABSTRACT ACCEPTED
6.3	Transportation Contract Extension: Tammy Jennings moved to accept the Transportation Contract changes as presented. Cari Levenseller seconded the motion. Motion passed unanimously.	TRANSPORTATION CONTRACT EXTENSION APPROVED
7.0	SUPERINTENDENT REPORT <ul style="list-style-type: none"> • The Texas Ave property has been rented at \$1100 per month. The tenants moved in Dec. 4th. • The District's Consolidated Improvement Plan (CIP) has been completed and submitted. 	SUPERINTENDENT REPORT AND CORRESPONDENCE
8.0	MEETING ADJOURNED at 8:10 p.m. Submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors	ADJOURNED

Board Chair

District Clerk