

**VOLUNTOWN BOARD OF EDUCATION**  
195 Main Street Voluntown CT 06384  
**SUPERINTENDENT OF SCHOOLS: Adam S. Burrows**  
Chairperson – Diana Ingraham

Barbara Gileau  
James Hutchins  
Monique Mooney

Cathy Grant, Secretary  
Robert Iovino, Vice-Chairperson  
Vikki Smith  
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**BOARD MINUTES**  
**Regular Board Meeting**

Thursday, August 9, 2012  
Board of Education Meeting Room - 7:00 p.m.

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**ATTENDANCE** Present: Diana Ingraham [Board Chair], Barbara Gileau, James Hutchins, Robert Iovino  
Absent: Cathy Grant, Monique Mooney, Vikki Smith  
Also Present: Superintendent Adam Burrows, Dr. Elaine Lee, Director of Special Education, and Alicia Dawe, Principal

**PLEDGE OF ALLEGIANCE** Recited

**CONSENT AGENDA** **MOTION #1 - 08/09/12:** made by Robert Iovino **SECONDED BY** Barbara Gileau that the Board of Education accepts the consent agenda  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**GUEST SPEAKER** John Smith of CON-SERVE presented a proposal project for high efficiency lighting replacement systems for the School Library and exterior lighting to the school building. Mr. Smith indicated replacement lighting would provide energy and costs savings. There was Board consensus to continue review of the proposal at the September 13, 2012 meeting.

**CITIZEN COMMENTS** Sue Donald spoke in favor of the "Green Schools" concept and noted DEEP will be holding future workshops about greens schools and recycling initiatives.

**PRINCIPAL REPORT** Alicia Dawe submitted the Principal's report dated August 9, 2012 that highlighted activities about monthly workshops for students and/or families; periodic updates about green schools via the new school website; analyzing CMT data to guide future instructional planning; installation of new interactive white boards and computers; building and grounds organization; effectively communicating school initiatives with staff and the community, and informative updates through development of the Principal's website.

**SPECIAL EDUCATION REPORT** Elaine Lee reviewed the following: **Implementation of PA-10-111 for High School Reform:** Board policy on attendance is presently under review; **Alternative 5<sup>TH</sup> through 8<sup>TH</sup> Grade Program:** a classroom is being re-organized this year to provide services for students in 5<sup>th</sup> through 8<sup>th</sup> grade; **Summer School Program:** the summer school program was very successful and students received individualized instruction; **Student Success Planning:** this program is aligned with CT Secondary School Reform and will prepare students to meet 21<sup>st</sup> Century skills.

**SUPERINTENDENT'S REPORT** Superintendent Burrows reviewed the Board of Education Organizational Chart; Enrollment = 318 students on 8/1/12 (Pre-K through 8<sup>th</sup> Grade) plus 126 High School Students; 2012-2013 Summer School Program and associated costs; Letter of Retirement from Debra Schena; CAS Implementation Calendar of School Reform Initiatives and the State of Connecticut reform initiatives.

**MOTION #2 - 08/09/12:** made by Jim Hutchins **SECONDED BY** Barbara Gileau that the Board of Education accepts the letter of retirement from Debra Schena dated August 6, 2012

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**COMMITTEE REPORTS**

**Tools for Schools:** The IAQ/TfS or Indoor Air Quality / Tools for Schools Committee will meet monthly in 2012-2013; **Local Prevention Council (LPC):** It was announced that Voluntown is the recipient of a Youth Services Bureau grant for \$14,000 from the State of Connecticut; an enhancement grant of \$3,226 has also been awarded; **School Readiness Council:** 2011/2012 School Readiness Grant has been sent to the State; **Curriculum Assignments:** there was review of the 2012-2013 Curriculum and Related Committees.

**POLICY #6180  
EVALUATION OF  
INSTRUCTIONAL  
PROGRAM**

The Board performed a 1<sup>st</sup> reading of Policy #6180 Evaluation of the Instructional Program. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**POLICY #6172  
ALTERNATIVE  
EDUCATION  
PROGRAM:**

The Board performed a 1<sup>st</sup> reading of Policy #6172 Alternative Education Program. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**2011-2012  
BUDGET**

**MOTION #3 - 08/09/12:** made by Robert Iovino **SECONDED BY** Barbara Gileau that the Board of Education approves the 2011-2012 Final Function Object Report and Transfers with \$1,192.70 being returned to the Town of Voluntown

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**MARCH 2012  
CMT SCORES  
(3<sup>RD</sup>-8<sup>TH</sup> GRADES)**

Superintendent Burrows reviewed the Percentage of Students at or above State Goal 2012.

**BOARD SELF  
EVALUATION**

**MOTION #4 - 08/09/12:** made by Barbara Gileau **SECONDED BY** Robert Iovino that the Board of Education approves the 2011-2012 Board of Education Self-Evaluation as submitted

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**POLICY #6141.321  
TECHNOLOGY:  
ACCEPTABLE USE**

**MOTION #5 - 08/09/12:** made by Robert Iovino **SECONDED BY** Barbara Gileau that the Board of Education approves Policy #6141.321 Technology Acceptable Use as amended

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**STAIRWAY  
CONSTITUTION  
FIELD**

To be reviewed at the September 13, 2012 Meeting.

**2013-2014 BUDGET  
TIMELINE:**

There was review of 1<sup>st</sup> reading of the Draft Board of Education 2013-2014 Budget Preparation Timeline. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**POLICY #5113  
ATTENDANCE:**

The Board performed a 1<sup>st</sup> reading of Policy #5113 Attendance. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**POLICY #5113.2  
TRUANCY:**

The Board performed a 1<sup>st</sup> reading of Policy #5113.2 Truancy. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**POLICY #3323(a)  
SOLICITING PRICES  
BID REQUIREMENTS**

The Board performed a 1<sup>st</sup> reading of Policy #3323 Soliciting Prices Bid Requirements. A 2<sup>nd</sup> reading is scheduled for September 13, 2012.

**USE OF SCHOOL  
BUILDING  
REQUEST:**

**MOTION #6 - 08/09/12:** made by Robert Iovino **SECONDED BY** Jim Hutchins that the Board of Education approves use of the Voluntown Elementary School building by Living World Fellowship for basketball on Monday evenings beginning September 10, 2012

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**EXECUTIVE  
SESSION:**

**MOTION #7 - 08/09/12:** made by Barbara Gileau **SECONDED BY** Robert lovino that the Board of Education enters into Executive Session at 9:21 p.m. for the purpose of discussing negotiations and legal issues  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**MOTION #8 - 08/09/12:** made by Barbara Gileau **SECONDED BY** Robert lovino that the Board of Education moves out of Executive Session at 9:35 p.m.  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**MOTION #9 - 08/09/12:** made by Barbara Gileau **SECONDED BY** Robert lovino that the Board of Education authorize the Superintendent to continue utilizing the services of Attorney Fred Dorsey, thereby, changing the Board's Law Firm to Kainen, Escalera and McHale  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**SUGGESTIONS  
FOR NEXT MEETING:**

Policy #6180, Policy #6172, Faculty Staff Report, Stairway – Constitution field, Policy #5113, CON-SERVE replacement lighting proposal, Policy #5113.2, Policy #3323, Alternate School; Faculty Staff List, Job Descriptions of School Secretary and School Office clerk

**ADJOURNMENT:**

**MOTION #10 - 08/09/12:** made by Robert lovino **SECONDED BY** Barbara Gileau that the Board adjourn at 9:36 p.m.  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**APPROVED BY THE BOARD SEPTEMBER 13, 2012**

Respectfully Submitted  
Sherry Pollard, Board Clerk