



year. The two professional development days held at the beginning of the year were very successful. Faculty/Staff Handbooks and back to school packets were reviewed. There was review of the School Nutrition Program and the new requirements for school administrators in determining eligibility. Our Food Services Program is one of the programs in the state scheduled for an audit. **Building, Grounds, and Transportation:** we have had one fire drill. **Community and Public Relations:** A school event at the farmer's market was held August 23<sup>rd</sup>.

As a follow-up to the overall SBAC results just reviewed by the Superintendent of Schools, Ms. Trakas reviewed grade-by-grade level performance of the CMT Science and SBAC ELA and Math Data. She explained that follow-up data team meetings will be scheduled to review student performance and schedule SRBI or Scientifically Researched-Based Interventions.

**COMMITTEE  
REPORTS:**

**IAQ/Tfs/Safety:** Mr. Burrows reported the first meeting of the year is scheduled for Wednesday, September 23. Voluntown follows all guidelines related to our Indoor Air Quality policy and uses Tools for Schools procedures. Building maintenance priorities are reviewed by this committee to make sure "safety" issues are addressed and corrected.

**Youth Services Bureau:** The agenda for the 9-9-15 YSB Advisory Board meeting was included in this BOE packet to keep members informed about the efforts of our Youth Services Bureau activities. Summer activities were completed and we have now started GRASP or "Great After School Program".

**Curriculum Steering Committee:** A list of all 15/16 committees was distributed. Mr. Burrows noted some of these committees include Board of Education Representatives. Committees meet on a regular basis each school year to guide the decision making process for continuous improvement of the overall performance of the school system.

**Transportation:** Mr. Burrows reported Terry Chenette is in the process of training a person who has applied to be a bus driver. The process of receiving a CDL B License with air brakes, and PS endorsements takes up to six months. When this person obtains their license it will be the first time in over a year that we will have the appropriate numbers of bus drivers.

**School, Security, and Safety Committee:** This committee recently met to review our safety processes and procedures. The ALL HAZARDS PLAN update for the 15/16 school year has been completed to remain on file with the Connecticut Department of Homeland Security. The committee is reviewing security upgrades. An all-school evacuation drill is being planned for later in the school year.

**School Readiness Council:** This past summer Ms. Trakas submitted an addendum to the state Office of Early Childhood and received an additional \$22,500 for this school year to accommodate up to forty-four (44) three and four-year olds. Mr. Burrows noted we have been approved for a wall removal grant to expand the size of the room for the three-year old program in the summer of 2016 to allow us to expand the program by four (4) more spaces.

**Professional Development and Safety Committee:** The work of this committee was reviewed in the Principal's report.

**Wellness:** A Wellness Committee meeting has been scheduled for Wednesday, October 28<sup>th</sup> to allow time to receive legislative updates and review how these fit into our wellness plan.

**High School:** Kristen Goodwin, School Counselor, is developing a schedule of visits to our seven (7) designated high schools. She is also in the process of scheduling an evening program for parents and students to review the process of selecting a high school.

**Building Committee: Roof Project:** Barbara Gileau noted a Building Committee meeting is scheduled for Wednesday, September 23 to review the final invoices of Quality Roofing Services, the contractor for the project. She noted the Board of Education will be asked to take a vote in the near future as part of the process to secure reimbursement. Mr. Burrows noted this project to replace 43,320 square feet of the 60,165 square foot VES roof was completed on time and under budget. The remaining 16,845 square feet of roof that was replaced in 2000 as part of a previous building expansion is in excellent condition and is still under warranty.

**Solar Panel Project:** Mr. Burrows noted the 130-foot by 350-foot area in the woods has been cleared and the solar panels are being scheduled for installation. The 650-foot cable connection from the field to the school has been completed. This past weekend electricity was shut off on Friday, September 4 to complete the first part of connecting to the school. One additional shut down is required. This project must be completed by December to allow ENCON to secure state and federal financial incentives. This project has basically been at no or very little cost to the town of Voluntown.

**Stairway Update:** A committee of school, YSB, and Recreation Commission members has been established and a first meeting is scheduled for Wednesday, September 23, 2015 at 4:30PM in the Board of Education meeting room. Design plans have already been completed for the stairway between VES and Constitution Field. A survey shows that roughly 60% of the stairway will be on school property and the remaining 40% is on town property. The committee is reviewing available grants and has created a rough estimate of \$200,000 for this project.

**2016-2017 BUDGET PREPARATION TIMELINE**

Mr. Burrows provided the Budget Preparation Timeline. It was noted the timeline has been developed in cooperation with the Board of Selectmen to keep them informed of educational priorities, needs of our students, and the goals of our school system based on a long-term Strategic Plan developed through a comprehensive "Community Conversations" process.

**BY-LAWS 9000 SERIES**

The Board performed a first reading. A second reading will be placed on the October 8, 2015 Agenda.

**2015-16 FACULTY REPORT**

Mr. Burrows submitted an updated 2015-2016 Faculty Staff Assignments Report.

**POLICY #4118.51 ACCEPTABLE NETWORK USE**

The Board performed a first reading. A second reading will be placed on the October 8, 2015 Agenda.

**JOB DESCRIPTION HEAD COOK**

The Board performed a first reading. A second reading will be placed on the October 8, 2015 Agenda.

**JOB DESCRIPTION DIRECTOR OF FOOD SERVICES**

The Board performed a first reading. A second reading will be placed on the October 8, 2015 Agenda.

**BOE STRATEGIC PLAN 2014-2018**

Mr. Burrows submitted the Strategic Plan for the 2014-2018 Board of Education. The Board is committed to providing our students the basic skills essential to functioning competently in our society, including their ability to read, write, listen, speak, manipulate basic math concepts, and acquire a general knowledge of science. It is, therefore, our mission to help our students mature into independent, reasoning, and responsible individuals, who can adapt constructively in an ever-changing, multi-cultural, and technological world. The strategic plan will be used in the development of the 16-17 budget proposal.

**SOCCER COACHES**

**MOTION #2 (9/10/15):** made by Barbara Gileau SECONDED BY Vikki Smith that the Board of Education approves Brian Racicot as the Soccer Coach and Jeff Blanchard as the Assistant Soccer Coach  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**ATHLETIC DIRECTOR**

**MOTION #3 (9/10/15):** made by Cathy Grant SECONDED BY Barbara Gileau that the Board of Education approves Margaret Voland as the Athletic Director  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**MEDICAL ADVISOR**

**MOTION #4 (9/10/15):** made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education approves Dr. Laurentiu Galan as the School Physician/Medical Advisor for the Voluntown School District for the 2015-2016 school year  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**RESIGNATION MARSHA VAN DYNE**

**MOTION #5 (9/10/15):** made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education recognizes the resignation of Marsha Van Dyne effective September 11, 2015  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**ADJOURNMENT**

**MOTION #6 (9/10/15):** made by Barbara Gileau SECONDED BY Cathy Grant that the Board of Education adjourns at 8:45 p.m.  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- APPROVED BY THE BOARD OCTOBER 8, 2015 -