

Approved

Voluntown Public Schools
Voluntown, Connecticut

Minutes of the Oil Tank Replacement Building Committee Meeting on Wednesday, December 12, 2018 at 2:00 p.m. in the Board of Education meeting room.

Members of the Oil Tank Replacement Building Committee: **Present**

Jack Wesa (Chair)
Diana Ingraham

Paul Ricard (Vice Chair)
Barbara Gileau

Jim MacBride
Adam S. Burrows

Copy to: Tracey Hanson, and Julie Zelinsky,
Jody Grenier, Peter Zvingilas, Albert Gosselin,
Joseph Salamone, Sherman Taylor, **Rachel Ricard**, Brian
Kallio

Jack Wesa called the meeting to order 2:00 p.m.

Citizens Comments: None

Motion #1 (12-12-18 Oil Tank Committee Meeting)

Diana Ingraham made a motion to approve the 9/5/18 Minutes and Paul Ricard made the second. The motion was approved unanimously.

Motion #2 (12-12-18 Oil Tank Committee Meeting)

Diana Ingraham made a motion to approve the paid invoices to date from Salamone & Associates, P.C. totaling \$8,856.00 and Paul Ricard made the second. The motion was approved unanimously.

Superintendent Burrows reviewed the new Office of School Construction Grants and Review application process using a new online system called Core-CT. It was noted that the Superintendent and his Executive Assistant attended training in October on the new system and had help from the OSCG&R in submitting the application. There ended up being a glitch in their new system and the application was delayed for approval until November. The State Project Number assigned to the Oil Tank Removal Project is 147-0019CV. Salamone and Superintendent Burrows are in the process of scheduling the kickoff meeting (Tuesday, January 8, 2019 at 1:00 p.m.) at the Office of School Construction to complete a review of our grants.

There was a discussion about the possibility of using a state approved vendor/bids for the project and if doing so would be compatible with the Selectmen's bid policy.

The next meeting is tentatively scheduled for Tuesday, January 22, 2019 at 7:00 p.m. in an effort to schedule a convenient time for the Building Inspector and Fire Marshall to attend.

Motion #3 (12-12-18 Oil Tank Committee Meeting)

Paul Ricard made the motion to adjourn at 2:34 p.m. and Jim MacBride made the second. The motion was approved unanimously.

Minutes Respectfully Submitted by Adam S. Burrows and Rachel L. Ricard