

Approved

Voluntown Public Schools  
Voluntown, Connecticut

**Minutes of the Oil Tank Replacement Building Committee Meeting on Thursday, May 3, 2018 at 9:00 a.m. in the Board of Education meeting room.**

Members of the Oil Tank Replacement Building Committee: **Present**

**Jack Wesa (Chair)**  
Diana Ingraham

**Paul Ricard (Vice Chair)**  
Barbara Gileau

**Jim MacBride**  
**Adam S. Burrows**

**Wendy Gauthier**

Copy to: Tracey Hanson, Rachel Ricard, and Julie Zelinsky

Jack Wesa called the meeting to order 9:14 a.m.

Citizens Comments: None

**Motion #1 (5-3-18)** Paul Ricard made the motion to approve the 4/4/18 Minutes and Jim MacBride made the second. Motion approved.

**Report by Superintendent:**

Adam S. Burrows reviewed research about the three (3) bids for a design services consultant for the oil tank project. Salamone had the lowest bid and references confirmed the quality of the work of this company. Salamone has successfully worked on parts of previous Voluntown projects such as the Pre-School room expansion and the Town Garage project.

**Motion #2 (5-3-18)** Jim MacBride made the motion to select the bid of \$14,400 from Salamone and Associates, P.C Consulting Engineers located at 116 North Plains Industrial Road in Wallingford, CT 06492 – Phone: 203-281-6895 and extension 3029 for Joe Salamone for the Voluntown Elementary School Oil Tank Replacement design and construction services. Wendy Gauthier made the second. There was a discussion that followed. And there was **Motion# 3 (5-3-18)** by Jim MacBride to close discussion. The second made by Paul Ricard. The motion was approved. The committee then voted and unanimously voted to approve Salomone and Associates.

**Motion #4 (5-3-18)** Jim MacBride made the motion to have the Superintendent and committee Chairperson research and review the development of a contract with Salomone, consult with the school attorney, and bring back the recommendation to the committee. Wendy Gauthier made the second. There was no discussion. The motion was unanimously approved.

Mr. Burrows will write a letter to the other contractors stating we have selected another contractor.

The next meeting is scheduled for Thursday, May 17, 2018 at 1:30 p.m. in the central office (white house).

**Motion #5 (5-3-18)** Jim MacBride made the motion to adjourn and Wendy Gauthier made the second. The meeting adjourned at 9:55 a.m.

*Minutes Respectfully Submitted by Adam S. Burrows - Superintendent of Schools*

(Distributed by Rachel Ricard on 5-7-18)