

Approved

Voluntown Public Schools  
Voluntown, Connecticut

**Minutes of the Oil Tank Replacement Building Committee Meeting on Thursday, June 7, 2018 at 2:00 p.m. in the Board of Education meeting room.**

Members of the Oil Tank Replacement Building Committee: **Present**

**Jack Wesa (Chair)**  
Diana Ingraham

**Paul Ricard (Vice Chair)**  
Barbara Gileau

Jim MacBride  
**Adam S. Burrows**

**Wendy Gauthier**

Copy to: **Tracey Hanson**, Rachel Ricard, and Julie Zelinsky

Jack Wesa called the meeting to order 2:05 p.m.

Citizens Comments: None

**Motion #1 (6-7-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion for a change of wording on Page 3 of 15 Article III Contract Price in part 3.1, "The BOE will make arrangements to" pay the Consultant for all basic.... This is a change of the original wording of "The BOE will pay". Paul Ricard made the second. The motion was approved.

**Motion #2 (6-7-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion to sign the contract as modified for consulting services for the oil tank replacement project with Salomone and Associates, P.C Consulting Engineers located at 116 North Plains Industrial Road in Wallingford, CT 06492 and Paul Ricard made the second. Motion approved.

**Follow-up Activities**

- The Superintendent will make arrangements to review our current school insurance policy with CIRMA to see if any special adjustments need to be made during the oil tank replacement project.
- The Boards of Selectmen and Education will be informed about the decision of the Oil Tank Committee to sign the contract for the services with Salomone.
- Sherman Taylor of Salomone will complete a site inspection on Tuesday, June 12, 2018 at 11:00 a.m. Paul Ricard, Director of Maintenance and Facilities, will be available at the central office to escort Mr. Taylor to the appropriate areas of the school. Members of the Oil Tank Replacement Committee, if interested, are invited to meet Mr. Taylor.
- Upon completion of the design and cost projections it was recommended that we schedule a public hearing to review the design and projected costs. The Board of Selectmen would then schedule a Town Meeting to request a vote to approve funding the replacement of the Oil Tank.

**Motion #3 (6-7-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion to approve, as corrected, the minutes of the 5-3-18 meeting of the Oil Tank Committee meeting. The second made by Paul Ricard. The motion was approved.

**Motion #4 (6-7-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion to approve the minutes of the 5-17-18 Oil Tank Committee meeting. Paul Ricard made the second. The motion was approved.

The next meeting of the Oil Tank Committee will be scheduled at a date to be determined based on consultation with Salomone.

**Motion #5 (5-3-18)** Wendy Gauthier made the motion to adjourn and Paul Ricard made the second. The meeting adjourned at 2:46 p.m.

*Minutes Respectfully Submitted by Adam S. Burrows - Superintendent of Schools*