

Unapproved

Voluntown Public Schools  
Voluntown, Connecticut

**Minutes of the Oil Tank Replacement Building Committee Meeting on Tuesday, July 17, 2018 at 11:00 a.m. in the Board of Education meeting room.**

Members of the Oil Tank Replacement Building Committee: **Present**

**Jack Wesa (Chair)**  
**Diana Ingraham**

**Paul Ricard (Vice Chair)**  
Barbara Gileau

Jim MacBride  
**Adam S. Burrows**

**Wendy Gauthier**

Copy to: Tracey Hanson, **Rachel Ricard**, and Julie Zelinsky,  
Jody Grenier, Peter Zvingilas, Albert Gosselin,  
**Joseph Salamone**, Sherman Taylor

Jack Wesa called the meeting to order 11:10 a.m.

Citizens Comments: None

**Motion #1 (7-17-18 Oil Tank Committee Meeting)**

Paul Ricard made a motion to approve the 6/19/18 Minutes and Diana Ingraham made the second. The motion was approved.

Yes – Jack Wesa, Paul Ricard, Diana Ingraham, No – None, Abstained – Wendy Gauthier

A draft of Technical Specifications was submitted and will be updated in the Construction Contracts Documents Phase. The Design Development drawings were submitted and reviewed. Once approved, a final copy of the Design Development drawings will be created to be signed by the appropriate town officials. Salamone and Associates will work on getting a cost estimate (*updated estimate - approaching up to \$200,000, plus or minus*) for the project. Once an estimate is established, the Selectmen's office in conjunction with the committee and Board of Education can begin the process of working towards getting town approval to go forward with this project. It was noted that this project is necessary, per state of CT statutes, in order to keep the school open.

Adam S. Burrows will work on getting an environmental consultant for this project.

**Motion #2 (7-17-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion to approve the Design Development (DD) Phase as presented. Paul Ricard made the second. The motion was approved unanimously.

**Motion #3 (7-17-18 Oil Tank Committee Meeting)**

Wendy Gauthier made the motion to authorize payment for the invoice submitted by Salamone & Associates, P.C. as presented in the amount of \$4,320.00. Diana Ingraham made the second. The motion was approved unanimously.

The next meeting of the Oil Tank Committee will be scheduled for Tuesday August 7, 2018 at 11 a.m.  
Suggested agenda items: Budget Estimates, Environmental Consulting Firm

**Motion #4 (7-17-18 Oil Tank Committee Meeting)** Wendy Gauthier made the motion to adjourn at 12:06 p.m. and Diana Ingraham made the second. The motion was approved unanimously.

*Minutes Respectfully Submitted by Adam S. Burrows and Rachel L. Ricard*