

Voluntown Public Schools
Voluntown, Connecticut
February 9, 2018

To: Members of the Oil Tank Replacement Building Committee:

Diana Ingraham
Paul Ricard

Jim MacBride
Jack Wesa

Wendy Gauthier

Copy to: Tracey Hanson, Rachel Ricard, and Julie Zelinsky

From: Adam S. Burrows
Superintendent of Schools

Re: Oil Tank Replacement Building Committee Meeting on Wednesday, February 14, 2018 at 2:00 p.m. in the Board of Education meeting room

===== Agenda =====

1. Call to order/roll call
2. Citizens Comments
3. Background information about the 28 year-old underground 10,000-gallon heating oil tank at VES and the state replacement requirements.
4. Main Purpose: To follow the state guidelines for a complete oil tank replacement and to seek reimbursement for eligible items of the project.
5. Sequence of Events
6. Request for Proposal for Consulting Engineer
7. Schedule of future meeting dates of the Oil Tank Replacement Building Committee
8. Suggestions for the next meeting
9. Adjournment

Information to Be Distributed at the meeting:

- Oil Tank Educational Specifications
- Oil Tank Charter
- Oil Tank Design Services
- Oil Tank Resolution

Public Comment Disclaimer

The Building Committee welcomes public participation and asks that speakers please limit their comments to five minutes. Speakers may offer objective comments that concern them. To protect impartiality, the Building Committee will not respond to comments made during public comment, except to clarify issues. When appropriate, district administration will follow-up at a later point in time.