

MSBU Advisory Committee Meeting Minutes 10.21.2019

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
Brian Goddin (CHAIR)	Andrea Smith- Blackwood	Kathy Gesslein (VICE CHAIR)	Gary Hartman	Vacant

- **COMMITTEE ROLE CALL**

- Call to Order @ 6:00pm
- Member 2 excused for illness

- **ADOPT PREVIOUS MINUTES**

- Gary Hartman questioned why the motion on the Sunny Hills flag did not have a second. MSBU Coordinator explained that discussion had followed that supported the motion however the committee moved to another subject without the proper second. Corrected.
- Minutes of 16 September 2019. Motion to adopt Gary Hartman, Second Kathy Gesslein; motion carried.

- **ADOPT AGENDA:**

- ADDED: Gary Hartman mentioned that the right-of-way on Sunny Hills Blvd was not repaired by the contractor. It was mentioned that AT&T needed to be contacted by the county. Commissioner Joyner indicated that he would take this forward. The need for an official resolution was discussed and a motion was made Gary to prepare an official resolution for the repair seconded by Kathy Gesslein.
- A motion was made by Kathy Gesslein to adopt the agenda as amended, seconded by Gary Hartman. Motion carried.

- **NON-AGENDA AUDIENCE**

- None

- **AGENDA ITEMS**

- **Solar Light Repair – MSBU Coordinator:** The coordinator provided each committee member with the cost breakdown that was submitted by BEI. The costs provided are as follows; 1 light at \$3770.03, 4 lights at \$11306.40 (\$2826.60 each), 7 lights at \$20126.93

(\$2875.28 each) and 15 lights at \$40988.28 (\$2732.55 each). After much discussion on how many lights to repair it was decided that rebuilding 7 at this time would be the best approach. The coordinator pointed out that unused 2019 funds from line item 54906 would be sufficient to cover the cost of rebuilding 7 lights. NOTE: Need warranty information. A motion to fix 7 lights was made by Gary Hartman and seconded by Kathy Gesslein. The MSBU Coordinator will bring this forward to the BOCC for approval.

- **Mowing; Updated Scope/Cost - MSBU Coordinator:** The coordinator had met with the county administrator and Mitchell Finch to discuss the changes in scope for the follow-on contract to take effect 1 May 2020. Mitchell took our concerns and desires and presented the coordinator with a plan that would best meet our needs. The coordinator presented the MSBU Committee members with the plan. Total cost of the mowing/trash from 1 May 2020 to 30 April 2021 will be \$148,320.00. This represents a savings of about \$22080.00 from the current contract. A motion was made by Kathy Gresslein and seconded by Gary Hartman to approve the new scope and cost for the new mowing contract to take effect 1 May 2020. Motion carried. The MSBU Coordinator will bring this forward to the BOCC for approval.

- **Fire Hydrant Installation (2) - MSBU Coordinator:** The coordinator provided the committee with a quote for \$6500.00 from US Water to install 2 fire hydrants that are located at the US Water site here in Sunny Hills. Commissioner Joyner asked that the Fire Coordinator, Rick Kerr, be advised. The locations chosen thus far are Davenport/Shenandoah and Salem/Kinlock. After meeting with Rick Kerr and US Water the locations will be locked in. A question was raised by Gary Hartman as to the cost of a hydrant for future installation possibilities. This would require research. A motion was made by Gary Hartman to fund the hydrant install at \$6500.00 and seconded by Kathy Gesslein. Motion carried. MSBU Coordinator will bring this before the BOCC for approval.

- **Dead Trees on Sunny Hills Blvd - Brian Goddin:** Brian mentioned that he understands when a pine tree turns brown and begins losing its needles you can pretty much consider it dead. There are approximately 9 trees which currently need to be addressed. There was some discussion as to whether or not this can be covered under FEMA since all these trees seemed to have died as a result of the hurricane. A motion was made by Gary Hartman to have the MSBU Coordinator coordinate with the County Administrator to address removal as either a FEMA project, contracted bid, or a combination. Seconded by Kathy Gesslein. Motion carried.

- **Bulk Trash - Kathy Gesslein:** Kathy mentioned that Chipley is advertising bulk pick-up to the community and asked if the MSBU Coordinator could research how they are doing this. Commissioner Joyner interceded stating that Chipley has a dedicated truck and crew. Also mentioned that Chipley taxes are much higher to cover the cost. It was mentioned that it took 20-25 people to run Amnesty Day for the county. Amnesty Day cost the county about 15K. There were many ideas and concerns for the community discussed however there is no easy solution due to the associated cost. Comments were made that volunteers could do the bulk pick-up but who will pay? It was also mentioned that Waste Management costs could possibly be lower if everyone utilized their service. Seems a great number of residents do not have trash pick-up. Although the MSBU Committee is concerned with this subject and has been since 2017 there was no resolution on how to attack the issue. This will require further research and ideas from the community as well as the MSBU Committee. No further action taken at this time.

- **Sunny Hills Flag – MSBU Coordinator:** The coordinator briefed that action has not yet been taken to finalize the flag purchase. The coordinator asked if the committee desired the best quality possible utilizing the artwork that was presented to Northstar Flags knowing that this would add a bit to the cost. It was the desire of the committee to go forward with the purchase as long as it remained under the \$350.00 spend limit already approved. No further action required from the committee.

- **MSBU COORDINATOR UPDATES**
 - **New Street Lights:** Install of lights at Elkcam/Deltona and Newcomb/Viking completed.
 - **Solar Light purchased and installed on Wilder Park flagpole:** Flag not yet installed. Need to adjust light possibly.
 - **Issue with Northside Fountain/Plan for main entrance flags:** The northside fountain may appear to malfunction later in the day due to water level in top basin getting too high. Will more than likely require an additional hole to allow water to drain into lower basin quicker. The new motor is working fine. I am hopeful that when we get the solar lights repaired, we'll be able to utilize the lift to install new lanyards and lower tie downs on the main entrance flagpoles. No date is established for this yet.
 - **Budget Updates:** Costs associated with the 2 hydrant installations and the 7 solar light rebuilds can be absorbed from prior year budgeted amounts under line items 54901 and 54906.
 - **Audit of MSBU by GSG-roads on hold until audit completion:** To date all requested information has been provided to GSG. The idea of holding off on road repair was tossed around however there is roughly 500K that has been carried forward from

previous years that the audit will have no impact on. The MSBU Coordinator will try to get the ball rolling utilizing the stated funds.

- **MSBU5 update:** Member will be appointed at the 24 Oct 2019 BOCC meeting.

- **GENERAL TOPICS OF DISCUSSION NOT ON AGENDA**

- Discussion on the purchase of lots; Tax certificate vs Property owned by the county. It was mentioned that property owned by the county can be purchased for assessed value. There is a listing of lots available at the county annex facility.
- Wilder Park – MSBU Coordinator proposed that he get with a group of concerned citizens and develop a scope of projects needed to improve and enhance the park. As always, the major concern is vandals. It is hopeful that the park will be ready for a late winter/early spring celebration.

- **COUNTY ADMINISTRATOR**

Not present

- **ADJOURN**

- Next meeting scheduled for 06 Jan 2020
- Motion to Adjourn made by Gary Hartman, Seconded by Kathy Gesslein; motion carried.
- Meeting Adjourned @7:38pm