

# Wayne County Board Of Education

P.O. BOX 658

WAYNESBORO, TENNESSEE 38485

**MARLON DAVIS**  
Superintendent

**ANDY YARBROUGH**  
Chairman

## Wayne County Schools

### Transportation in Private Vehicles

We occasionally get requests for permission to transport students to school sponsored events in private vehicles when a bus is not available or when a very small group of students are going on the trip. If a private vehicle is going to be used we need the following documentation:

- A copy of the driver's license for the person providing the vehicle
- Proof of insurance
- VIN number of the vehicle being used
- A signed statement verifying they understand that their insurance will be the primary coverage in case of any accidents.  
(Our insurance will only provide secondary coverage).

#### Checklist of Required Documentation:

Copy of Driver's License \_\_\_\_\_

Vehicle VIN Number \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Proof of Insurance (Copy of Declarations Page showing coverage) \_\_\_\_\_

I, \_\_\_\_\_ am providing my private vehicle for a school sponsored trip. I understand that my insurance will be the primary coverage for any accidents and that any insurance provided by the Wayne County Schools will be secondary coverage.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE