

West Carroll Special School District

June 7, 2018 Board Meeting Minutes

Present: Jimmy Halford, Mike Foster, Kyle Foster, Patrick Lindsey and William Robinson

- I. **Meeting was called to order by Jimmy Halford**
- II. **Invocation was given by Kyle Foster**
- III. **Approve amended agenda**
Motion – K. Foster; 2nd – M. Foster to approve amended agenda. Motion carried amended agenda approved.
- IV. **Approve Consent Agenda**
 - **Approve minutes from May 3, 2018 meeting**
 - **Approve Financial Report**
 - **Approve Cafeteria Report**
 - **Approve consolidated funding application (CFA) fiscal year 2019**
 - **Report of resignations: Molly Ashley – Principal WCES, Jana Blount – 3rd grade ELA teacher, Sunni Cooksey – Counselor WCJSHS, Betty Welch – Business WCJSHS, Rachel L. Johns – 8th grade math teacher, Rusty Dawson – 8th grade science teacher, Melanie White – 6th grade ELA teacher and Lori McClain – 5th grade science teacher.**

Motion – M. Foster; 2nd – Robinson to approve consent agenda. Motion carried consent agenda approved.
- V. **Introduction of the new WCES Principal – Director Williams**
Director Williams introduced Mrs. Tracy Foster as the New WCES Principal.
- VI. **Discuss/Approve Pre-K and Kindergarten Flexible Scheduling for 2018-2019**
Motion – M. Foster; 2nd - Robinson to approve Pre-K and Kindergarten Flexible Scheduling for the 2018-2019 school year. Motion carried Flexible Scheduling approved.
- VII. **Discuss/Approve request to advertise for bids for a serving line at WCPS (grant money) – Janet Winchester**
Motion – K. Foster; 2nd – Lindsey to approve request to advertise for bids for a serving line at WCPS. Motion carried request approved.

- VIII. Discuss/Approve dish machine bid for WCES – Janet Winchester**
Motion – K. Foster; 2nd – Robinson to approve dish machine bid from Hotel Restaurant, Memphis TN., for the amount of \$20,452.00. Motion carried bid approved.
- IX. Discuss/Approve extension for Prairie Farms (milk and ice cream products) and HPS for third party bidding services for GFS – Janet Winchester**
Motion – Robinson; 2nd – Lindsey to approve extension for Prairie Farms and HPS for third party bidding services for GFS. Motion carried extension approved.
- X. Update on the Carroll County Special Learning Center – Dana Carey**
Mrs. Dana Carey told the board about being notified from Candice McQueen, Commissioner of Education, on May 23, 2018 that the Carroll County Learning Center would be closing. She said we had 8 students that went to the CCLC and we would have to make other arrangements for those students for the coming year.
- XI. Evaluation of the Director of Schools – Director Williams**
Mr. Williams, Director of Schools, passed out an evaluation survey to each board member to fill out about his performance this school year. The Board members will fill out the evaluation survey and will discuss at the next board meeting on June 28th.
- XII. Hiring Process – Mr. Patrick Lindsey**
Motion – Lindsey; 2nd – K. Foster to post all jobs for 5 day before offering position to applicants. Motion carried Hiring process approved.
- XIII. Discuss/Accept Insurance Bid – Director Williams**
Property, Liability, WC and Student Accident
- Public Risk Insurers - \$95,388.00
 - TN Risk Management - \$69,073.00
- Motion – K. Foster; 2nd M. Foster to accept insurance bid from TN Risk Management for the amount of \$69,073.00. Motion carried bid approved.
- XIV. Recommendation of tenure for Mrs. Rachel A. Johns – Director Williams**
Motion – K. Foster; 2nd – Lindsey to approve tenure for Mrs. Rachel A. Johns. Motion carried tenure approved.
- XV. Recommendation of tenure for Mr. Joshua Wolfe – Director Williams**
Motion – K. Foster; 2nd – Lindsey to approve tenure for Mr. Joshua Wolfe. Motion carried tenure approved.
- XVI. Approve Board Policy Update (first reading)**
- **Attendance – 6.200**
- Motion – Lindsey; 2nd – M. Foster to approve board policy update, attendance – 6.200 on first reading. Motion carried attendance policy - 6.200 approved on first reading.

XVII. Request to increase the bid purchasing amount in school board policy 2.806 – Director Williams

The Board will study increasing the bid purchasing amount and discuss at a later date.

XVIII. Discuss scheduling budget working meeting and/or meeting to approve 2018-2019 budget and 2017-2018 budget amendments towards the end of June

The board decided to schedule the next budget meeting on Thursday, June 28, 2018.

XIX. Principal Updates

Jackie Wester – Principal WC Primary

- Read to be ready program is now going on at the Elementary and some of our Primary teachers are helping.
- Intervention with KG students
- PK teachers and assistances went to discovery park on June 7, 2018
- Have started going over PK applications

Tracy Foster – New Principal WC Elementary

Tim Stratton – Principal WC Jr/Sr High

- HS summer school has ended
- Jr High summer school ends Friday June 8, 2018.
- Basketball players have been playing in Bethel scrimmage games
- Interviewing and hiring new staff

XX. Director Updates

- **Report of Staff Renewal and Assignments for 2018-2019**
- **Concession stands update**
- **School Resource Officer update**

Mr. Dexter Williams, Director of School, gave updates on the items listed above.

XXI. Adjourn

Motion – K. Foster; 2nd – Robinson to adjourn meeting. Motion carried meeting adjourned.

West Carroll SSD

Kyle Foster
Secretary/Treasurer

Date