

West Carroll Special School District

September 6, 2018 Board Meeting Minutes

Present: William Robinson, Mike Foster, Kyle Foster, Misty Mitchell, Patrick Lindsey and Nancy Johnson

- I. Meeting was called to order by William Robinson**
- II. Invocation was given by Mike Foster**
- III. Approve Agenda**

Motion – Mitchell; 2nd – K. Foster to approve Agenda. Motion carried Agenda approved.
- IV. Swearing in of new board member Mrs. Nancy Johnson**

Mr. Williams swore in new board member, Mrs. Nancy Johnson.
- V. Election of 2018-2019 Officers: Chair, Vice Chair, Sec./Treasurer, TLN Representative**
 - Motion – Lindsey; 2nd – K. Foster to elect *William Robinson to serve as Chairman of the Board*. Motion carried Chairman approved.
 - Motion – Mitchell; 2nd – K. Foster to elect *Mike Foster to serve as Vice Chairman of the Board*. Motion carried Vice Chairman approved.
 - Motion – Mitchell; 2nd – M. Foster to elect *Kyle Foster to serve as Secretary/Treasurer of the Board*. Motion carried Secretary/Treasurer approved.
 - Motion – K. Foster; 2nd – M. Foster to elect Mrs. Nancy Johnson to serve as TLN Representative. *Mrs. Johnson declined saying she was new and would like someone else to represent WC for this year.*
 - Motion – Lindsey; 2nd – K. Foster to elect *Misty Mitchell to serve as TLN Representative*. Motion carried TLN Representative approved.
- VI. Approve Consent Agenda**
 - Approve minutes from August 2, 2018
 - Approve July Financial Report
 - Approve July Cafeteria Report
 - Report of resignations: Lorey Scruggs – Educational Assistant at WCPS and WCES
 - Approve field trip list for 2018-2019

Motion – K. Foster; 2nd – Mitchell to approve Consent Agenda. Motion carried
Consent Agenda approved.

VII. Introduction of new staff – Principals

- **Primary Principal, Ms. Jackie Wester** introduced *Mrs. Ashley Smith*.
- **Elementary Principal, Mrs. Tracy Foster** introduced *Mrs. Tonya Jennings*.
- **Jr/Sr High Principal, Mr. Tim Stratton** introduced *Ms. Michelle Scott*.
- **Superintendent, Mr. Dexter Williams** introduced the new School Resource Officer, *Mr. Joey Hedge*.

VIII. Food Service Audit Report – Janet Winchester

Mrs. Janet Winchester said the only finding was a dent can and was very proud of her cafeteria staff at the primary school for a job well done.

IX. School/District Level Data Presentation – Regina Alred

Mrs. Regina Alred gave a presentation to the board about the school ranking and district composite scores.

X. Spotlight – WCPS and WCES (Students caught doing something good), WCJSHS (Shooter Nelson – National Bass Fishing Tournament)

XI. Approve certification of compliance for student access to textbooks and instructional materials – Director Williams

Motion – K. Foster; 2nd – M. Foster to approve certification of compliance for student access to textbooks and instructional material. Motion carried certification of compliance approved.

XII. Request to start a Band Booster Club – Michael Nelson and Tim Stratton

Motion – M. Foster; 2nd – K. Foster to allow the band to start a booster club. Motion carried request approved.

XIII. Funding Request – Coach Kendrick

Motion – K. Foster; 2nd – Lindsey to approve funding for girls basketball to purchase uniforms for Elementary and Jr HS basketball girls and practice uniforms for HS girls for the amount of \$3,770.00. Motion carried funding approved.

XIV. Request to update policy manual through TSBA – Patrick Lindsey

Mr. Lindsey wanted the board to agree to let TSBA go through the board policies and do away with the old policies for the amount of \$7,500.00.

The board agreed to have a work session since TSBA already sent updates and to remove any policies that was not currently being used, then put on agenda to do away with the policies not being used.

XV. Discuss/Approve the implementation of school board work sessions (time/day etc.) – Director Williams

The Board agreed to have work sessions from 5:30 til 6:30 before each board meeting and to move the board meeting time to start at 6:30 p.m.

XVI. Discuss/Approve additional Title 1-A educational position at West Carroll Elementary – Dana Carey

Motion – K. Foster; 2nd – M. Foster to approve additional Title 1-A educational position at WC Elementary. Motion carried position approved.

XVII. Approve board policies (Second Reading)

- Insurance Management – 3.600
- English Learners – 4.207
- Transcript Alterations – 4.608
- Application and Employment – 5.106
- Background Investigations – 5.118
- Recommendations and File Transfers – 5.203
- Family and Medical Leave Act – 5.305
- Qualifications and Duties of the Director of Schools – 5.802
- Code of Conduct – 6.300
- Zero Tolerance Offenses – 6.309
- Corporal Punishment – 6.314
- Child Abuse and Neglect – 6.409

Motion – Mitchell; 2nd – K. Foster to approve board policies listed above on second reading. Motion carried policies approved.

XVIII. Approve Board Policy Update (First Reading)

- School District Planning – 1.701
- Bids and Quotations – 2.806
- District Water Testing – 3.212
- Homebound Instruction – 4.206
- Attendance – 6.200
- Attendance During Postsecondary Visits – 6.2001

Motion – K. Foster; 2nd – Mitchell to approve board policies listed above on first reading. Motion carried policies approved on first reading.

**XIX. Principal Updates
HS – Tim Stratton**

- Excited about new teachers

- Excited about the work done by our teachers and students for having scored a level 5 on testing
- Seniors will be meeting on September 10th with Mary Braggs, our new counselor to discuss scholarship opportunities for them.
- Project Graduation will have a meeting on September 18th
- All athletics are going strong
- PTC will be on September 13th
- Jeb Robinson won the Golf game against Milan and we are so proud
- This is reclassification year with TSSAA and our status won't change
- New attendance policy has been very helpful in making attendance go down
- We will be doing student of the month for each grade and a teacher of the month, which will be sponsored by PizzaRev in Jackson.
- Black and Decker in Jackson has offered to give our ag class some new tools and have the students come for a field trip to the plant in Jackson.

Elementary – Tracy Foster

- Aims web screening
- Grandparent day will be observed Friday, September 7th
- Progress reports will go home with students September 7th
- September 11th is PTC
- Family Literacy Night will be September 20th
- September 24th is picture day
- Book Fair is September 24th thru 28th

Primary – Jackie Wester

- PTO had first meeting last Thursday, August 25th
- Mr. Earl Fundraiser is underway and students have started selling items
- Aims web screening
- Grandparents Day will be observed Friday, September 7th
- Progress Reports will go home with students September 7th
- Family Literacy night September 18th
- Book Fair is September 24th thru 28th
- September 28th is Back to School Bash

XX. Director of School Updates

- In GOD We Trust Signs
- TSBA Fall District Meeting September 18th at Peabody High School in Trenton (5:00-7:45)
- TSBA Leadership Conference and Annual Convention November 1th thru 4th in Nashville at Gaylord Opryland Resort and Convention Center

- Wyvonne Rogers, who was a custodian at the Jr/Sr HS for many years passed away.
- Will Fisher, who worked as assistant Football coach for the HS a few years ago, also passed away.
- The extra concrete for the concession stands has been completed
- Wanted to make the board aware of needing a storage unit at the Jr/Sr High to store lawn mowers and equipment for the fields.

XXI. Adjourn

Motion – K. Foster; 2nd – M. Foster to adjourn meeting. Motion carried meeting adjourned.

West Carroll Special School District

Kyle Foster
Secretary/Treasurer