

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the February 18, 2015
Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

2:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; 67-2345(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 2:30 P.M. Mr. Bruce Smith moved to go into executive session per Idaho Code 67-2345(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; 67-2345(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mr. Burt Allen seconded the motion. Roll call vote –Mr. Ashcraft (AYE), Mr. Schmitt (AYE), Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; 67-2345(b): To consider the evaluation,

dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 2:25 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and go to regular session. Motion is seconded by Mr. Bruce Smith. All were in favor and motion passes.

3:00 P.M. Regular Board Meeting

I. CALL TO ORDER

People present for regular session:

Kent Miskin, Larry Soderquist, Jody Weekes and Brianna Tuckett

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mrs. Jimi Burtenshaw
- c. Prayer: Mr. Burt Allen

III. ADOPTION OF THE AGENDA

Mrs. Jimi Burtenshaw made a motion to adopt the agenda. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

VI. CONSENT AGENDA

- a. Minutes of January 12, 2015, Regular Board Meeting
- b. Minutes of January 26, 2015, Board Work Meeting
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Burt Allen made a motion to adopt the consent agenda. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

Board Work Meeting Minutes of February 18, 2015

- a. Patron Input
 - None

- b. Board Member Input
 - i. County Safety Officers
 - 1. Schedule to perform a safety audit
 - 2. Mr. Dwight Richins will check on the dates
 - ii. Discussed replacing school doors with locked doors for buzzer admittance
 - 1. Mr. Larry Soderquist check on the cost to install
 - 2. He will also will check to see if current new doors will fit elsewhere
 - iii. Coach Training
 - 1. Sports Psychology Training and Mentoring
 - 2. Mr. Dwight Richins will check to see what can be offered
 - iv. Day on the Hill Report
 - 1. Mr. Ryan Ashcraft handed out a 2015 Education Bill list and reported highlights on some of the Bills being presented
 - a. Career Ladder
 - b. Proposed Education Budget
 - c. Reduction in Force
 - d. SBAC Testing
 - 2. Appreciation was expressed for our legislatures, Mr. Jeff Siddoway and Mr. Van Burtenshaw, for their efforts in supporting education. Both Mr. Ashcraft and Mr. Richins felt going was productive and informative.
 - v. Code.org
 - 1. Computer Science for Students

- c. Superintendent's Report
 - i. January Panther Pride Awards
 - 1. Certificated – Drex Hathaway
 - 2. Classified – Tara Place
 - ii. Transportation Fuel Tank
 - 1. Discussed preparing for delivery and installation
 - iii. Idaho Education Network (IEN)
 - 1. Jody Weekes updated the Board and answered questions
 - a. State IEN services going away (possibly next week)
 - b. Discussed cost going with Mud Lake Telephone
 - c. Discussed cost staying with ENA
 - d. Contract options to complete this school year (4 months)
 - e. Contract options for next year

VI. PROPOSALS

- a. Jefferson County Split
 - i. Citizens Committee – Represented by Mr. Dave Spencer
 - ii. Discussed the possibility of using the ALC for a courthouse

- iii. Discussed traffic flow for ALC courthouse
- iv. Discussed ALC building operational costs
 - 1. Mr. Larry Soderquist will provide operating figures to Mr. Spencer
- b. Infectious Disease Procedure
 - i. Discussed having the procedure in policy
- c. Calendar 2015-2016
 - i. Flex Time for Teachers – Represented by Mrs. Brianna Tuckett
 - ii. Requesting calendar designated flex days
 - iii. Flex - Trading an unscheduled work day with a scheduled one
 - iv. Goal for productive instruction days preceding holidays
 - v. Two and three day weeks are not beneficial for elementary curriculum
- d. Discussion for hiring another Maintenance/Technology Individual
 - i. If bond passes, hire another maintenance person
 - ii. Some of the project contract work can be done in house
 - iii. Increases general fund expense, but increases savings for project
 - iv. Tabled till the work meeting following the bond election
- e. Revise Board Policy 401.1 Criminal History Check
 - i. District to pay for Fingerprints/BIC (excluding substitutes)
First Reading
- f. Revise Board Policy 404.4 Employee Travel Compensation
 - i. Policy 404.4 mileage reimbursement to agree with policy 408.7
First Reading

VII. ACTION AGENDA

- a. Work Meeting for Board - Set Time and Date
 - i. Set for March 12, 2015
 - 1. Work Meeting at 4:30 P.M.
 - ii. Move Date of Regular Board Meeting
 - 1. Executive Meeting at 6:30 P.M.
 - 2. Regular Meeting at 7:30 P.M.

- b. Ratify Phone Poll to Purchase 10,000 gallons of Diesel Fuel
\$1.735 per gallon at 9797 gallons for \$16,977.80

Mr. Willy Schmitt made a motion to approve the revised Classified Salary Schedule for 2014-2015. Motion is seconded by Mrs. Burtenshaw. All three present were in favor and the motion passes. (Mr. Bruce Smith and Mr. Burt Allen we excused)

VIII. ADJOURNMENT

Mr. Schmitt made a motion to adjourn. Motion is seconded by Mrs. Burtenshaw. All three present were in favor and the motion passes. (Mr. Bruce Smith and Mr. Burt Allen we excused)

IX. ANNOUNCEMENTS

- March 10, 2015 - Bond Election
- March 12, 2015 - Board Work Meeting at 4:30 P.M.
- March 12, 2015 - Regular Board Meeting at 7:30 P.M.
Executive Session at 6:30 P.M.
- March 20, 2015 - Last date to file for declaration of trustee candidacy
- May 19, 2015 - Trustee Election

Clerk of the Board

Chairman of the Board

Date