

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the May 21, 2015
Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Idaho Code 67-2345 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff a member or individual agent, or public school student; and Idaho Code 67-2345 (c): To conduct deliberations concerning labor negotiations.
- II. Select Classified and Certificated Panther Awards for April.

At 6:30 P.M. Mr. Burt Allen moved to go into executive session per Idaho Code 67-2345(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Idaho Code 67-2345 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff a member or individual agent, or public school student; and Idaho Code 67-2345 (c): To conduct deliberations concerning labor negotiations. Mrs. Jimi Burtenshaw seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho

Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Idaho Code 67-2345 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff a member or individual agent, or public school student; and Idaho Code 67-2345 (c): To conduct deliberations concerning labor negotiations .

Ryan Ashcraft, *Chairman*

At 7:25 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and go to regular session. Motion is seconded by Mr. Burt Allen. All were in favor and motion passes.

7:30 P.M. Regular Board Meeting

- I. CALL TO ORDER
People present for regular session:
Ellen White, Cory Hall, Pam Smith and daughter
- II. OPENING CEREMONIES
 - a. Welcome to Visitors: Mr. Ryan Ashcraft
 - b. Pledge-of-Allegiance: Mr. Burt Allen
 - c. Prayer: Mr. Ryan Ashcraft
- III. ADOPTION OF THE AGENDA
 - a. Additions
 - i. VII Action Agenda
 - 1. m. Award Playground Sale Bid
 - 2. n. Award Playground Surfacing Bid
 - 3. o. Request for Summer Skills Camp
 - 4. p. Ratify Marquee Bid Award
 - 5. q. Petition for Graduation Student 2015S
 - b. Removed
 - i. VII Action Agenda
 - 1. c. Approve 2015-2016 Stipend Schedule
 - 2. d. Approve 2015-2016 Administration and District Exempt Employee Salaries

Mr. Burt Allen made a motion to adopt the amended agenda with the above listed items added and above listed items removed. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- VI. CONSENT AGENDA
 - a. Minutes of April 16, 2015, Board Meeting

Regular Board Meeting Minutes of May 21, 2015

- b. Minutes of April 20, 2015, Special Board Meeting
- c. Minutes of April 20, 2015, Board Work Meeting
- d. Minutes of May 4, 2015, Board Work Meeting
- e. Minutes of May 11, 2015, Special Board Meeting
- f. Approval of Bills
- g. Approval of Payroll
- h. Monthly Budget Reports
- i. Personnel Actions

Mr. Willy Schmitt made a motion to adopt the consent agenda with the minutes removed a, b, c, d, and e. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

Board reviewed minutes a, b, c, d, and e from the consent agenda

Mrs. Jimi Burtenshaw made a motion to approve consent agenda Minutes items a, b, c, d, and e. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. Cory Hall – Suggested the academic portion of the Jr. High Athletic Policy 503.3a be revised. Mrs. Jimi Burtenshaw, Mr. Willy Schmitt, Mr. Dwight Richins will meet with Mr. Hall for input
 - ii. Pam Smith- Recognized and congratulated Mrs. Naomi Parker for putting together an excellent Elementary Spring Program. Passed out updated Skills Camp Sheets
- b. Board Member Input
 - i. Panther Pride Awards
 - 1. Nominations to be addressed at the next meeting
 - ii. Retirees Appreciation - Plaques
 - 1. Mrs. Deanna Rady - 25 years as Elementary Teacher
 - 2. Mrs. Marion Rainey – 25 years as Custodian, Cook, Para Pro Aide
 - 3. Mrs. Judy Montgomery – 32 years as Custodian, Cook, Bus Driver
 - iii. Items to Address in Future Board Meetings
 - 1. Policy 703.6 Infectious Diseases
 - 2. Policy 503.7.3 Fundraising
 - a. Hay Fundraiser donations
 - b. Service Oriented Fundraisers
 - 3. Cheerleading Student Fees and Costs
 - 4. Open Gym and Conflicting Schedules
 - 5. Curriculum Committees Next Adoption
 - 6. Board Accountability Report
- c. Superintendent's Report
 - i. ISAT Testing
 - 1. Completed – 3 students opted out

- a. Appreciation and praises were given to Cheryl Bird and Ellen White, Test Coordinators, and to Mr. Jody Weeks, Technology Specialist, for their hard work.
- b. Test results in about two weeks
- c. Next year consider testing earlier
- ii. Summer Maintenance Projects
 - 1. Mr. Larry Soderquist working on list and pursuing bids
 - 2. Locker room tile floor underlay crumbling – exploring options
 - 3. Jeff Haroldsen to paint doors
- iii. Professional Development Day
 - 1. Neuhaus – Closing the gap
 - 2. Persi Workshops

VI. PROPOSALS

- i. none

VII. ACTION AGENDA

- a. Approve 2015-2016 Teacher Master Agreement

Mr. Burt Allen made a motion to approve 2015-2016 Teacher Master Agreement. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- b. Approve 2015-2016 Certificated Salary Schedule

Mrs. Jimi Burtenshaw made a motion to approve 2015-2016 Certificated Salary Schedule. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- c. Approve 2015-2016 Stipend Schedule

Removed from the Action Agenda

- d. Approve 2015-2016 Administration and District Exempt Employee Salaries

Removed from the Action Agenda

- e. Approve 2015-2016 Substitute Pay

Mrs. Jimi Burtenshaw made a motion to approve 2015-2016 Substitute Pay. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- f. Approve Policy Revision 406.1 Substitute Teachers

Mr. Willy Schmitt made a motion to approve Policy Revision 406.1 Substitute Teachers. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- g. Approve Policy Revision 408.7 Classified Leave

Mrs. Jimi Burtenshaw made a motion to approve Policy Revision 408.7 Classified Leave. Motion failed. Bring back for a third reading.

h. Approve Policy Revision 404.1 Certified Leave

Mr. Willy Schmitt made a motion to approve Policy Revision 408.7 Classified Leave. Motion failed. Bring back for a third reading.

i. Approve Policy Revision 405.1 School Work Day Time

Mr. Burt Allen made a motion to approve Policy Revision 405.1 School Work Day. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

j. Approve Policy Revision 405.9 Hours of Work

Mr. Willy Schmitt made a motion to approve Policy Revision 405.9 hours of Work. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

k. Approve Policy Revision 401.4 Criminal History Check

Mrs. Jimi Burtenshaw made a motion to approve Policy Revision 401.4 Criminal History Check. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

l. Approve purchase of New Efficient Lights for High School Gym

Mr. Willy Schmitt made a motion to approve purchase of New Efficient Lights for High School Gym. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

m. Award Playground Sale Bid

Mr. Bruce Smith made a motion to Award Playground Sale Bid to Linda Wright for \$725. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

n. Award Playground Surfacing Bid

Mr. Willy Schmitt made a motion to Award the Playground Surfacing Bid to the low bid Garrett & Company for \$30,293. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

o. Approve Facilities Usage for Summer Skills Camp

Mrs. Jimi Burtenshaw made a motion to approve Facilities Usage for Summer Skill Camp. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

p. Ratify Award of Marquee Bid

Mr. Burt Allen made a motion to Ratify Award of Marquee Bid to the low bid YESCO for \$29,347. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

q. Petition for Graduation for Student 2015S

Mrs. Jimi Burtenshaw made a motion to approve Petition for Graduation for Student 2015S. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

VIII. ADJOURNMENT

At 9:45 P.M. Mr. Bruce Smith made a motion to adjourn. Motion is seconded by Mrs. Burtenshaw. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- May 22, 2015 – Band and Music concert 7:00 P.M. Auditorium
- May 27, 2015 – High School Graduation
- June 18, 2015 – Budget Hearing 6:30 P.M.
- June 18, 2015 - Next regularly scheduled Board Meeting

Clerk of the Board

Chairman of the Board

Date