

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the June 18, 2015
Budget Hearing and Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

5:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
- II. Select Classified and Certificated Panther Awards for April, May 2015.

At 5:30 P.M. Mr. Burt Allen moved to go into executive session per Idaho Code 67-2345(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mr. Willy Schmitt seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 67-2345 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Ryan Ashcraft, *Chairman*

At 6:25 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and go to the budget hearing. Motion is seconded by Mr. Bruce Smith. All were in favor and motion passes.

6:30 P.M. Budget Hearing Meeting

- I. AMENDED 2014-15 BUDGET
- II. PROPOSED 2015-16 BUDGET

Budgets were reviewed and discussed.

At 7:20 P.M. Mr. Ryan Ashcraft, chairman, closed the budget hearing and called a brief recess before the Regular Board meeting.

7:30 P.M. Regular Board Meeting

- I. CALL TO ORDER
People present for regular session:
Larry Soderquist and Wes Woodward
- II. OPENING CEREMONIES
 - a. Welcome to Visitors: Mr. Ryan Ashcraft
 - b. Pledge-of-Allegiance: Mr. Willy Schmitt
 - c. Prayer: Mrs. Jimi Burtenshaw
- III. ADOPTION OF THE AGENDA
 - a. Additions
 - i. VII Action Agenda
 - 1. e. Approve Amended 2014-15 Budget
 - 2. f. Approve Proposed 2015-16 Budget
 - 3. g. Approve Carpet Bids
 - 4. h. Approve Personal Leave Days and Pay

Mr. Bruce Smith made a motion to adopt the amended agenda with the above listed items added. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- VI. CONSENT AGENDA
 - a. Minutes of May 21, 2015, Board Meeting
 - b. Minutes of May 29, 2015, Board Work Meeting
 - c. Approval of Bills
 - d. Approval of Payroll
 - e. Monthly Budget Reports
 - f. Personnel Actions

Mrs. Jimi Burtenshaw made a motion to adopt the consent agenda. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

a. Patron Input

- i. None

b. Board Member Input

- i. Panther Pride Awards
 1. Postponed till next work meeting
- ii. Summer Skills Camp Report
 1. Jump rope, basketball, gymnastics, and soccer
 2. Organized by Pam Smith and Jill McNiven
 3. Excellent!
- iii. Athletic Program Mission Statement and Purpose
 1. What Athletics will look like at West Jeff
 2. Athletic Committee Members
 - 2 Parents, 2 Coaches, 2 Board Members, AD, and Superintendent
- iv. Weight Room
 1. Coaches rearranged and upgraded weights
 2. Amazing change in room
- v. Hay Drive
 1. Cory Hollingsworth will organize
 2. Asking Ken Hall to market
- vi. Sports Schedule Fundraiser – WJ Boosters
 1. \$50 per sponsor
 2. Fall and Winter Schedules
- vii. Summer Leadership
 1. Rigby, July 16, cost \$150
 2. Contact Mr. Richins if attending
- viii. Review Open Meeting Law
 1. Texting for Board phone poll
 2. Chose better planning

c. Superintendent's Report

- i. Summer Maintenance Projects – looking good – Larry Soderquist
 1. Freezers ordered
 2. Flooring ordered
 3. Playground cement compete, equipment here
 4. Scoreboard ordered
 5. Marquee ordered
 6. Hamer sewer parts here
 7. Boiler rooms being cleaned, HS coal auger being replaced
 8. Projector installed, needs programed
 9. Door openers here

10. Gym floors finished by August
11. Weeds sprayed
12. Water heater here
13. Room heaters ordered
14. Band Room painted ready for carpet
15. Getting bids for Hamer heater
16. Sidewalk repairs complete
17. Roofing in progress
- ii. Transition from Schoolnet to Milepost
 1. Student data management system to review and track data
 2. Training June 29 – July 1, paid through Professional Development
- iii. Energy Savings Audit
 1. Company to review all power and energy bill records
 2. Find ways to save
 3. Cost is 40% of percent of savings
- iv. District Professional Development Plan 2015-16
 1. Early release 2nd and 4th Mondays to collect and review data
 - a. Monitor kids and communicate with parents
 - b. Personalize homework packets
 2. Early release 1st and 5th Mondays for District In-service
 3. Early release 2nd Monday for prep time
- v. Grants for Lunch Program
 1. Fresh Fruit and Vegetable Grant \$11,974
 2. Action for Healthy Kids Grant \$1,750
- vi. Fuel Tank
 1. Here and in place
 2. Ready to fill – waiting for fuel prices to drop
- vii. Band
 1. Instrument Repairs - Checking on costs
 2. Replace band stands and chairs – Checking on costs
 3. Appreciation for Miss Howard - Great Concert!
- viii. Playground Safety Check
 1. Necessary for warrantee before use

VI. PROPOSALS

- a. Kerrie Cope – Frank Sullivan Scholarship Setup
 - i. Ed Foundation vs District Administration
 - ii. Reviewed administration and sample forms
 - iii. Appreciation to Kerrie Cope for her time and expertise
 - iv. Bruce Smith will contact Frank Sullivan
- b. Wes Woodward – Discussion on School Dress Policy
 - i. Hats – about 20% wear them (40 kids)
 - ii. Sunglasses, hoodies, yoga pants, overcoats, extra-long t-shirts, handkerchiefs
 - iii. Student cell phones – per teacher classroom rules
 - iv. Release Time (Off Campus) – consequence 1hr detention
- c. Proposal for IDLA Classes (Online Classes)

- i. Provide a bigger class list offering
- ii. Five students per class period
- iii. Mrs. Mays could supervise in the Library
- iv. Scholarship for B- or higher (No credit recovery)
- v. Offer for grades 7-12
- vi. Saves on cost of hiring teachers for extra classes
- vii. Registration to be approved by Mr. Woodward and Mrs. Bird
- d. Proposal to increase year round employee's personal days from 3 to 4
 - i. Nine month employees 3 days
 - ii. Twelve month employees 4 days
- e. Proposal to increase the pay for personal days
 - i. Increase from \$55 certificated to \$100 certificated and Exempt employees
 - ii. Increase from \$35 daily rate classified to \$50 classified employees
- f. Lunchroom prices for 2015-16
 - i. 7-12 raise from \$2.25 to \$2.40
 - ii. K-6 raise from \$2.10 to \$2.25
 - iii. Adult stay at \$3.50

VII. ACTION AGENDA

- a. Approve Stipend Schedule for 2015-2016

Mr. Bruce Smith made a motion to approve the 2015-2016 Stipend Schedule. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- b. Approve 2015-2016 Administration and District Exempt Employee Salaries

Mr. Burt Allen made a motion to approve 2015-2016 Administration and District Exempt Employee Salary Schedule. Motion is seconded by Mrs. Jimi Burtenshaw. Roll call vote – Mr. Smith (NAY), Mr. Allen (NAY), Mrs. Burtenshaw (NAY), Mr. Schmitt (NAY), Mr. Ashcraft (NAY), None were in favor and the motion fails.

Discussion

Mr. Burt Allen made a motion to increase Administration and District Exempt Employees Salary by \$800. Motion is seconded by Mr. Willy Schmitt. Roll call vote – Mr. Smith (NAY), Mr. Allen (AYE), Mrs. Burtenshaw (NAY), Mr. Schmitt (AYE), Mr. Ashcraft (NAY), Two were in favor and the motion fails.

Superintendent removed from list

Mrs. Jimi Burtenshaw made a motion to increase the 5 employees remaining on the Administration and District Exempt Employee Salary list by \$800 (minus the Superintendent). Motion is seconded by Mr. Willy Schmitt. Roll call vote – Mr. Smith (NAY), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), Four were in favor and the motion passes.

- c. Approve 2014-2015 Teacher Leadership Awards

Mrs. Jimi Burtenshaw made a motion to approve the 2014-2015 Teacher Leadership Awards. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- d. Approve Bid to Remodel New Gym Boys Locker Room

Bids not ready

- e. Approve Amended 2014-15 Budget

Mr. Bruce Smith made a motion to approve the Amended 2014-2015 Budget. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- f. Approve Proposed 2015-16 Budget

Mr. Willy Schmitt made a motion to approve the Proposed 2015-16 Budget. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- g. Approve Carpet Bids

Mr. Burt Allen made a motion to approve the Wall to Wall Carpet bids. Motion is seconded by Bruce Smith. All were in favor and the motion passes.

- h. Approve Personal Leave days and pay

Mr. Willy Schmitt made a motion to approve an additional Day of Personal Leave for 12 month employees, Rate of Personal Leave Pay for certificated/exempt employees at \$100 per day and for regular classified employees at \$50 per day. Motion was seconded by Mrs. Jimi Burtenshaw. All were in favor and motion passes.

- i. Set Next Work Meeting

Next work meeting set for Monday, July 6, 2015 at 8:00 A.M.

VIII. ADJOURNMENT

At 10:30 P.M. Mr. Willy Schmitt made a motion to adjourn. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- June 27, 2015 – Playground Ribbon Cutting Ceremony, 3:30-6:00 P.M.
- July 20, 2015 – Annual Regular Board Meeting 7:30 P.M.
Executive Session at 6:00 P.M.
- June 16, 2015 – Summer Leadership Institute – Rigby 1:00-6:00 P.M.

Clerk of the Board

Chairman of the Board

Date