

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the July 20, 2015
Annual Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:00 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
- II. Select Classified and Certificated Panther Awards for April, May 2015.

At 5:30 P.M. Mr. Burt Allen moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mr. Willy Schmitt seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Ryan Ashcraft, *Chairman*

At 6:25 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and go to the Annual Board Meeting. Motion is seconded by Mr. Bruce Smith. All were in favor and motion passes.

7:30 P.M. Annual Board Meeting

- I. CALL TO ORDER
People present for regular session:
Larry Soderquist

- II. OPENING CEREMONIES
 - a. Welcome to Visitors: Mr. Ryan Ashcraft
 - b. Pledge-of-Allegiance: Mr. Burt Allen
 - c. Prayer: Mr. Ryan Ashcraft

- III. ADOPTION OF THE AGENDA
 - a. Remove
 - i. VIII Action Agenda
 - a. Compensation
 - b. Add
 - i. VIII Action Agenda
 - c. Approve Fees
 - d. Declare a Hiring Emergency
 - e. Approve Fuel Purchase
 - f. Set Next Work Meeting
 - g. Approve Signers on the High School Accounts

Mr. Burt Allen made a motion to adopt the amended agenda as amended above. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- VI. ORGANIZING FOR THE 2015-16 SCHOOL YEAR
 - a. Election of 2105-16 Board Officers

Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

Mr. Burt Allen made a motion to keep Board Officers as listed above. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- b. Set Date and Time of Regular Board Meetings

Regular Board Meetings on the Third Thursday of each Month
At 7:30 P.M. for Summer Months - March through October
At 6:30 P.M. for Winter Months – November through February

Mr. Willy Schmitt made a motion to set Date and Time of Regular Board Meetings as listed above. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

VII. CONSENT AGENDA

- a. Minutes of June 18, 2015, Board Meeting
- b. Minutes of July 6, 2015, Work Meeting
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Bruce Smith made a motion to adopt the consent agenda with item e removed. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- e. Monthly Budget Reports - Questions
 - i. High School Report
 - 1. Softball/Baseball Activity Fund Balances vs. Fence Expenses
 - 2. High School NSF's
 - ii. District Budget Report
 - 1. New Playground Revenues and Expenses
 - 2. Cost for Playground Road Base – 10 loads
 - 3. Cost for Coal Auger
 - 4. Cost for Sam's Club Memberships
 - 5. Cost for State Golf
 - 6. Cost for Publishing the Budget

Mr. Willy Schmitt made a motion to adopt item e of the consent agenda. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. None

- b. Board Member Input
 - i. Panther Pride Awards
 - 1. April
 - a. Certificated – Mark Sawicki
 - b. Classified – Patti Bingham
 - 2. May
 - a. Certificated – Becky Landon
 - b. Classified – Kathy Stranger

- ii. Harvest Break Window
 - 1. Potato harvest may come earlier this year
 - 2. Includes the opening weekend of hunting season
 - 3. Discussed ADA funding
 - iii. Request for Back to School Night for Parents
 - 1. Explain ADA
 - 2. Explain Free and Reduced Applications
- c. Superintendent's Report
- i. Requesting a SDE Special Education Audit
 - 1. Help for this fall
 - 2. Evaluate how we can improve
 - ii. ALICE Training
 - 1. Active Shooter Handout
 - 2. August 12, 2015
 - 3. 2 day Training for \$595
 - iii. Milepost
 - 1. Student Data System Software Training
 - 2. Dwight, Wes, Drex and Jody attended
 - iv. Boys Basketball Summer Camp
 - 1. Requirement to Participate
 - 2. Excessive Cost
 - 3. Bus Supervision
 - v. Summer Maintenance Projects –Larry Soderquist
 - 1. Playground – Final piece arrived ready to install
 - 2. Gym Floors – Stripping and Finishing begins next week
 - 3. Scoreboard – installation complete
 - 4. Tile – Asbestos removal begins on the 27th
 - 5. Cleaning Asbestos – Kathy will supervise custodial training
 - 6. Hot Water Heater – Install tomorrow
 - 7. Elementary Doors – Install Wednesday
 - 8. New Bus Has arrived
 - vi. Fuel Tanks
 - 1. Cost savings to fill both tanks - 20,000 gallons
 - 2. Mike checking prices
 - vii. IDLA Online Classes
 - 1. Student pays to take course
 - 2. Proposal to reimburse tuition if course is completed with B- or higher
 - viii. Approve a Content Specialist
 - 1. Science and ESL
 - 2. Declare a hiring emergency

VI. PROPOSALS

- a. Proposal to Revise Policy 502.2 Student Dress

First Reading

Mrs. Jimi Burtenshaw made a motion to move Revised Policy 502.2 Student Dress from second reading to the action agenda for August Board Meeting. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- b. Proposal to Revise Policy 503.3A Junior High School Activity Eligibility
 - First Reading*
 - i. Grammar corrections made

Mr. Willy Schmitt made a motion to move Revised Policy 503.3A Junior High School Activity Eligibility from second reading to the action agenda for August Board Meeting. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- c. Proposal to Buy Tractor/Utility Vehicle for Maintenance Needs
 - i. Old tractor died
 - ii. Kubota with blade

VII. ACTION AGENDA

- a. Approve Paying Exempt Employee Compensation for hours over 40
 - Removed from agenda*

- b. Approve paying for IDLA Classes if students pass class with a B- or higher

Mr. Willy Schmitt made a motion to approve paying \$75 for IDLA Classes if the student passes class with a B- or higher. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- c. 2015-16 Fee Changes
 - To be published*

- d. Declaration of Emergency to Hire for Science and ESL Teachers

Mrs. Jimi Burtenshaw made a motion to declare a Hiring Emergency for Science and ESL Teachers. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- e. Approve Ordering Bulk Bus Fuel for 2015-16 School Year

Mr. Willy Schmitt made a motion to approve ordering Bulk Bus Fuel for the 2015-16 School Year with the following process: Mike Pincock will monitor and report low pricing
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from vendors to Superintendent Richins who will use his discretion to approve ordering. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- f. Set Next Work Meeting
Monday, August 10, 2015 at 8:00 A.M.
- g. Approve Mary Beth Grimes, Wes Woodward and John Hansen as signers on the High School bank accounts

Mr. Willy Schmitt made a motion to approve Mary Beth Grimes, Wes Woodward and John Hansen as signers on the High School bank accounts. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

VIII. ADJOURNMENT

At 10:05 P.M. Mr. Bruce Smith made a motion to adjourn. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- Aug. 4-7, 2015 – Boise, Supt./Admin Conference
- Aug. 6, 2015 – Mud Lake Fair Parade
- Aug. 10, 2015 – Board Work Meeting, 8:00 A.M.
- Aug. 10, 2015 – Football Practice Begins
- Aug. 10-14, 2015 Student Registration
- Aug. 12, 2015 – Math Teacher Training
- Aug. 14, 2015 – Volleyball Practice Begins
- Aug. 14, 2015 – Cross Country Track Practice Begins
- Aug. 17, 2015 – Back to School In-service, Staff/Board, 8:30 A.M.
- Aug. 19, 2015 – First Day of Students

Clerk of the Board

Chairman of the Board

Date