

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the August 20, 2015
Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:00 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 5:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Jimi Burtenshaw seconded the motion. Roll call vote – Mr. Smith (absent for executive session), Mr. Allen (late for executive session), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), all three present were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 6:55 P.M. Mrs. Jimi Burtenshaw made a motion to adjourn executive session and go to the Regular Board Meeting. Motion is seconded by Mr. Willy Schmitt. All four present were in favor and motion passes. (Mr. Bruce Smith – absent)

7:30 P.M. Annual Board Meeting

I. CALL TO ORDER

Other people present for regular session:
None

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mr. Willy Schmitt
- c. Prayer: Mr. Burt Allen

III. ADOPTION OF THE AGENDA

Mrs. Jimi Burtenshaw made a motion to adopt the agenda. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

VI. CONSENT AGENDA

- a. Minutes of July 20, 2015, Board Meeting
- b. Minutes of August 10, 2015, Work Meeting
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Burt Allen made a motion to adopt the consent agenda. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. None

- b. Board Member Input
 - i. Discussed fuel tank for vehicles
 - ii. Discussed calendar and Fall Break vs Harvest Break

- iii. Kudos for new Junior High motivation program
- iv. Pine Tree Scale Treatment suggested
 - v. Patrons and Teachers positive about seeing building improvements
 - vi. Safety and supervision concerns for students on early release days
 - vii. Community pleased with new marquee
- viii. Complaint of parent paying \$25 fee for preschool
- ix. Maker spaces for kids interested in creating
 - x. Pancheri trees available to district – plan where needed and water source
 - xi. Request to review curriculum lists and form curriculum committee

c. Superintendent's Report

- i. Maintenance Project and Planning List
 - 1. Daily maintenance vs projects
 - 2. Harvest break projects may require outsourcing
 - 3. Math room requesting more whiteboards
- ii. Playground Report as of August 20, 2015
 - 1. Appreciation expressed for those who donated time and money
 - 2. Total project cost \$137,808.05
 - 3. District paid \$32,091.80 after donations and grants
- iii. Request from Mr. Don Bird for Board to Supplement 2015-16 PTE Budget
- iv. \$2,500 Coeur d'Alene Tribe Grant Coming
- v. Enrollment Numbers as of August 19, 2015
 - 1. Concern for High School class sizes
- vi. Technology
 - 1. Working to fix Hamer projectors

VI. PROPOSALS

- a. Proposal to Post "No Dogs on School Grounds"
 - i. Discussion
- b. Proposal to Revise Harvest Break Dates
 - i. Farmers survey reflected no change necessary
- c. Proposal to Create policy for Employees who bring child and/or spouse to work
 - i. Discussion on liability and workman's comp

VII. ACTION AGENDA

- a. Adopt Board Policy 502.2 Student Dress

Mrs. Jimi Burtenshaw made a motion to adopt revised Board Policy 502.2 Student Dress. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- b. Adopt Board Policy 503.3A Junior High School Activity Eligibility

Mr. Burt Allen made a motion to adopt revised Board Policy 503.3A Junior High School Activity Eligibility with final paragraph amended as discussed. Motion is seconded by

Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- c. Adopt Board Policy 408.7 Classified Leave

Mr. Willy Schmitt made a motion to adopt revised Board Policy 408.7 Classified Leave with revisions as discussed. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- d. Adopt Board Policy 404.1 Certificated Leave

Mr. Willy Schmitt made a motion to adopt revised Board Policy 404.1 Certificated leave with revisions as discussed. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- e. Adopt Board Policy 202.2 Chair of the Board

Mr. Bruce Smith made a motion to adopt revised Board policy 202.2 Chair of the Board. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- f. Adopt Board Policy 202.3 Vice-Chair

Mr. Bruce Smith made a motion to adopt revised Board Policy 202.3 Vice-Chair. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- g. Adopt Board Policy 202.4 Clerk

Mr. Bruce Smith made a motion to adopt revised Board Policy 202.4 Clerk. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- h. Adopt Board Policy 204.1 Regular Board Meeting

Mr. Bruce Smith made a motion to adopt revised Board Policy 204.1 Regular Board Meeting. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- i. Adopt Board Policy 204.3 Executive Session

Mr. Bruce Smith made a motion to adopt revised Board Policy 204.3 Executive Session. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- j. Adopt Board Policy 204.4 Annual Meeting

Mr. Bruce Smith made a motion to adopt revised Board Policy 204.4 Annual Meeting. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- k. Approve to buying Tractor/Utility vehicle for various maintenance needs.

Mr. Willy Schmitt made a motion to approve Buying a Tractor/Utility Vehicle for Maintenance. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

- l. Approve payment for compensation for classified employees working beyond the normal work day.

Mr. Burt Allen made a motion to approve payment for compensation for classified employees working beyond the normal work day. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- m. Approve District Transportation Plan 2015-2016

Mrs. Jimi Burtenshaw made a motion to approve the 2015-2016 District Transportation Plan. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- n. Approve requiring Direct Deposit for all employees.

Mrs. Jimi Burtenshaw made a motion to table the request to Require Direct Deposit for All Employees. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

VIII. ADJOURNMENT

At 10:30 P.M. Mr. Willy Schmitt made a motion to adjourn. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- August 19th, 2015 1st day of School
- Board Meeting September 20, 2015 at 7:30 P.M., Executive Session at 6:00 P.M.

Clerk of the Board

Chairman of the Board

Date