

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the September 9, 2015**  
**Board Work Meeting**

**TAB 1**

BOARD MEMBERS: Ryan Ashcraft – Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

**8:00 A.M. Board Work Meeting**

I. CALL TO ORDER by Mr. Willy Schmitt

II. ADOPTION OF THE AGENDA

**Mrs. Jimi Burtenshaw made a motion to adopt the work session agenda with harvest discussion added. Motion is seconded by Mr. Bruce Smith. All four were in favor and motion passes. (Mr. Ryan Ashcraft came in late)**

III. WORK SESSION AGENDA

- i. Policy 502.17, Hazing, Harassment, Intimidation, Bullying, Menacing.  
Mr. Richins handed out policy to review; board will evaluate and prepare for further discussion at later date.
  - Mrs. Burtenshaw brought up that there is a difference between Disagreement and Bullying.
  - Cyber Bullying, employee use of social media, and employee using social media to attack another employee
- ii. District Bus Policy- Field Trips, Activities, and Athletics.  
Mr. Richins handed out a basic outline on procedure and who pays for trips. Members of board discussed it. No real change suggested.
- iii. Additional Staff- Maintenance? Custodians? District Office.

Board discussion on positions needed, what current employees can accomplish, and what is needed. Board suggested seeing if we can find a part Time Tech person. Come over 2-3 times a week from IF or Rexburg.

- iv. Athletic Season Pass Prices? This topic can be addressed later in the school year as we prepare for next school year. Some schools have put off raising season passes until next year.
  - Also see discussion on Fundraising.
  - Mr. Richins shared prices throughout 6<sup>th</sup> district. We will address later in the school year as we see where budgets fall.
- v. Fundraising?
  - a. Hay fundraiser? Will we continue? \*Mr. Richins expressed “I feel the main question needing addressed “Is do we plan on using the hay fundraiser every year to supplement athletics?” If we continue with hay fundraiser, the athletics budget will be ok. If hay fundraiser is discontinued then athletics will be in need of additional funds as well as additional fundraisers.  
\*Mr. Schmitt said some hay has not been picked up. There is a perception the drive is not being efficient.
  - b. Calendars- Mr. Richins needs to ask how we can incorporate this into athletics or another need.
  - c. What fund raisers are allowed under the current situation? Questions about the various fund raisers were talked about. What is acceptable, what is not? Most board members felt that service oriented fund raisers are ok, if it is door to door we should not participate.
  - d. Boosters? What role are they playing? Mrs. Burtenshaw will get with Mr. Richins and discuss the role.
  - e. Student Playing Fees- Where does it go? **Did not discuss!**
  - f. School activity cards- Where does it go? **Did Not Discuss!**
- vi. Education Opportunities out the legislature? Ryan Ashcraft talked about promoting educational success and giving our students opportunities to get as much as they can in school. Talked about 8 in 6 program, also basic college credit. Public Relations are still needed to get our community to think more about excellence, strive for more.
- vii. CDA- ISBA Conference November? Mr. Ashcraft, Mr. Allen, Mr. Schmitt and Mrs. Burtenshaw all said they will attend. Mr. Smith will not, Mr. Richins will not.

viii. ISBA Fall Regional Meeting- Rigby, Tuesday, Sept 29<sup>th</sup>, 6:00 P.M. (Sept 22<sup>nd</sup>, Teleconference, 7:00 P.M.) **Did not discuss.**

ix. Harvest Issues: (Added to agenda) - Talked about survey's to determine who is working and what crops the students help with. Hay versus Potatoes?

IV. ADJOURNMENT

**Mr. Willy Schmitt made a motion to adjourn. Motion is seconded by Mr. Bruce Smith. All were in favor and motion passes.**

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*