

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the October 15, 2015
Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 5:30 P.M. Mr. Burt Allen moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Jimi Burtenshaw seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 6:55 P.M. Mrs. Jimi Burtenshaw made a motion to recess executive session and go to the Regular Board Meeting. Motion is seconded by Mr. Burt Allen. All were in favor and motion passes.

7:30 P.M. Regular Board Meeting

I. CALL TO ORDER

People present for regular session:

Larry Soderquist, Tanis Cherry, Shay Williams, Shane Williams, Ellen White, and Camille Cureton

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mr. Ryan Ashcraft
- c. Prayer: Mr. Willy Schmitt

III. ADOPTION OF THE AGENDA

Additions:

- VI.f. Student 2015A Request for Early Graduation
- VI.g. Approve Demonstration Request
- V.e. Resolution Discussion

Mr. Willy Schmitt made a motion to adopt the agenda with the above additions. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

VI. CONSENT AGENDA

- a. Minutes of September 17, 2015, Board Meeting
- b. Approval of Bills
- c. Approval of Payroll
- d. Monthly Budget Reports
- e. Personnel Actions
- f. Student 2015A Request for Early Graduation
- g. Demonstration Request – Bruce Smith

Mr. Bruce Smith made a motion to adopt the consent agenda with f and g added. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input

Regular Board Meeting Minutes of October 15, 2015

- i. Mr. Shane Williams
 - 1. Expressed desire for Board to increase building security
 - a. Safety check point for visitors
 - b. Breezeway to detour through office
 - c. Locked entrances during school time
 - d. Exterior entrance monitoring
 - e. Pepper spray/wasp spray
 - ii. Mrs. Tanis Cherry
 - 1. Expressed concern for Elementary Security
 - a. Office staffed at all times
 - b. Sign - visitors check in at office
 - c. Visitor identifying badges
 - d. Staff identifying badges
 - e. Monitoring outside building entrances
 - f. Kindergarten to close to front doors
 - g. Intercoms for all areas including lunchroom
 - h. Communication throughout all buildings
 - i. Lock down procedure update
 - j. Hire a Resource Officer
 - k. Police vehicle regularly visual in area
 - l. Concealed weapons training for select staff
- b. Board Member Input
- i. Object Lesson Demonstration – Bruce Smith
 - ii. Reflected on past budget restraints with state cut backs
 - 1. Appreciation for community financial support
 - 2. Board desire to be responsible and prudent with funds
 - iii. Appreciation for public input and insights
 - 1. Board has same safety concerns
 - 2. Safety plans in process
 - iv. Shared patrons' calls expressing appreciation for:
 - 1. Big strides in the elementary
 - 2. Knowledge for seeking how to get assistance
 - 3. Splitting 4th grade into two classes
 - v. Suggested Norbert Schmitt as a commencement speaker
 - 1. Graduated WJHS 1974
 - 2. College professor in England
 - 3. Pilot – world traveled
 - 4. English Language Major
 - 5. Coauthor w/wife - English textbooks
 - 6. Google for more info
- c. Superintendent's Report
- i. Special Education Audit
 - 1. Mr. Dwight Richins will now schedule a time with SDE
 - 2. Purpose to make the program outstanding in meeting needs

- ii. Strategic Planning
 - 1. Set a date in the next work meeting
- iii. Website
 - 1. Districts informed of posting laws
 - 2. Working to comply
- iv. Work Meeting
 - 1. Plan next phase of bond upgrades
 - 2. Create priority list
- v. New Copy Machines
 - 1. Plan for efficiency and monitoring
- vi. New Phone System
 - 1. Group training Monday
 - 2. Phone in each room
 - 3. Phone system/intercom district wide
 - 4. Communication and messaging district wide
 - 5. Emergency capabilities
- vii. Harvest Break High School Survey Results
 - 1. 180 students and 17 teachers surveyed
 - 2. 75% worked most of the time during break
 - a. Board discussed keeping Elementary in school during break and releasing early in spring or starting later in fall
- viii. Kubota Purchase
 - 1. Insufficient power for plowing
 - 2. To be returned for a machine with more CC's
 - 3. Additional cost \$4,500

VI. PROPOSALS

- a. Officer Mike Miller, Jefferson County Sheriff's Department – Radio Tower Proposal
 - i. Not present – change of plans
- b. Security
 - i. Elementary doors – buzz in system
 - 1. Needs wired
 - 2. Determine how to monitor
 - ii. ID's for staff and visitors
 - 1. Cards issued – need lanyards
 - 2. Put back up “Visitors report to Office” sign
 - iii. Lockdown training
 - 1. Scheduled then canceled – will reschedule
 - iv. Phone System
 - 1. Communication training begins Monday
 - v. Concealed weapons carry
 - 1. State hasn't approved
 - 2. Training required – situation driven
 - 3. Check legal ramifications
 - 4. Check with insurance

5. Pepper spray or wasp spray
 - vi. Front exterior entrance
 1. Assignments to be made tomorrow, in-service day
 - vii. Office staffing – brainstorm options with committee
 1. Hamer
 2. Terreton
 - viii. Dress code
 1. Hats up and no hoodies upon entering building
 - ix. Form Safety Committee
 1. Include community, parents, teachers
 2. Report back to Board
 - x. Resource Officer
 1. Search grant funding
 2. Community assistance
 - xi. Police Presence
 1. Offer free Wi-Fi usage in parking lot
 2. Visit with Jefferson County Sheriff
 3. Invite Sheriff to meet with safety committee
 4. Invite Sherriff to meet with board
 - xii. Consult with other Districts
 1. What others do for safety
 2. What teachers can do
 - xiii. Cameras
 1. Working well
 2. Areas covered – increase as funded
- c. Floor Options
- i. Polished Concrete or Tile
 1. \$10,000 to remove tile from Multi-purpose room
 2. \$10,000 to polish cement
 3. Labor and cost of constant stripping and waxing tile floors
 - ii. Consider purchasing machine if expanding to most floors
 1. \$50,000 for machines plus \$1 sq. ft. usage
 2. Checkout look of polished stained cement
 - a. Costa Vida – Idaho Falls
 - b. Ron’s Tire – Rigby
 - c. Compare Mondo and carpeting
 - iii. Discuss again at Plant Facility meeting
- d. Revised Policy 503.5 Use of PE Facilities for District Events
- i. Discussed how revision allows older teams to take prescience over younger teams when there is a conflict.
- First Reading*

Mrs. Jimi Burtenshaw made a motion to move Policy 503.5 to second reading with recommended changes. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- e. Resolutions – ISBA Convention
 - i. Mr. Ryan Ashcraft, District 6 Chairman, seeking Board’s opinion on resolutions up for vote at the ISBA Convention in November
 - ii. To be discussed at the next work meeting

VII. ACTION AGENDA

- a. Pump Purchase

Mr. Bruce Smith recused himself from the discussion and voting.

- i. Informal Bids
 - 1. \$18,000 - Double T
 - 2. \$20,291.84 – Golden West Irrigation
 - 3. \$21,202.94 – Rain for Rent
- ii. Rocky Mountain Energy Audit
 - 1. Not eligible for rebate

Mrs. Jimi Burtenshaw made a motion to award Pump w/installation to the low bid, Double T, for \$18,000. Motion is seconded by Mr. Burt Allen. All four remaining were in favor and the motion passes.

- b. Next Work Meeting
 - i. Friday, November 6, 2015 at 8:00 A.M.

At 9:50 Mr. Ryan Ashcraft, Board Chairman, called a return to Executive Session after a short break.

10:00 P.M. Executive Session

- II. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 10:00 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Jimi
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Burtenshaw seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

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Ryan Ashcraft, *Chairman*

At 10:30 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and return to the Regular Board Meeting. Motion is seconded by Mr. Burt Allen. All were in favor and motion passes.

VIII. ADJOURNMENT

At 10:30 P.M. Mr. Bruce Smith made a motion to adjourn. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- Friday, November 6, 2015 – Board Work Meeting at 8:00 A.M.
- November 11 –13, 2015 - ISBA School Board State Convention, Coeur d'Alene
- November 19, 2015 - Next Board Meeting, Executive Session at 5:30 p.m., Regular Board Meeting at 6:30 p.m.

Clerk of the Board

Chairman of the Board

Date