

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the January 5, 2016**  
**Board Work Meeting Minutes**

**TAB 1**

BOARD MEMBERS: Ryan Ashcraft – Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

**9:00 A.M. Board Work Meeting**

- I. CALL TO ORDER
  - a. Welcome: Mr. Ryan Ashcraft

- II. ADOPTION OF THE AGENDA

**Mr. Burt Allen made a motion to approve the work meeting agenda. Mr. Willy Schmitt seconded the motion. All were in favor and the motion passes.**

- III. REPORT/ INFORMATION DISCUSSION

- a. Superintendent Evaluation Tool
  - i. Mr. Richins handed out the evaluation tool school will use to evaluate the Superintendent. It will be discussed in executive session next meeting.
- b. SRO, Concealed carry - County Commissioner Meeting January 11, 2016
  - i. Mr. Richins reported his discussion with various people about the options of SRO's, and concealed carry. Questions were asked about how much an SRO would be. Mr. Richins felt some of those questions would be answered at the Jefferson County Commissioners meeting on January 11, 2016. It was suggested that a community cottage meeting maybe needed to discuss these issues as well.

- c. Music Trip Disneyland
  - i. The board discussed the pros and cons of supporting this trip. Understanding that this could be a great experience for kids, it also comes with extreme costs, and concern for safety and well-being of students. School District is hesitant to take the liability. It was suggested to keep a trip closer to home, with fewer days, and to minimize fundraising.
- d. Pornography (The New Drug Assembly Discussion)
  - i. Committee will meet January 13, 2016. Committee will be made of community religious leaders, parents, teachers, administration, and Board members. Mrs. Alisa Reynolds is the committee Chairperson.
- e. School Schedules - Trimester versus Semester
  - i. The schools want to remain on a trimester schedule. The board discussed the benefits of having the high school and Junior High on the same schedule. The use of teachers would be maximized.
- f. 4 day school week
  - i. No serious discussion form community at this time.
- g. Harvest Break -1 week or 2 weeks
  - i. Board is still asking for community input.
- h. Fees for 2016-2017
  - i. No discussion at this time.
- i. Monthly Topic List for Board
  - i. Superintendent, Dwight Richins, and Board Chairman, Ryan Ashcraft, handed out a monthly topic list that the board usually considers on a monthly basis. Mr. Richins will clean up the list and redistribute.
- j. District Key Policy
  - i. Mr. Bruce Smith handed out the key policy with corrections that may need to be taken. Teachers need educated on key control and expectations. Sheriff/Deputies need keys to building for security reasons. Keys need to be strictly controlled, and not loaned out. Teachers only need keys for their specific rooms. We should consider more electronic locks.

#### IV. ADJOURNMENT

**At 12:00 P.M. Mr. Willy Schmitt made a motion to adjourn the Board Work Meeting. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and motion passes.**

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*