

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the January 21, 2016
Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

5:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 5:30 P.M. Mrs. Jimi Burtenshaw moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mr. Burt Allen seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor, motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 6:29 P.M. Mr. Ryan Ashcraft, Board Chairman, called a recess from executive session to begin Regular Board Meeting.

6:30 P.M. Regular Board Meeting

I. CALL TO ORDER

Additional people present for regular session:
Trissa Howard

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mr. Burt Allen
- c. Prayer: Mr. Ryan Ashcraft

III. ADOPTION OF THE AGENDA

- a. Additions
 - VI.d. Show Choir and Band Travel Request

Mr. Burt Allen made a motion to adopt the agenda with the above addition. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

VI. CONSENT AGENDA

- a. Board Meeting Minutes of December 17, 2015
- b. Board Work Meeting Minutes of January 5, 2016
- c. Board Work Meeting Minutes of January 14, 2016
- d. Approval of Bills
- e. Approval of Payroll
- f. Monthly Budget Reports
- g. Personnel Actions

Mr. Burt Allen made a motion to adopt the consent agenda with item f removed. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- f. Monthly Budget Reports
 - i. Reviewed and discussed

1. High School Athletics and Music fund balances
2. Hamer ICF Grant and Science Grant

Mr. Burt Allen made a motion to adopt consent agenda item f. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

VI. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. None

- b. Board Member Input
 - i. Ag Building - Maintenance Concerns
 1. Water heater not working
 2. Door threshold needs replaced
 3. Walls need painted
 - ii. Panther Pride Awards for 2016
 1. Mrs. Jimi Burtenshaw volunteered to order the awards
 - iii. Card from Past Superintendent Ben Speelmon
 1. Expressed appreciation for Board's thoughtful actions
 - iv. State Magazine
 1. Mr. Ryan Ashcraft was praised for best article written
 - a. Slate Magazine, vol.36, winter 2015-2016, pg. 26-28
 - b. Article Titled - 20th vs. 21st Century Education

- c. Superintendent's Report
 - i. Mike Cress Funeral
 1. Mr. Richins attended and represented our School District
 - ii. Jr. High Grade Report
 1. Improvement from 40 students failing last year to 17 this year
 2. Good things happening to remediate and motivate students
 - iii. Fighting the New Drug
 1. Committee meeting well attended
 2. Looking at grants to fund "Join the Movement" program
 3. Program positive in other districts
 4. Will meet again this next week
 5. Suggested having assemblies paid from class activity fees
 - iv. High School "LT Smooth" Music Assembly
 1. Drug addiction and gang violence message
 2. Send "Thanks" to Mountain America Credit Union (Mr. Richins)
 3. Acknowledge Mountain America on our website (Mr. Richins)
 - v. Day on the Hill
 1. Board attending
 - a. Mr. Ashcraft, Mrs. Burtenshaw, Mr. Allen and Mr. Smith
 - vi. High School Principal, Wes Woodward – birth of child
 1. Mrs. Jimi Burtenshaw assigned to prepare a gift from the board

VII. PROPOSALS

- a. Revise Policy 405.2 Keys to Buildings
 - i. First Reading
 - ii. Include keys for Sherriff's two Deputies assigned to our area
 - iii. Jefferson District pays 70% County pays 30% of SROs' salary
 - iv. Put SRO discussion on next work meeting agenda

Mrs. Jimi Burtenshaw made a motion to move Policy 405.2 Keys to Buildings to a second reading with above item ii. added. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- b. 2016-2017 District Calendar Discussion
 - i. Start and end dates
 - ii. Fall, winter, and spring Breaks
 - iii. Collaborations and Early Release
 - iv. Suggested a "2 year" calendar so Athletic Director can schedule around PTC
- c. Summer Project Bid Process
 - i. Advertise for bids with specifications

Mrs. Jimi Burtenshaw made a motion to approve starting the Summer Projects Bid Process. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

- d. Show Choir and Band Travel Requests to Utah – Ms. Trissa Howard
 - i. Handout of Itinerary and Parent Letter
 - ii. Show Choir (30 Students) 2 days \$200 per student
 - iii. Band (30 Students) 1 day \$30 per student
 - iv. Allow fundraising to assist students with cost

Mr. Burt Allen made a motion to add Show Choir and Band Travel Request to the Action Agenda item c. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

VIII. ACTION AGENDA

- a. Approve Superintendent Contract
 - i. After Executive Session
- b. Approve Student Council Travel to Boise for State Student Council Convention
 - i. (11 Students)

Mrs. Jimi Burtenshaw made a motion to approve Student Council Travel to Boise for the State Student Council Leadership Convention. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- ii. Approve Show Choir and Band Travel Requests to Utah for Competition

Mr. Willy Schmitt made a motion to approve the Show Choir and Band Travel Requests to Utah for Competition. Fundraising will be approved through the Board Chairman and Superintendent. Motion is seconded by Mr. Burt Allen. All were in favor and the motion passes.

At 8:25 Mr. Ryan Ashcraft, Board Chairman, called a short break and a return to Executive Session.

8:30 P.M. Executive Session

- II. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

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Ryan Ashcraft, *Chairman*

At 8:55 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and return to the Regular Board Meeting. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and motion passes.

- a. Approve Superintendent Contract

Mr. Bruce Smith made a motion to approve the Superintendent’s Contract. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

VII. ADJOURNMENT

At 9:00 P.M. Mr. Bruce Smith made a motion to adjourn. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

VIII. ANNOUNCEMENTS

- January 26, 2015 – New Drug Committee Meeting at 5:30 P.M.
- February 1, 2016 – Ed Foundation Meeting at 3:30 P.M.
- February 15-16, 2016 – ISBA Day on the Hill in Boise
- February 18-20, 2016 –Girls State Basketball in Boise
- February 26-27, 2016 – State Wrestling in Pocatello
- February 23, 2016 – Next Regular Board Meeting at 6:30 P.M., Executive Session 5:30 P.M.
- March 9, 2016 – Ed Foundation Banquet Fundraiser at 6:00 P.M.

Clerk of the Board

Chairman of the Board

Date