

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the February 17, 2016**  
**Special Board Meeting Minutes**



BOARD MEMBERS: Ryan Ashcraft – Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk (Absent)  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

**9:00 A.M. Special Board Meeting**

I. CALL TO ORDER

- a. Welcome: Mr. Ryan Ashcraft
- b. Other people present: Byron Beck, Larry Soderquist, and Patti Bingham

II. ADOPTION OF THE AGENDA

**Mrs. Jimi Burtenshaw made a motion to adopt the agenda. Mr. Willy Schmitt seconded the motion. All four present were in favor and the motion passes.**

III. OPEN BIDS FOR SUMMER CONSTRUCTION PROJECT

- a. Byron Beck Builders Inc. \$409,400.00

IV. SUMMER CONSTRUCTION OPTIONS

- a. Handout for bid break down by room
- b. Handout for 2015 Bond balance report
- c. Options
  - i. Bid - Byron Beck Builders Inc.
  - ii. Hybrid – split project
    - 1. Maintenance – 5 TE classrooms & Admin restrooms
    - 2. Beck Builders – HE, HS, & PE building
  - iii. Maintenance Department
- d. Board requested more information
  - i. Plant Facilities budget report
  - ii. Regular summer maintenance schedule

- iii. Regular summer labor cost
- iv. Estimates for in-house labor needs with a hybrid option
- e. Decision to be made in next Board Meeting on February 23, 2016
  - i. Review reports
  - ii. Discuss funds available
  - iii. Prioritize projects
  - iv. Approve District maintenance and remodel plan for Summer 2016

V. ADJOURNMENT

**At 11:00 A.M. Mrs. Jimi Burtenshaw made a motion to adjourn. Motion is seconded by Mr. Willy Schmitt. All four present were in favor and motion passes.**

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*