

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the March 17, 2016
Regular Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 6:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mr. Bruce Smith seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor, motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 7:29 P.M. Mr. Ryan Ashcraft, Board Chairman, called a recess from executive session to begin Regular Board Meeting.

7:30 P.M. Regular Board Meeting

I. CALL TO ORDER

Additional people present for regular session:
Tanis Cherry and Larry Soderquist

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mr. Bruce Smith
- c. Prayer: Mr. Ryan Ashcraft

III. ADOPTION OF THE AGENDA

- a. Addition
 - i. VI.d Revised Policy 604.1 Graduation Requirements

Mr. Willy Schmitt made a motion to adopt the agenda with the above addition. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.

IV. CONSENT AGENDA

- a. Board Meeting Minutes of February 23, 2016
- b. Special Board Meeting Minutes of March 7, 2016
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Burt Allen made a motion to adopt the consent agenda minus a and e. (Item f moved to after executive session.) Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

- a. Board Meeting Minutes of February 23,2016
 - i. Correction to page 4 (add gallon)
 - ii. Correction to page 6 (change to savings on labor)

- e. Monthly Budget Reports
 - i. General Fund M&O Report
 - 1. Discussed tax revenues
 - 2. Discussed bus depreciation
 - ii. High School Budget Report
 - 1. Discussed baseball & football accounts

Mrs. Jimi Burtenshaw made a motion to adopt items a and e from the consent agenda. Motion is seconded by Mr. Willy Schmitt. All were in favor and the motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. Tanis Cherry
 - 1. Thanked the Board for being conscientious with district money
 - 2. Meetings have been very informative
- b. Board Member Input
 - i. Bulk Fuel
 - 1. Extra tank saved District money
 - 2. Winter fuel for 2 years
 - ii. Mock Wreck Activity Available
 - 1. EMTs, Life Flight, Morgue
 - 2. Mr. Richins contact Dena Stadtman
 - iii. Upgrade Science Program
 - 1. Develop and report a plan
 - iv. Summer Construction Project
 - 1. Would like before and after pictures
 - v. Athletic Sportsmanship
 - 1. Uriel Garcia & Jade Skidmore
 - 2. Scholarship winners
 - 3. Congratulations very deserving
 - 4. Very good players
 - vi. Brett Zundel leaving community
 - 1. Appreciate his medical services during games
 - 2. Would like him acknowledged at High School awards assembly
 - vii. Curriculum
 - 1. Cursive Writing
 - 2. Would like a report on cursive being taught and used
 - viii. West Jefferson Education Foundation
 - 1. Fundraiser attendance
 - 2. Next year increase advertising
 - 3. Next year have students perform
 - ix. End of School Year BBQ
 - 1. Board members willing to help cook
 - 2. Prefer not during graduation week

- c. Superintendent's Report
 - i. TimeClocks Plus
 - 1. Employees clocking in and out
 - 2. Board and Superintendent would like to include certificated
 - ii. New Drug Assembly
 - 1. March 30th in the ALC Auditorium
 - 2. Grades 6-7 at 1:00
 - 3. Grades 8-12 at 2:00
 - 4. Parents and Adults at 7:00
 - iii. Math Alignment
 - 1. Looking to split into two tracks
 - 2. Normal Track and Fast Track
 - 3. More offerings, including Calculus, Dual Credit and AP Classes
 - iv. Leadership Premiums
 - 1. Leadership Premiums in FY15 paid correctly
 - 2. Report to State Department had a typo
 - 3. Legislators did not approve to increase FY17 Premiums

VI. PROPOSALS

- a. 2016-2017 District Calendar Discussion
 - i. Options 1, 2 and 3
 - ii. Start August 17th, start August 24th, or August 17th with no early releases
 - iii. Addition - January 2nd is the Holiday for New Year's Day
 - iv. Keep early release Mondays and improve in-service use
 - v. Classrooms hot in August with no air conditioning
 - vi. Sport practices start in August
 - vii. Board chose to move option 2 forward
 - viii. Committee will meet and edit option 2
- b. Summer Maintenance Projects - Mr. Larry Soderquist
 - i. Replace 4 High School Heaters
 - ii. Replace 3 Terreton Elementary Heaters during Spring Break
 - iii. Hire out Ag Shop painting
 - iv. Vole poison ordered
 - v. Bryon Beck to come during Spring Break – Tile prep for restrooms
- c. Elementary Career Fair for Grades 4-12
 - i. Expose students to career opportunities
 - ii. Have good science presenters

VII. ACTION AGENDA

- a. Revise Board Policy 502.7 Alcohol, Tobacco, Illegal Drugs
 - i. Wording for Vaping and Electronic Cigarettes added

Mr. Willy Schmitt made a motion to approve revised Policy 502.7 Alcohol, Tobacco, Illegal Drugs. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

- d. Revise Board Policy 400.3 Drug, Tobacco, and Alcohol Free Workplace
 - i. No Changes needed to policy
 - ii. Approve so revision date matches policy 502.7

Mr. Willy Schmitt made a motion to approve Policy 400.3 Drug, Tobacco, and Alcohol Free Workplace revision date. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

At 9:55 Mr. Ryan Ashcraft, Board Chairman, called a short break and a return to Executive Session.

10:00 P.M. Executive Session

- II. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 10:00 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Jimi Burtenshaw seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor. Motion passes.

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Ryan Ashcraft, *Chairman*

At 10:20 P.M. Mr. Willy Schmitt made a motion to adjourn executive session and return to the Regular Board Meeting. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and motion passes.

IV.f. Personnel Actions

Mrs. Jimi Burtenshaw made a motion to adopt item f Personnel Actions. Motion is seconded by Mr. Willy Schmitt. All were in favor and motion passes.

VIII. ADJOURNMENT

At 10:25 P.M. Mr. Willy Schmitt made a motion to adjourn. Motion is seconded by Mrs. Jimi Burtenshaw. All were in favor and the motion passes.

IX. ANNOUNCEMENTS

- March 21-25, 2016 – Spring Break
- April 12, 2016 – SAT Testing
- April 13, 2016 – Senior Presentations
- April 21, 2016 – Next Regular Board Meeting at 7:30 P.M.
Executive Session at 6:30 P.M.

Clerk of the Board

Chairman of the Board

Date