

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the April 21, 2016**  
**Regular Board Meeting**

**TAB 1**

BOARD MEMBERS: Ryan Ashcraft - Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

**6:30 P.M. Executive Session**

- I. Executive Session pursuant to Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

**At 6:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mr. Bruce Smith seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mrs. Burtenshaw (AYE), Mr. Schmitt (AYE), Mr. Ashcraft (AYE), All were in favor, motion passes.**

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

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Ryan Ashcraft, *Chairman*

**At 7:29 P.M. Mrs. Jimi Burtenshaw made a motion to adjourn executive session and begin Regular Board Meeting. Motion was seconded by Willy Schmitt. All were in favor and the motion passes.**

### **7:30 P.M. Regular Board Meeting**

**I. CALL TO ORDER**

Additional people present for regular session:

Tanis Cherry, Janeal Johnson, Candie Reyes, Valerie Young, Chester Packer and Camille Cureton

**II. OPENING CEREMONIES**

- a. Welcome to Visitors: Mr. Ryan Ashcraft
- b. Pledge-of-Allegiance: Mr. Bruce Smith
- c. Prayer: Mr. Ryan Ashcraft

**III. ADOPTION OF THE AGENDA**

**Mrs. Jimi Burtenshaw made a motion to adopt the agenda. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.**

**IV. CONSENT AGENDA**

- a. Board Meeting Minutes of March 17, 2016
- b. Special Board Meeting Minutes of April 4, 2016
- c. Special Board Meeting Minutes of April 14, 2016
- d. Special Board Meeting Minutes of April 18, 2016
- e. Approval of Bills
- f. Approval of Payroll
- g. Monthly Budget Reports
- h. Personnel Actions

**Mr. Willy Schmitt made a motion to adopt the consent agenda. Motion is seconded by Mr. Bruce Smith. All were in favor and the motion passes.**

V. REPORT/INFORMATION AGENDA

a. Patron Input

i. Tanis Cherry

1. Reported last safety committee meeting was in October
2. Request for another safety committee meeting
3. Request for current status of acquiring an SRO

ii. Janeal Johnson

1. New lock installed on door between library and school hall
2. Both sides only opened with a key
3. Key needed each time a student comes to the library
4. Difficult for one person working the help desk

b. Board Member Input

i. Time Clocks

1. Social Security Numbers removed

ii. Grounds

1. Softball and Baseball fields looking better than ever

iii. School Resource Officer

1. Handout copy of proposal/contract example
2. \$45,000 with 70% paid by district and 30% paid by county
3. County provides vehicle
4. Next step would be to prepare proposal and present to county

c. Superintendent's Report

i. New Drug Assembly

1. Positive feedback from patrons
2. Consider a presentation for younger students
3. Consider resource handouts for parents and grandparents

ii. Post Legislative Tour

1. Legislation Review

- a. Advanced Opportunities
- b. Career Ladder and Appropriations
- c. Technology Funds
- d. Discretionary Funds
- e. 5.4% Insurance Increase

VI. PROPOSALS

a. Revise Policy 405.2 Keys to Buildings

i. First Reading

b. Summer Maintenance Projects

i. Mr. Beck ordering and preparing

c. Summer Camps

- i. Calendar around summer maintenance
- ii. Good Communication to avoid conflicts
- iii. Mr. Richins will handle camp schedules

VII. ACTION AGENDA

- a. Approve Hiring of West Jefferson High School Principal

**Mr. Willy Schmitt made a motion to approve hiring, Mr. David McDonald, the 2016-17 West Jefferson High School Principal. Motion is seconded by Mr. Bruce Smith. All four were in favor and the motion passes. (Burt Allen left early)**

- b. Approve 2016-2017 District Calendar

**Mr. Willy Schmitt made a motion to approve the 2016-2017 District Calendar. Motion is seconded by Mr. Bruce Smith. All three were in favor and the motion passes. (Burt Allen left early) (Jimi Burtenshaw stepped out of the room for a few minutes)**

- c. Approve Junior High Trip to West Yellowstone

**Mr. Bruce Smith made a motion to approve the Junior High Trip to West Yellowstone. Motion is seconded by Mr. Willy Schmitt. All four were in favor and the motion passes. (Burt Allen left early)**

- d. Approve Purchase of Chromebooks

**Mrs. Jimi Burtenshaw made a motion to approve Terreton Elementary request to purchase Chromebooks from their supply budget, approximate cost would be \$18,000. Motion is seconded by Mr. Willy Schmitt. All four were in favor and the motion passes. (Burt Allen left early)**

- e. Set Budget Hearing Date for June 15, 2016 at 6:30 P.M. in the ALC Boardroom

**Mr. Bruce Smith made a motion to set the Budget Hearing date for June 15, 2016 at 6:30 P.M. in the ALC Boardroom. Motion is seconded by Mrs. Jimi Burtenshaw. All four were in favor and the motion passes. (Burt Allen left early))**

VIII. ADJOURNMENT

**At 9:30 P.M. Mr. Bruce Smith made a motion to adjourn. Motion is seconded by Mrs. Jimi Burtenshaw. All four were in favor and the motion passes. (Left Early: Burt Allen)**

IX. ANNOUNCEMENTS

- May 4, 2016 - WJ All Sports Banquet- at 7:00 p.m.
- May 11, 2016 - Mr. West Jefferson Program at 7:00 p.m.

- May 11, 2016 - Hamer Elementary Music at 7:00 p.m.
- May 18, 2016 - HS Music Program
- May 20, 2016 - Terretton Elementary Music at 2:00 p.m.
- May 19, 2016 - Regular Board Meeting at 7:30 p.m.
- May 20, 2016 - Last Day for Seniors
- May 25, 2016 - Graduation at 7:00 p.m.

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*