

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the July 13, 2016**  
**Board Work Meeting Minutes**

**TAB 1**

BOARD MEMBERS: Ryan Ashcraft – Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

**12:00 P.M. Board Work Meeting**

I. CALL TO ORDER

- a. Welcome: Mr. Ryan Ashcraft

II. ADOPTION OF THE AGENDA

- a. Additions
  - III.a. Sheriff Anderson – SRO
  - III.j. Press Box at Football Field/Role of Maintenance
  - III.k. Flower Beds

**Mr. Bruce Smith made a motion to approve the work meeting agenda with the above additions. Mr. Willy Schmitt seconded the motion. All were in favor and the motion passes.**

III. REPORT/ INFORMATION DISCUSSION

- a. Sheriff Anderson: Presented how meeting went with county Commissioners on SRO.  
There were 2 concerns by Commissioners:
  - 1. School District Commitment for future years.
  - 2. Time line for Budgets of the County and School District do not mesh. SRO would not be funded by county until after October 1<sup>st</sup>. The County wants a 50/50 time commitment with the SRO, as in 4hrs at Schools, 4hrs on County business.Mr. Ashcraft- More committed than ever.

Sheriff- SRO is important for developing relationships with students, issues students are dealing with. The SRO will be handpicked, solid communicator and a mild personality. SRO will answer to Superintendent and Sherriff. The Officer will be employee of Sheriff's department. Sheriff's office will take care of overtime, fuel, and vehicle. Commissioners look at it as a win-win, with increased community presence, as well as being with school. The funding will come up in August County Budget Presentation by Sheriff. Sheriff will have a contract vetted by county lawyers.

- b. Fund Raising: Mr. Richins will put a committee together to over basic guidelines.  
**Mrs. Burtenshaw:** Specific needs? Not raise money to raise money.  
**Mr. Ashcraft:** What about non-school related clubs? How about XC Fun Run? Will deal with as a club? Raising money to give as scholarship?

Guidelines are needed and to be shared. Approval authority? Mingling PTO Funds?

- c. ISBA Resolution Proposal  
Mr. Ryan Ashcraft is writing up a resolution that will be presented to ISBA. It will deal with State assisting with the funding of SRO's, especially rural schools.
- d. Fees for 2016-2017  
Mr. Richins will go through list and modify the list. Some fees will not be charged in 2016-17, especially if credit is being offered. Instrumental rental and music is a concern.
- e. Strategic Planning  
Date will be set for a committee to work on this, the product will then be presented to board for feedback.
- f. Policies  
Most important Policies to address immediately are discipline, and graduation Policy, also Custody Policy. (Parent visiting or taking child)
- g. Parade  
Board would like to hand out Magnetic Calendars, also not to walk in parade, ride instead.
- h. Teacher Vacancy  
Drama position, Kindergarten, Others.
- i. Drama Director  
Board is okay with Mr. Richins moving towards hiring.
- j. Press Box  
Mr. Smith asked that when the press box is being built, that Larry Soderquist not be fully involved, he has too much to do to get school ready.
- k. Flower Beds  
Concern that flower beds are not maintained. We need to consider paving them, or take them out and putting in low Maintenance cover.

- l. Equipment  
Board expressed concern that equipment be put away.
- m. Key access at PE facility  
Coaches should only use one door, the electronic Key.
- n. Hay Drive  
Ask AD to send out Tax forms for those doing the hay drive for tax purposes.

IV. ADJOURNMENT

**Mr. Bruce smith made a motion to adjourn the Board Work Meeting. Motion is seconded by Mr. Willy Schmitt. All were in favor and motion passes.**

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*