

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, June 21, 2018**

BOARD MEMBERS: Tanis Cherry – Chairman
Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

BOARD CLERK: Mary Blackham

5:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 5:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent, or public school student. Mrs. Nedra Perkins seconded the motion. Roll call vote: Mr. Schmitt (AYE), Mrs. Nedra Perkins (AYE), Mrs. Tanis Cherry (AYE) Mr. Burt Allen (AYE). All in favor - Passed

- II. I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Tanis Cherry- Chairman

At 6:30 pm. Mrs. Nedra Perkins made motion to leave Executive Session and begin the Revised Budget Hearing. Mr. Burt Allen seconded the motion. All in favor -Passed.

**Revised Budget Hearing 2017-2018 June
21, 2018 6:30 p.m.**

In attendance: Willy Schmitt, Tanis Cherry, Nedra Perkins, Burt Allen, Dwight Richins, Patti Bingham, Mary Blackham

Patti Bingham presented the Amended Budget Report to the Board.

- In the M&O account there is about a \$300,000 cushion at the end of the school year. Board members looked at the figures for the other funds and asked questions.
- The audit will be the end of August.

**Proposed Budget Hearing 2018-2019
June 21, 2018 7:00 P.M.**

Patti Bingham presented the Proposed Budget Report to the Board. She explained to the Board that this is a working, constantly changing budget, depending on the actual monies received.

- The Supplemental Levy will be in November. This helps pay salaries.
- The Contingency Reserve is for emergencies only. Patti suggested that the Board consider having a “set aside” fund to cover needs such as the football field maintenance and building repairs. Money can be moved from the M&O General Fund to help with Plant Facilities, but it is very difficult to move it back.
- The Board would like to have a grant writer.

**Regular Board Meeting
June 21, 2018 7:30 P.M.**

In Attendance: Tanis Cherry, Burt Allen, Willy Schmitt, Nedra Perkins, Dwight Richins, Mary Blackham, Larry Soderquist

- I. CALL TO ORDER- Tanis Cherry

- II. OPENING CEREMONIES
 - a. Welcome to Visitors: Tanis Cherry
 - b. Pledge-of-Allegiance: Willy Schmitt
 - c. Prayer: By Invitation: Nedra Perkins

- III. ADOPTION OF THE AGENDA

Mr. Willy Schmitt made motion to adopt the agenda. Mr. Burt Allen seconded the motion. All in favor - Passed

IV. CONSENT AGENDA TAB 3:

Additions: Nedra Perkins asked to have added to the June 1, 2018 Work Meeting Minutes #5 Cell Phone Use: “cyber bullying and social abuse.” Nedra Perkins asked to add in the May 17, 2018 Regular Board Meeting Minutes that she requested the Board to address questions from the patrons. The request was denied.

- Tanis Cherry asked about hours for the psychologist. Mr. Richins explained the memorandums to follow. He explained what the psychologist does in a school setting. Tanis wondered if the psychologist would be available to students who experience a tragedy. Mr. Richins was not sure, and would find out.
- Tanis Cherry asked about the cost of the flyer from Hamer. Mr. Richins was told that the flyer was not funded with school money.
- The high school cheerleaders are still in the red.
- Willy Schmitt asked if the Hay Fund Raiser money helped pay for the football rake. Mr. Richins will look into this.

Mrs. Nedra Perkins made motion to approve the Consent Agenda. Mr. Willy Schmitt seconded the motion. All in favor, Passed

V. REPORT/ INFORMATION AGENDA

- a. Patron Input- None
- b. Board Member Input- None
- c. Superintendent Report-
 1. Mr. Richins reported that the Hay Fund Raiser is in progress for the upcoming year.

2. The PA System installation will start the end of June.
3. Mr. Richins would like to send 3 employees to the Power School training.
4. The hiring of new teachers is ongoing.
5. Mr. Richins asked Larry Soderquist to update the board members on the summer maintenance projects. Larry told them that they are on target with the projects. Employee vacations are important, but slow the work down. The board discussed vacation time. Larry asked the board to consider changing the policy to pay employees in full for personal days not taken. As it is, they are paid out at half day wages. Tanis Cherry thanked Larry for keeping the grounds in such nice condition.

VI. PROPOSALS TAB 4:

- a. Summer Maintenance Projects update See #5 in Vc.
- b. Community Safety Openhouse
Council discussed when would be the best time, and the best way to spread the word. Suggestions were made to use social media by making a video of Sheriff Anderson and Senator Van Burtenshaw talking about safety and the new laws to be implemented July 1, 2018. This could also be a forum that questions from patrons could be posted and answered. Tanis Cherry is concerned and wanted to be sure that the message is clear and precise, especially to the high school students. Nedra Perkins asked about the gun carry training. Board discussion. Mr. Richins told the board that it has to be a board driven decision. The board asked Mr. Richins to talk to Sherriff Anderson about both the video idea, and the training. Also to talk to the principals for candidates for the gun training.
- c. Social Media Policy
Tanis Cherry wrote a draft policy. Mr. Richins will look at it.
- d. Supplemental Levy
Mr. Richins told the board that the board members must vote to hold a supplemental levy in the November election. The paperwork must be submitted in August.

VII. ACTION AGENDA:

- a. Leadership Premium Payments for 2017-2018

Mr. Burt Allen made motion to approve the Leadership Premium Payments for 2017-2018. Mr. Willy Schmitt seconded the motion. All in favor – Passed

- b. Teacher Master Agreement for 2018-2019 school year.

Mr. Burt Allen made motion to approve the Teacher Master Agreement for the 2018-2019 school year. Mrs. Nedra Perkins seconded the motion. All in favor- Passed

- c. Ten cent increase for school lunch for 2018-2019 school year.

Mr. Willy Schmitt made motion to approve the ten cent increase for school lunch in the 2018-2019 school year.

Mr. Burt Allen wants to make sure that this raise doesn't place a hardship on parents, and that the kids aren't going hungry. Mr. Richins explained that the raise could possibly increase the number of students that qualify for reduced lunch.

Mrs. Nedra Perkins seconded the motion. All in favor – Passed

- d. Declare an area of need for teachers

Mrs. Nedra Perkins declared an area of need in the district in the following teaching areas: Math, English, Science and PE. Thus approving the hire of Joshua Wells, Amanda Erickson, Kathryn Trost, Triston Rogers and Michelle Barnett, currently on or beginning the Alternative Authorization. Mr. Burt Allen seconded the declaration. All in favor – Passed

- e. Student Policy for Activity Participation – 2nd reading

Mrs. Nedra Perkins made motion to approve the second reading of the Student Policy for Activity Participation. Mr. Willy Schmitt seconded the motion. All in favor – Passed

- f. Approve the Homeless Policy – 2nd reading

Mr. Willy Schmitt made motion to approve the second reading of the Homeless Policy. Mr. Burt Allen seconded the motion. All in favor – Passed

- g. Amended Budget for 2017-2018 school year

Mrs. Nedra Perkins made motion to approve the Amended Budget for the 2017-2018 school year. Mr. Burt Allen seconded the motion. All in favor – Passed

- h. Proposed Budget for 2018-2019 school year

Mr. Burt Allen made motion to accept the Proposed Budget for the 2018-2019 school year. Mrs. Nedra Perkins seconded the motion. All in favor - Passed

VIII. ANNOUNCEMENTS

- Regional School Board Training July 11, 2018 in Rigby. Mary needs to know who will be attending. Tanis Cherry, Nedra Perkins, Willy Schmitt, Burt Allen and Dwight Richins committed to attend. Mary will get them registered.

- Board needs to approve the Drug Testing Policy in the July meeting. Nedra Perkins will work with Mr. Richins to get the policy ready.
- The Regular Board meeting for July will be July 19, 2018. Mr. Richins reminded the board that this is the meeting to reorganize the board if any changes need to be made.
- Instead of a formal Work Meeting, the board members will get with Mr. Richins to help work on policies.

At 9:15 pm. Mr. Burt Allen made motion to adjourn the Regular Board Meeting. Mrs. Nedra Perkins seconded the motion. All in favor - Passed

*Clerk
of the Board*

Chairman of the Board

Date