

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, July 19, 2018**

BOARD MEMBERS: Tanis Cherry – Chairman
Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

BOARD CLERK: Mary Blackham

6:30 P.M. Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 6:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent, or public school student. Mrs. Nedra Perkins seconded the motion. Roll call vote: Mr. Schmitt (AYE), Mrs. Perkins (AYE), Mr. Smith (AYE), Mrs. Cherry (AYE). All in favor, motion passes.

- II. I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Tanis Cherry- Chairman

At 7:35 pm. Mr. Schmitt made motion to leave executive session and begin Regular Board Meeting. Mrs. Perkins seconded the motion. All in favor - Passed.

**Regular Board Meeting
July 19, 2018 7:30 p.m.**

In attendance: Willy Schmitt, Tanis Cherry, Nedra Perkins, Bruce Smith, Dwight Richins, Mary Blackham, Larry Soderquist

- I. CALL TO ORDER- Tanis Cherry

- II. OPENING CEREMONIES
 - a. Welcome to Visitors: Tanis Cherry
 - b. Pledge-of-Allegiance: Willy Schmitt
 - c. Prayer: By Invitation: Dwight Richins

III. ADOPTION OF THE AGENDA

Additions: Action Agenda- VIIIc. Emergency Teacher Hire Declaration
VIIIId. 408.7 Amendment

Mrs. Perkins made motion to adopt the agenda with additions. Mr. Smith seconded the motion. All in favor – Passed

IV. ORGANIZATION OF THE BOARD

- a. Bruce suggested that the School Board Officers stay the same. Tanis has done an excellent job and represents the board well. Tanis thanked him, but encouraged any that are interested in a change to please speak up.

Mr. Smith made motion to organize the board as follows: Mrs. Tanis Cherry – Chair, Mr. Willy Schmitt- Vice Chair, Mr. Burt Allen- Treasurer, and Mr. Bruce Smith- Clerk. Mr. Schmitt seconded the motion. All in favor – Passed

- b. Council discussed various times for board meetings. It is important to stay consistent with meeting times.

Mr. Schmitt made motion to set the Regular School Board Meeting to be held on the third Thursday of each month at 6:00 p.m. with Executive Meeting to be held as needed. Mrs. Perkins seconded the motion. All in favor- Passed.

V. CONSENT AGENDA

Tanis Cherry suggested having the community vote to continue the upkeep of the football field, or to replace it. Larry Soderquist explained that the turf should be tested for cushioning before any decisions are made. Testing it will tell the district what needs to be done for repairs or upkeep, and in the event of an injury, it will help in a possible legal battle. Tanis would like to proceed forward in establishing an emergency fund. Mr. Richins will visit with Patti. She is glad to see that the cheerleader fees are being paid. The athlete fees should be paid at the beginning of the sport. Question was asked about the Hay Fund Raiser funds being used to help pay for the rake for the football field. Mr. Richins would like to have it pay half of the cost. Tanis asked if the school psychologist will work with students that experience a tragedy. Mr. Richins will ask. The water tests are clean. The district ought to have a back-up program for computers.

Mr. Smith made motion to approve the Consent Agenda. Mr. Schmitt seconded. All in favor- Passed.

VI. REPORT/INFORMATION

- a. Patron Input- None
- b. Board Member Input
 - Nedra Perkins would like the board to take advantage of the ISBA training.
 - Nedra told about the Hamer Library program. They received a grant, written by Laurel Dalling, for \$500 to use in a program directed towards the STEM subjects.
 - Willy Schmitt asked about hiring a grant writer. Mr. Richins told the board about the grant that Jimi Burtenshaw is presently working on.
 - Linda Smuin has helped Willy with the Hay fund raiser. He will start picking up the hay. Sebs will be the broker.
 - Tanis thanked Mr. Richins for his work on the Social Media Policy. She commented on how nice and professional the Rigby board meeting room looked. She would like to see something done in ours. Mr. Richins suggested that the first thing to change is the big tables. A large kidney-shaped one would work well.
- c. Superintendent Report
 - Mr. Richins asked Larry Soderquist to give the board an update on the maintenance projects. Willy asked about the AG Shop door. That hasn't been started yet, but is on the list. Board discussion about the divider net in the PE building. Board approved to have Larry take it down as a winter project. The new weights teacher, Josh Wells, has taken on the project of painting the weight room. It is very hard to roll paint because of the type of walls. Mr. Richins will check with him on how it is coming.
 - Terreton Elementary and the high school are wired for the new PA system. Still need to wire Hamer and the district office.
 - Mr. Richins talked with Jonathan Shuldberg. It is difficult to raise money for the Ed Foundation.
 - Bruce is working on the school zone sign.

- Mountainview Hospital will come to the district and do lab work, for free. for those on the insurance plan. Part – time employees can have labs done for a fee.
- Coach Hadley expects to wrap up the Hay fund raiser by the end of July.
- The district has surplus items for sale. Mr. Richins will make up a list.

VII. PROPOSALS:

a. Arming Staff Training

Mr. Richins needs to do a follow-up visit with Sheriff Anderson.

b. Supplemental Levy

The board will need to vote on the Levy Resolution at the August meeting to renew the Supplemental Levy. The board members would like a copy of the draft resolution e-mailed to them.

c. CPR/First Aid refresher

Mr. Richins would like to hold a CPR/First aid course for all staff. He talked to Mrs. Stadtman about involving the ambulance crew to train and recertify. The inservice agenda for the upcoming year is very busy. He isn't sure when to hold this. It might have to be a Saturday. The board would like Mr. Richins to get the defibrulators ordered.

d. Social Media Policy

The policy needs to have in it wording that teachers and coaches are not to be friends with students on social media sites such as Facebook, Twitter, etc. Board needs to decide on the options of cell phone usage at school. Options are-1. Absolutely no use during school hours, or 2. Limited use such as allowed at lunch, between classes, and with teacher permission. Mr. Richins will look at what ISBA has to help. This policy must be a 1st reading at the August meeting in order to be in effect by start of school. Mr. Richins will present policy at the District wide staff meeting on August 20,

e. Facilities Evaluation

Mr. Richins would like a neutral study of Hamer. It needs to be thorough and done correctly. He has a lead on an individual that could do this. He will contact him. f. Public Meeting

Mr. Richins will talk to both Van Burtenshaw and Sheriff Anderson about this.

g. Orientation for Substitutes

Mr. Richins will arrange an orientation meeting for substitutes before school starts.

h. Storage

Larry would like to build a large storage shed next summer. It was suggested that he look into purchasing storage containers that are sold by a former student. Larry will do some research on costs, etc. to present to the board.

i. Early Release Options- 2019-2020 school year

Board needs to thinking about this now as it will come quickly.

VIII. ACTION AGENDA:

a. Fees

Mr. Haroldsen has requested to raise school fees by \$5.00. Mr. Richins recommends that the fees remain the same for this school year.
Hamer- \$20 and Terreton- \$30

Mr. Schmitt made motion to set the school fees for the 2018-2019 school year the same as were charged in the 2017-2018 school year at all schools. Mrs. Perkins seconded the motion. All in favor – Passed

b. Drug Testing Policy – 1st reading

Board discussion. Read and talked about the letter from Coach Hadley. The board supports drug testing, but the policy needs to be tweaked some. Mr. Richins will talk to the school attorney for approval and suggestions.

Mrs. Perkins made motion to approve the 1st reading of the Drug Testing Policy. Mr. Schmitt seconded the motion. All in favor – Passed.

c. Hire Declaration

Mr. Schmitt made motion to declare an area of need in the district in the following areas: Business and Special Ed, thus approving the hire of Karlie Sudweeks, to begin the Alternative Authorization, and Caleb Meyers. Mr. Smith seconded the motion. All in favor- Passed

d. 408.7 Amendment

Mr. Richins explained the need to change the wording dealing with Holiday pay before or after Christmas. Board tabled until the August meeting.

IX. ADJOURNMENT

At 10:35 pm. Mr. Smith made motion to adjourn the Regular Board Meeting. Mr. Schmitt seconded the motion. All in favor - Passed

XI. ANNOUNCEMENTS

- August 6 FB practice starts
- August 9, 2018 Parade – Bruce, Tanis, Nedra and Burt will be walking the route, handing out sticky notepads Willy will drive his hotrod. Bruce will arrange for someone to drive a four-wheeler to hold the notepads.
- August 10 VB/XC practices start
- August 13 -17 Registration HS/Terreton K-8

- August 16 School Board Meeting 6:00 pm
- August 20 District In-service Meeting 8:30 am – Board to be there. First day back to school for teachers
- August 22 First day of school for students

Clerk of the Board

Chairman of the Board

Date