

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, October 18, 2018**

BOARD MEMBERS: Tanis Cherry – Chairman
 Willy Schmitt – Vice Chairman
 Bruce Smith – Clerk
 Burt Allen – Treasurer
 Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 5:00 P.M. Mr. Bruce Smith moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent, or public school student. Mr. Willy Schmitt seconded the motion. Roll call vote: Mr. Schmitt (AYE), Mrs. Nedra Perkins (AYE), Mr. Bruce Smith (AYE), Mrs. Tanis Cherry (AYE). All in favor, motion passes.

- II. I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Tanis Cherry- Chairman

At 6:00 pm. Mrs. Nedra Perkins made motion to leave executive session and begin Regular Board Meeting. Mr. Bruce Smith seconded the motion. All in favor, motion passes.

Regular Board Meeting October 18, 2018

In attendance: Willy Schmitt, Tanis Cherry, Nedra Perkins, Bruce Smith, Dwight Richins, Mary Blackham, Jill Owen, Dan Owen, Emily B. Belnap, Larry Soderquist, Jeremie Neville, Branson Neville, Adan Vega, Officer Keller

I. CALL TO ORDER- Tanis Cherry

II. OPENING CEREMONIES

- a. Welcome to Visitors: Tanis Cherry
- b. Pledge-of-Allegiance: Bruce Smith
Prayer: By Invitation: Nedra Perkins

III. ADOPTION OF THE AGENDA

Additions: VIc- School vehicles, VIIe – Student A, VIIIf – Cottage Meetings, VIIg – Thanksgiving and Christmas gifts.

Mr. Willy Schmitt made motion to adopt the agenda as amended. Mrs. Nedra Perkins seconded the motion. All in favor - Passed

IV. CONSENT AGENDA TAB 3:

Mr. Bruce Smith made motion to accept the Consent Agenda. Mrs. Nedra Perkins seconded the motion. All in favor, Passed

V. REPORT/ INFORMATION AGENDA

- a. Patron Input- None
- b. Board Member Input-
 - Nedra Perkins complimented Patti Bingham for doing an exceptional job as Business Manager for the district. Nedra introduced the young boys attending the meeting. She is teaching the Citizen in the Community merit badge and the boys must attend a Public Meeting as part of the requirements.
 - Tanis Cherry thanked the board and the high school for the flowers at her mother's funeral.
- c. Superintendent Report-
 - Mr. Richins reported that the district now has 4 AEDS. There will be one in each building.
 - The State has contracted with the district to help with a full policy rewrite.
 - Mr. Richins explained the Youth Endowment Activities (YEA).

- The Ed Foundation held a meeting. They granted money to 4 requests. The Foundation is in need of more patron participation.
- The lunchroom grease trap will be completely installed next week.
- The electronic locks are installed at the high school.
- Mr. Richins has joined the Superintendent Network that meets quarterly. The information and helps received there are very valuable.

VI. PROPOSALS:

a. Junior High Report

Mr. Haroldsen was unable to attend the meeting. Mr. Richins told the board about the ongoing state help for improvement in the Junior High.

b. Thanksgiving and Christmas Staff Gifts

Board discussion of different options.

Mr. Willy Schmitt moved that the Thanksgiving and Christmas gifts be moved to VIIg.

Mrs. Nedra Perkins seconded the motion. All in favor- Passed.

c. School vehicles

The 05 Van and 04 Impala need replaced with more reliable vehicles for traveling purposes. Board discussion. The board also asked about the travel bus. Mr. Richins will talk to Mike about it.

VII. ACTION AGENDA:

a. Monday Activities Policy – 2nd reading

Board discussion.

Mr. Bruce Smith made motion to approve the 2nd reading of the Monday Activities Policy.

Mrs. Nedra Perkins seconded the motion. Roll call vote: Bruce - Aye, Nedra – Aye, Willy – Aye, Tanis- Nay. Passed

b. 2017-2018 Audit Report

Mrs. Nedra Perkins made motion to approve the 2017-2018 Audit Report. Mr. Bruce Smith seconded the motion. All in favor – Passed

c. Clark County School District Letter

The parents of students from Clark County that attend West Jefferson District have requested that the district write a letter to Clark County District requesting that our district be allowed to enter their boundaries to pick up students attending West Jefferson. Board discussion.

Mr. Willy Schmitt made motion to table the discussion, and move it to the next Work Meeting. Mrs. Nedra Perkins seconded the motion. All in favor – Passed

d. Surplus Sale

Mr. Willy Schmitt made motion to approve the selling of district equipment listed on the Surplus List. Mr. Bruce Smith seconded the motion. All in favor – Passed

e. Student A

Mrs. Nedra Perkins made motion to approve a fee for Student A for the designated amount discussed in Executive Session. Mr. Willy Schmitt seconded the motion. All in favor – Passed

f. Cottage Meeting

The dates for the Supplemental Levy information cottage meetings are on the handout to be mailed to all patrons.

Mr. Willy made motion to approve the Cottage Meeting dates for the purpose of informing the public on the Supplemental Levy. Mr. Bruce Smith seconded the motion. All in favor – Passed

g. Thanksgiving and Christmas Gifts

Mr. Bruce Smith made motion to approve giving a frozen turkey at Thanksgiving, and a ham at Christmas, to all staff members of the district. Mr. Willy Schmitt seconded the motion. All in favor – Passed.

Mary will order the turkeys and Bruce will pick them up to be handed out on November 20th at 1:00.

Board discussed the ISBA Convention. Tanis, Willy, Dwight, and Burt will take the 14 Impala. Mary and Bruce will drive their personal vehicles.

Board Christmas Dinner – December 10th at Mary Blackham's home 6:00 pm.

VIII. ADJOURNMENT

At 8:00 pm. Mr. Bruce Smith made motion to adjourn the Regular board meeting. Mr. Willy Schmitt seconded the motion. All in favor - Passed

XI. ANNOUNCEMENTS

- ISBA Convention – Boise November 14-16, 2018
- Supplemental Levy - November 6, 2018
- Early Release - November 20, 2018
- Thanksgiving Break - November 20-23, 2018
- November Board Meeting – November 29, 2018

Clerk of the Board

Chairman of the Board

Date