

**West Jefferson School District #253  
Terreton, Idaho 83450  
Board Meeting Minutes  
Thursday, August 17, 2017**

BOARD MEMBERS: Tanis Cherry – Board Member  
Willy Schmitt – Vice Chairman  
Bruce Smith – Clerk  
Burt Allen – Treasurer  
Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

BOARD SECRETARY: Mary Blackham

**6:30 P.M. Executive Session**

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

**At 6:30 P.M. Mr. Willy Schmitt moved to go into executive session per Idaho Code 74-206(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Mrs. Nedra Perkins seconded the motion. Roll call vote – Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), Mrs. Perkins (AYE), All in favor, Passed.**

I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-206 (a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

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*Tanis Cherry, Chairman*

**At 7:30 P.M. Mr. Bruce Smith made motion to adjourn executive session and begin Regular Board Meeting. Mr. Burt Allen seconded the motion. All in favor, Passed.**

**Regular Board Meeting  
7:30 p.m.**

**In attendance:** Willy Schmitt, Burt Allen, Bruce Smith, Tanis Cherry, Nedra Perkins, Dwight Richins, Larry Soderquist, Valerie Young, Patti Bingham

- I. CALL TO ORDER- Tanis Cherry
  
- II. OPENING CEREMONIES
  - a. Welcome to Visitors: Tanis Cherry
  - b. Pledge-of-Allegiance: Willy Schmitt
  - c. Prayer: By Invitation: Nedra Perkins

III. ADOPTION OF THE AGENDA

**Mr. Willy Schmitt made motion to adopt the agenda. Mrs. Nedra Perkins seconded the motion. All in favor Passed**

- IV. CONSENT AGENDA
  - a. Board Meeting Minutes- July 13, 2017
  - b. Special Board Meeting Minutes - Aug 7, 2017
  - c. Approval of Bills
  - d. Approval of Payroll
  - e. Monthly Budget Reports
  - f. Personnel Actions: TAB 3

Nedra Perkins asked about the fund balance for the 2016 graduating class. Mr. Richins answered that the class has decided to help purchase a handicap door at the high school.

Nedra wondered what the petty cash was used for. Patti explained that it is used to make money bags for the High School events. Nedra also asked about the process for teacher's budgets. Patti explained that each teacher is given a purchase card for \$300 to use for the year at their disgression.

Tanis Cherry asked about the High School deposits. Patti explained that they are donations from the booster club. Question about the advertising at the football field. Mr. Richins told the board that the businesses pay to advertise. Tanis asked about training reimbursement from the state for board training. Mr. Richins explained that the early bird classes at the state convention are reimbursed.

Board discussed the convention. Nedra suggested boycotting the convention when it is held in Regular Board Meeting Minutes for August 17, 2017

Coeur d'Alene. Bruce agreed that it is a long distance to travel. Mr. Richins told the board that they don't need to stress about it. They have the choice to go or not. Reservations are made and if they choose to not attend, reservations need to be canceled. Tanis enjoyed the training in Boise last year. She said that the classes were good and excellent training.

Question asked about the well usage fee. Patti explained that the bus barn is on a shared well. Mr. Richins explained that the mile post subscription is for student data and the cost is reimbursed by the State.

**Mrs. Nedra Perkins made motion to approve the Consent Agenda. Mr. Willy Schmitt seconded. All in favor Passed**

V. Report/Information Agenda

- a. Patron Input- None
- b. Board Member Input

Nedra Perkins thanked the board for making her feel welcomed. She enjoyed riding in the parade. Nedra commended Mr. Richins on a good inservice meeting. She felt that there was a good feeling and respect between the staff and administration. As a representative for Hamer, Nedra thanked the board for allowing the community to use the Hamer school as a gathering place for the 4<sup>th</sup> of July parade and fireworks, for the Easter Parade and for the Mud Lake Telephone Picnic. She wants to be sure the district is involved in the Rural School Training. Nedra asked about the Master Teacher Program, the Leadership Premium and the BIC/Fingerprinting. Mr. Richins explained that teachers can begin now and earn \$4000 in 2-3 years in the Master Teacher Program. The teachers can qualify for the Leadership Premium by documenting certain things that they are required to do. All employees and volunteers must be fingerprinted. It is important to vet the staff before hiring. It is hard to follow up on out-of-state hires.

Willy Schmitt congratulated Nedra on doing a great job. He liked the t-shirts for all employees. The back door on the east side of Don Bird's classroom is losing heat. It needs to be fixed.

Larry Soderquist said that they are prioritizing the needs and trying to stay within the budget.

Tanis Cherry told the board that at the fair the FFA auctioned a pig and earned \$30,000 to pay for the FFA Convention. She expressed how great a community we have. She asked when the Ed Foundation Dinner will be held. Mr. Richins said that the Foundation committee needs to meet and plan. Tanis wants to make sure that the dinner is well advertised. She also made comment that Mary is doing a good job with the minutes.

Tanis outlined 5 important topics that the board needs to address. 1. Schedule work meetings, 2. Strategic Plan, 3. Football field, 4. Crows Nest, and 5. Hamer School. Mr. Richins told the board that they need to plan for the next levy and

determine the district's needs. He worries about taking the boards' time on the Strategic Plan. It will take a time commitment to get it done.

The board discussed work meetings. Bruce suggested holding them on Monday mornings. Board set next work meeting for Monday, Sept. 11, at 8:00 a.m. to work on the Strategic Plan. Mr. Richins will arrange to bring in a trainer to help.

c. Superintendent Report

Mr. Richins invited Larry Soderquist to report on maintenance progress:

1. Flagpoles are up at both Terreton Elementary and the High School.
2. There is a sink in one of the rooms that needs replaced.
3. Mrs. Johnson's upstairs room needs some wiring done. Larry is concerned that in the winter the room will be cold.
4. The contractor for the floor in the Terreton Elementary will finish putting up baseboards during spud harvest break. Tanis Cherry told Larry that the floor looks great. Larry explained that Mr. Johnson sanded the floor and Larry and Kathy put the finish on.
5. The Crow's Nest- Mr. Richins explained that Mr. Richie brought in an engineer to draw plans to bring the crow's nest up to code. We have now had two engineers look at the project. Larry would like to include some of the plans from the first engineer if board chooses to go with the 2<sup>nd</sup> engineers plans. Jefferson County is ok with both engineers plans. Mr. Richins recommends going with the 2<sup>nd</sup> engineer. Tanis Cherry is not comfortable with the school having to come in after the Eagle Project and fix it. She suggested that the district approach those helping with the Eagle Project to fix it. Mr. Richins doesn't want there to be any hard feelings. The project was a good one and the district benefits from it. Bruce Smith said there needed to be a permit and plans approved before it was started. All agreed. Right now it doesn't meet code, but the District will bring it up to code, not tear it down .Larry explained that it is red tagged and cannot be used the way it is.

**Mr. Bruce Smith made motion to have Mr. Richins approach the 2<sup>nd</sup> engineer, JRW Engineering and Associates, to request approval from Jefferson County.**

Burt Allen asked why we don't use the current engineers plans. Larry explained that the first engineer's plans required extensive work to replace the existing columns. Mr. Richins asked Larry how long is the crow's nest safe if the engineer signs off on it. Larry said that both the engineer and the school would be liable if any accident were to happen. The main concern is not with the piers, but the cement under the columns.

**Mr. Willy Schmitt seconded the motion to go with JRW Engineering and Associates.  
Mrs. Tanis Cherry asked for a roll call vote. Bruce Smith- Aye, Mr. Burt Allen- Undecided,  
Mrs. Nedra Perkins- Aye, Mr. Willy Schmitt- Aye. Passed**

Mr. Richins told the board that during the Blue and White Banquet there will be a sign-up sheet for the Hay Fundraiser. Then phone calls will be made at a later date for extracurricular donations. All funds will go through the Ed Foundation. The board, in the past, voted to keep the “pay to play” fees and gate fees down. The Hay Fund raiser helps fund teams that go to state. Pay to play funds go towards paying for officials and equipment. The State IHSAA is considering requiring 3 man officials. This will raise the costs.

VI. Proposals/Discussion

- a. Discussion on delay start of school due to the eclipse

**Mr. Bruce Smith made motion to cancel school on Tuesday due to the Eclipse.**

Mr. Richins suggested to slide the calendar by one day.

**Mr. Bruce restated his motion to edit the school calendar by moving the beginning of school to Wednesday, August 23, 2017**

Mr. Richins asked about the full time custodians. Burt Allen suggested that the custodial staff be given the option to work or to take the day without pay. Board discussion held. Larry is to get the gate put up and Bruce will block entryways into the back parking lot on Saturday morning.

**Mr. Willy Schmitt seconded the motion. All in favor Passed**

**Mr. Willy Schmitt made motion to move calendar edit to the Action Agenda VIb. Mr. Bruce Smith seconded. All in favor Passed**

- b. Board Committee Assignments  
Nedra will take Ryan Ashcraft’s assignments.

VII. Action Agenda

- a. Approve 2017-2018 Transportation Plan  
Tanis Cherry wondered if the handicap bus is being used.

**Mr. Bruce Smith made motion to approve the revised Transportation Plan. Mr. Burt Allen seconded. All in favor Passed**

- b. Edit Calendar

**Mr. Willy Schmitt made motion to edit the calendar. The first day of school will be Wednesday, August 23, 2017. Mr. Bruce Smith seconded. All in favor Passed**

c. Alternate Authorization

**Mr. Burt Allen made motion to approve Alternative Authorization for Jalena Dixon and Chester Packer. Mr. Willy Schmitt seconded. All in favor Passed**

VIII. Adjournment

At 10:10 pm, Mr. Bruce Smith made motion to adjourn. Mr. Burt Allen seconded. All in favor Passed

IX. Announcements

- August 28, 2017 Blue and white Banquet
- September 1, 2017 Homecoming Panther Olympics
- September 21, 2017 Regular Board Meeting
- Sept 23- Oct 7, 2017 Harvest Break

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*