

**West Jefferson School District #253
Terreton, Idaho 83450
Board Work Meeting Minutes
Tuesday, December 11, 2017**

BOARD MEMBERS: Tanis Cherry – Chairman
 Willy Schmitt – Vice Chairman
 Bruce Smith – Clerk
 Burt Allen – Treasurer
 Nedra Perkins- Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

8:00 AM Executive Session

- I. Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 8:00 am. Mrs. Nedra Perkins moved to go into executive session per Idaho Code 74-206(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent, or public school student. Mr. Burt Allen seconded the motion. Roll call vote – Mr. Allen (AYE), Mrs. Cherry (AYE), Mr. Schmitt (AYE), Mrs. Perkins (AYE), Mr. Bruce Smith (AYE) All in favor, motion passes.

- II. I, Tanis Cherry, Chairman of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 74-204 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Tanis Cherry- Chairman

At 8:30 AM, Mr. Burt Allen made motion to leave executive session and begin Regular Board Meeting. Mr. Willy Schmitt seconded the motion. All in favor, Passed.

Regular Board Work Meeting December 11, 2017

In attendance: Willy Schmitt, Burt Allen, Bruce Smith, Tanis Cherry, Nedra Perkins, Dwight Richins, Larry Soderquist, Jody Weekes, Patti Bingham, Cody Telford, Mike Pincock, David McDonald, Cory Hollingsworth, Mary Blackham

1. Hay Fund Raiser Status

Mr. McDonald and Mr. Hollingsworth gave the board an overview of athletics funding. Discussed how Hay Fund Raiser money is spent and used. Our fees at the gate are low compared to most other districts, this in large part to the hay drive. We need to get thanks you letters out to donators, it is such a great thing the community helps with.

2. Hamer Discussion

Patti Bingham explained the data she put together on costs etc. of Hamer Elementary. This year numbers of students dropped from 43 last year to 30 students, counting Kindergarten. See attached sheet for further figures. Board discussed different options for Hamer. Board members have differing opinions, but all agreed that they have to look at the big pictures and take personal feelings out of the decision making. Burt suggested that the board go on a field trip to some of the other small districts that have satellite schools. All agreed that a decision needs to be made so that this topic doesn't keep coming up each month. Board members chose to continue this discussion at a later date.

3. Policy Revision 402.5

The Teacher Evaluation Policy needs to be updated to meet the law requirements. Each teacher has to have 2 evaluations- one in spring and one exit evaluation, both by the principal. The policy needs to state what data will be used for the student progress data and parent data requirements. There are 4 areas that the state tracks: Distinguished, Proficient, Basic and Unsatisfactory. Mr. Richins recommends that the District adopt the state policy. Dwight asked how the board wants to weigh the data: 2/3 evaluation-1/3 data, 51% evaluations-49% data, etc. Board would like the committee to give the board recommendations of weight and data policy.

- Board discussed issues of having close relative working for the relative. Will address at a later time.

4. Drug Testing Policy

The district currently does not have a policy on drug testing. Mr. Richins handed out policies from other school districts for board members to look at. Board members and Mr. Richins will study the topic and make a proposal as to if the district should add random drug testing of students into the current policy.

5. Summer Projects

Larry Soderquist presented a list of projects for the summer 2018 to be approved. He knows that not all items can be done, so he listed them in priority order. See attached sheet. Larry needs to have board approval no later than February. Mr. Richins and Larry will meet and make a proposal to the board.

6. PA Replacement

Jody Weekes has been checking into updating the intercom system. At the present time, not all classrooms have access to hearing the intercom. He reported that the district could possibly purchase a used, refurbished system. Board asked about the financing of program. Jody isn't sure where the funds would come from. Burt Allen said that at the ISBA Convention they talked about going to smart phones alerts system. Mr. Richins is working on getting the Notify Me program updated. He isn't impressed with the program. In addition to that, the district website needs to be changed to meet all state standards and be more user friendly.

7. Gifted and Talented

Mr. Richins has put together a committee to look at the gifted and talented program. Currently the policy states that students in grades 3-6 can be referred by the teacher for the program. The committee is looking at policies from other districts and will draft a policy proposal for the board.

8. Board members discussed the ISBA Convention.

9. Board members were reminded that they will be handing out hams to employees
Thursday December 21 at 2:00

Mrs. Nedra Perkins made motion to reenter executive session pursuant to Idaho Code 74-2061(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. Mr. Burt Allen seconded the motion. Roll call vote: Nedra (AYE), Willy(AYE), Burt(AYE), Tanis(AYE). Bruce Smith absent. All in favor Passed

XI. ANNOUNCEMENTS

- Regular Board Meeting – December 21, 2017
- Christmas Break – December 22- January 1, 2018
- Back to school- January 2, 2018

Clerk of the Board

Chairman of the Board

Date