

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Board Meeting Minutes**  
**Thursday, December, 21, 2017**

BOARD MEMBERS:           Tanis Cherry – Chairman  
                                  Willy Schmitt – Vice Chairman  
                                  Bruce Smith – Clerk  
                                  Burt Allen – Treasurer  
                                  Nedra Perkins- Board Member

SUPERINTENDENT:         Dwight Richins

BUSINESS MANAGER:       Patti Bingham

**In Attendance:** Willy Schmitt, Tanis Cherry, Nedra Perkins, Dwight Richins, Mary Blackham

I.    CALL TO ORDER- Tanis Cherry

II.   OPENING CEREMONIES

- a. Welcome to Visitors: Tanis Cherry
- b. Pledge-of-Allegiance: Nedra Perkins
- c. Prayer: By Invitation: Willy Schmitt

III.  ADOPTION OF THE AGENDA

Additions: VIIc: Teri Smith Hamer Field Trip, VIId: Set Work Meeting date and time

**Mr. Willy Schmitt made motion to adopt the agenda with the above additions. Mrs. Nedra Perkins seconded the motion. All in favor - Passed**

IV.   CONSENT AGENDA

TAB 3:

- Katrina Lords has resigned.
- Personnel hired- Anne Wagner, Chery Murdock, and Julie Hall as Paras. Laura Tilleman, Alexa Burns and Lexie Swager as Subs.
- Mr. Paul Srembridge has asked to use 5 personal days.
- Jimi Burtenshaw has requested to change her hours to 29/week.
- Kathy Hawkes will be having foot surgery.
- Mary is to fix typos in December 11 work meeting minutes.

- Willy asked what the JW Pepper bill was for. Mary and Nedra explained that it is for the music department.

**Mr. Willy Schmitt made motion to accept the Consent Agenda. Mrs. Nedra Perkins seconded the motion. All in favor, Passed**

#### V. REPORT/ INFORMATION AGENDA

- a. Patron Input- None
- b. Board Member Input-
  - Nedra Perkins complimented Mrs. Parker on the Terreton Elementary Christmas program. It was very nice. Hamer Elementary continued it's 75 year tradition of having a Christmas Program. Mrs. Young did a great job. Nedra was pleased that 3 board members attended. Nedra asked about the high school music program. She was disappointed that there was not a Christmas concert. Mr. Richins explained that there are not enough students enrolled in the music classes to perform. Nedra asked Mr. Richins if the Safety Training is happening. He answered yes, the staff are watching the training videos as assigned.
  - Mr. Willy Schmitt is also disappointed that the High School music program is lacking participation. Willy told the board that 220 bales were collected in the Hay Fund Raiser. This brought in \$16,380.00. The Blue and White dinner brought in \$420, making total donation \$16,800 for the athletic program. Thank you notes need to be sent to all who donated hay, and to Ken and Kade Hall and Warren Albertson for hauling the hay.
  - Mrs. Tanis Cherry asked about the Ed Foundation dinner. Mr. Richins told her that a date has not been set. Tanis would like to have an Ed Foundation meeting. Tanis has heard positive comments about the Terreton Christmas Program.
- c. Superintendent Report-
  - Mr. Richins reported that the signs for elementary traffic flow have not been done yet. Willy suggested that when we paint the parking lines in the parking lot at the PE Building the handicap spaces be made wider. The gifted and talented committee is gearing up to meet. After the Christmas break, the committee will meet and Nedra will attend. The safety and strategic planning committees will also meet after the break. Mr. Richins is concerned about safety and hazing on the buses. He has instructed the coaches and administration that they are to sit in the middle of the bus- not upfront. Mike Pincock has been instructed to put a camera in the travel bus. Nedra said prevention is the key and that there should be zero tolerance.

#### VI. PROPOSALS:

- a. PA System- Tabled
- b. Mr. Richins presented a list of maintenance projects that need to be done. A conservative cost estimate is 165,000- 175,000 dollars. Mr. Richins and Larry met and prioritized the list. The facilities are old and upkeep is expensive. The board will discuss this further at the next work meeting. Tanis asked if the crows nest is

complete. Larry explained that it is useable, but there will be some cosmetic projects in the Spring.

c. Calendar Review

Two options presented. The only difference is where Spring Break is placed. Board discussed. There is concerns about the need to have all students released for spud harvest. Calendar needs to be added to agenda of next work meeting.

d. Free admission – Tabled

e. Hamer Cottage Meeting – Tabled

f. Drug and Alcohol Policy – Tabled

g. Comp time vs overtime

Board discussed briefly. Mr. Richins was asked to put topic on the agenda for next work meeting.

VII. ACTION AGENDA:

a. Purchase school bus for 2018-2019 school year.

The purchase of the bus will be under the same contract as the previous 2 years.

Mr. Richins explained that there is a 75-85% reimbursement on a bus purchase over the life of the bus and through depreciation. A bus is retired every 12 years.

Mr. Richins put Mike Pincock on speaker phone to field questions from the board.

The district's oldest bus has over 200,000 miles. If district purchases a bus this year, the next year could be skipped without causing problems. Idaho does not require seatbelts, however the newer buses have had the seats raised and this has helped with safety issues.

**Mrs. Nedra Perkins made motion to purchase a new bus at the cost of \$84,760. Mr. Willy Schmitt seconded. All in favor- Passed**

b. Ham Handout.

Board will hand out hams for Christmas to staff at 2:00

c. Hamer field trip to Craters of the Moon.

**Mr. Willy Schmitt made motion to approve the Hamer Field Trip. Mrs. Nedra Perkins seconded. All in favor – Passed**

d. Work Meeting set for January 8, 2018 9:00 am.

XI. ADJOURNMENT

**Mr. Willy Schmitt made motion to adjourn. Mrs. Nedra Perkins seconded the motion. All in favor- Passed**

XII. ANNOUNCEMENTS

- Christmas Break- Dec. 22- Jan. 1
- Regular Board Meeting – January 18, 2017

---

*Clerk of the Board*

---

*Chairman of the Board*

---

*Date*