

**West Jefferson School District #253
Terreton, Idaho 83450
Board Meeting Minutes
Thursday, February 9, 2017**

BOARD MEMBERS: Ryan Ashcraft – Chairman
Willy Schmitt – Vice Chairman
Bruce Smith – Clerk
Burt Allen – Treasurer
Tanis Cherry – Board Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

**Regular Board Meeting
6:30 p.m.**

In Attendance: Ryan Ashcraft, Willy Schmitt, Bruce Smith, Tanis Cherry, Dwight Richins, Mary Blackham, Larry Soderquist, Jody Weekes, Val Young, Trissa Howard, Sam Rodriguez, Clarynn Shuldberg, Cosette Ashcraft, Mariah Petersen

I. CALL TO ORDER: Ryan Ashcraft

II. OPENING CEREMONIES

- a. Welcome to Visitors: Ryan Ashcraft
- b. Pledge-of-Allegiance: Willy Schmitt
- c. Prayer: By Invitation: Ryan Ashcraft

III. ADOPTION OF THE AGENDA

**Willy Schmitt motioned to adopt the agenda for the meeting. Tanis Cherry seconded.
All in favor - Passed**

IV. CONSENT AGENDA

- a. Board Work Meeting Minutes of January 30, 2017
- b. Board Meeting Minutes of January 12, 2017
- c. Approval of Bills
Bruce Smith wondered about the money for the clubs: Are they allotted an amount at the start of the year to work with, or where do they get their money?

He is concerned that a number of the clubs are in the hole. Mr. Richins will research this and have a report ready for the board. Willy Schmitt wondered about the funds for graduated classes held by the school. They should be moved out of school accounts into private.

- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Willy Schmitt motioned to adopt the consent agenda. Tanis Cherry seconded. All in favor- Passed.

V. REPORT/INFORMATION

a. Patron Input: None

b. Board Member Input:

1. Tanis Cherry talked about a percentage of money spent on Amazon going to the Terreton PTO through a program called Amazon Smiles. Anyone who buys on Amazon can participate. A person would need to log on to smile.amazon.com, choose the charity Terreton PTO, and then shop. .5% of purchase amount will then go to the PTO.
2. Tanis Cherry wondered what the purpose of the student activity cards in the Elementary and Jr. High schools is.
3. She has had a patron ask about the family passes to the sports events. Parent is upset that their non-student family members are not included with the pass. The ticket takers shouldn't have to deal with upset patrons. What is the policy? Mr. Richins answered that he has been checking on this and districts vary in their policies. Tanis reported that the ticket takers have suggested putting up a sign pointing to the restrooms.
4. Bruce Smith thanked all for doing their jobs. He had a report of a fire drill at the grade school on a cold day and the students were not allowed to get their coats. Would it have been possible to have the kids come into the ALC instead of standing out in the cold with no protection.
5. Bruce Smith asked Mr. Richins about the counselor mentor. Mr. Richins answered that he is at the school 2 days a week. He is teaching an early morning class, preparing students to take the ACTs. He will also be helping with graduation and the next school years scheduling.
6. Bruce Smith asked about the firewall. Jody Weekes explained that the firewalls are good for 3 years and there have not been any hacks with our computers. The anti-virus program is in need of renewal this year.
7. Willy Schmitt thanked the students for coming to the meeting and showing interest.

8. The School Board will be giving out a \$500 scholarship this year. Willy asked about the criteria for this scholarship. The board requested to have Mr. Richins ask Mr. Gemar and Mr. McDonald put together the application, emphasizing community service and leadership. Mr. Richins agreed to talk to them.
9. Ryan Ashcraft thanked Mr. Richins for the letter to the board. He would like to have it mailed a week prior to the packet.

c. Superintendent's Report

1. Sportsmanship

Mr. Richins reported that there has been a problem with poor sportsmanship in all levels and all sports. Disrespect from the parents and patrons from our district towards the coaches and officials is out of hand. It seems to be worse at away games. He has talked with offending parents and patrons, but it doesn't seem to be improving.

2. Scholastic Team

The Scholastic Team is doing well. They held a tournament at the high school. It was a success. Mr. Packer is doing a great job.

3. Calendar

Mr. Richins presented 3 different calendar suggestions from the calendar committee.

Option 1- Early release on Monday- similar to this years calendar.

Option 2- Early release on Friday

Option 3- No early release days.

They are still working on them, but wanted to get a feel from the board as to which direction to go. The board discussed pros and cons of early release. Mr. Richins reported that Monday early release days have been, and are becoming more productive. The board would like to have the committee finalize Options 1 and 3 to present to the board at the March board meeting.

VI. PROPOSALS/ DISCUSSION: TAB 4

a. Summary of Work Meeting-Strategic Planning

Ryan Ashcraft explained the difference between growth and proficiency. Susan Scherz gave a presentation on Strategic Planning Training. In preparing this, goals of the district need to be addressed. Need to include in the Continuous Improvement Plan both strategic and technology planning.

b. Comp Time/Over Time- Maintenance and Custodial

Mr. Richins presented to the board Larry Soderquist and Kathy Hawkes overtime/comp time hours. The winter weather necessitates working more hours. Larry Soderquist expressed that they need to be able to do their job without time constraints. The timeclock computer program makes it hard to track comp time. At

this point they both have too many hours to just take comp time. Mr. Richins' opinion is to pay out Larry and Kathy the overtime due. Board agreed.

c. Emergency closures- work policy

There needs to be in place a work policy. Board discussed who should be paid on school closure emergency days. Should those that work be given comp time in addition to being paid, or should it be that those who work get paid and those that don't work, don't. Teachers are under contract for x amount of dollars so it doesn't affect them. Classified are hourly, they would be the personnel affected. Board asked Mr. Richins to have a proposal for the next board meeting.

d. Board work Meeting

Set for February 27, 2017 at 9:00 a.m.

e. Day on the Hill

Mr. Richins and Ryan Ashcraft will be going.

f. Mr. Gemar-Trip to Europe

Mr. Gemar would like to lead a trip to Europe in 2018. He has approx. 40 people interested. The District will not sponsor.

VII. ACTION AGENDA:

a. Approve Emergency Closure – Full day January 24, 2017

Willy Schmitt motioned to approve the Emergency School Closure day on January 24, 2017. Tanis Cherry seconded the motion. All in favor- Passed

b. Music request for tour in Utah

Trissa Howard presented the itinerary for the Music Students to go on a tour in Utah. She asked if the school district would pay for the bus and fuel expenses. Mr. Richins will check into the amount this would be.

Bruce Smith motioned that the district pay for the bus and the bus driver's expenses. Tanis Cherry seconded. All in favor- Passed

c. Mr. Dwight Richins contract extension

Bruce Smith motioned to approve extending Superintendent Dwight Richins contract by 1 year. Willy Schmitt seconded. All in favor- Passed

d. Student Handbook

Tanis Cherry suggested including the school song, class officers and a list of clubs and advisors in the Student Handbook. Board agreed

Tanis Cherry motioned to approve the Student Handbook with additions discussed. Willy Schmitt seconded. All in favor- Passed

XI. ADJOURNMENT

At 9:05 P.M. Bruce Smith motioned to adjourn. Willy Schmitt seconded. All in favor- Passed

XII. ANNOUNCEMENTS

- Regular Board Meeting, March 9, 2017
- Day on the Hill February 20-21, 2017
- Deadline to file for Board Election in May is March 17, 2017. Ryan Ashcraft (Zone 5) and Tanis Cherry (Zone 4) are up for election.
- Spring Break- March 22-26,2017
- End of 2nd Trimester- March 2, 2017

Clerk of the Board

Chairman of the Board

Date